



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DEPARTMENT
PLANNING AND REGULATION

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
239) 252-2400 FAX (239) 252-6358
www.colliergov.net

TEMPORARY USE PERMIT MODEL HOME / MODEL SALES CENTER

PERMIT NUMBER TU: _____

- MODEL HOME
 MODEL SALES CENTER

Requested Duration of Use: ____ / ____ / ____ to ____ / ____ / ____
Hours of Operation: _____

This permit is valid for 36 months. An extension beyond the 36 months shall require either a Conditional Use (CU) permit or a Temporary Use Extension – Model Home/Model Sales Center application.

PROPERTY LOCATION

Development/Subdivision: _____

Address of Site: _____ Lot _____ Block _____

Zoning _____ Property ID # _____

Developer/Builder: _____

Phone: _____ Fax: _____ E-Mail: _____

APPLICANT INFORMATION

NAME OF PROPERTY OWNER(S): _____

NAME OF APPLICANT IF DIFFERENT THAN OWNER: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ CELL: _____ FAX: _____

E-MAIL ADDRESS: _____

NAME OF AGENT: _____

FIRM: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ CELL: _____ FAX: _____

E-MAIL ADDRESS: _____



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DEPARTMENT
PLANNING AND REGULATION

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
239) 252-2400 FAX (239) 252-6358
www.colliergov.net

LAND USE INFORMATION

On a separate sheet attached to the application, provide a description of the proposed uses and identify the impact of the proposed use on adjacent properties, if any.

SUBMITTAL REQUIREMENTS

See Chapter 4.J.5 of the Administrative Code for submittal requirements. The following items must be submitted with the completed application:

- Completed Application (download current form from County website); and
- A copy of the current valid Business Tax Receipt in the case of a temporary sale, when required by F.S. 250.13 et. Seq.

For model homes or model sales center to be located within a proposed single-family development prior to final plat approval, the following additional application contents are required:

- A plat and construction plans showing all required infrastructure for the lot(s) on which the model home or model sales center is to be located; and
- A site development plan (SDP), see Chapter 4.I.2 of the Administrative Code; and
- A maximum of 5 models, or a number of corresponding to 10% of the total number of platted lots, whichever is less, per platted, approved development shall be permitted prior to final plat approval as specified; and
- Documentation showing all required utilities will be available to the subject site. The SDP must depict all required utilities in detail; and
- If applicable, the boundaries depicted on the preliminary subdivision plat shall be depicted on the subject property; and
- If applicable, final lot grading and drainage conveyance shall be in conformance with the master grading plan for the project as depicted on the preliminary subdivision plat submittal documents; and
- Confirmation that the model home has not been previously used as a residence.

Model Sales Center within an existing subdivision requires the following additional application contents:

- In the case of a permanent structure which is a dwelling unit, a site improvement plan (SIP), pursuant to LDC section 10.02.03 and subsection 5.04.04 C; and
- In the case of a permanent structure which is other than a dwelling unit, a SDP, pursuant to LDC section 10.02.03 and subsection 5.04.04 C; and
- In the case of a temporary structure (mobile home or sales trailer), either a conception site plan which addresses the requirements of LDC subsection 5.04.04 C, or a SIP, depending on the extent of the work required.



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DEPARTMENT
PLANNING AND REGULATION

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
239) 252-2400 FAX (239) 252-6358
www.colliergov.net

FEE REQUIREMENTS

□ **TU Permit, Model Homes and Sales Center: \$500.00**

All checks payable to: Board of County Commissioners

The completed application, all required submittal materials, and the permit fee shall be submitted to:

**Growth Management Department
Planning & Regulation
Attn: Business Center
2800 N. Horseshoe Drive
Naples, FL 34104**

By acceptance of this permit, the applicant agrees to defend, hold harmless and indemnify Collier County and its agents from any and all liability which may arise as a result of the issuance of this permit.

Applicant/Agent

Date

APPROVAL

Conditions:

This permit does not constitute approvals which may also be necessary under other local, state and federal regulations, including, but not limited to right-of-way permit, building permit, FAA, FCC, fire district, & DEP. This TU permit is issued pursuant to information provided by the applicant.

Planner

Date