

MARINE PERMIT

GENERAL SUBMITTAL REQUIREMENTS

General Submittal Requirements for all Marine Permits:

- Permit application**
- Owner/Builder Disclosure Statement-** This is required when an owner is obtaining a permit.
- Notice of Commencement-** A certified copy is required if job value is \$2,500 or greater prior to the first inspection (it is not required to submit for the permit).
- State and Federal Permits-** Required unless on manmade lakes.
- Right-of-Way Permitting** - If you are not using an existing permitted access point for your project then a Temporary ROW Access Permit is required.
- Vegetation Removal Affidavit-** Required if woody vegetation will need to be removed.
 - One acre of vegetation is allowed to be removed after the single-family building permit has been issued. A Vegetation Removal Permit is required to clear over one acre.
 - The Vegetation Removal Affidavit is required to be turned in with, but not limited to, the following: Any Structure, Buildings, Chickee Huts, Storage tanks, Carports, Temporary Construction Trailer, Wood Deck, Demolition, Driveway, Fence, Pool, Slab, Tennis Court Permits, and Seawalls.

Additional submittal requirements may be required. Prior to receiving a processing number from the Customer Service Representatives, all plans must be assembled properly.

Submittal Requirements for all 1 & 2 Family Permits:

Seawalls and RipRap:

- Site plan-** Two copies of the site plan indicating location of seawall or riprap.
- Construction Drawings-** Two sets of sealed engineering.
- For repair of existing structure provide a copy of the original agency permit.

Dock and Boat Lift 1 & 2 Family:

- Certified Site Plan/Survey-**one sealed and one copy showing property lines, proposed structure location and width of the waterway. Include setback dimensions to the property lines and protrusion into the waterway.
- For repair of existing structure provide a copy of the original agency permit and all cleanout access panels.
- If structure extends more than 20 ft into the waterway, an approved boat dock extension might be required.

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Boat Lift Canopy 1 & 2 Family:

- Certified Site Plan/Survey-** Two sealed and one copies showing property lines, proposed structure location and width of the waterway. Include setback dimensions to the property lines and protrusion into the waterway.
- Construction Drawings-** Three sets of drawings showing the dimensions and manufacturer's installation instructions with fabric color indicated.
- Copy of the permit for existing boat lift.
- Approval letter from the Planning Department.

Submittal Requirements for all Commercial Permits:

Seawalls and RipRap:

- SDP-** Six copies including the cover page and site plans (architectural plans if required).
- Construction Drawings-** Six sets of sealed engineering.
- For repair of existing structure provide a copy of the original agency permit.

Dock and Boat Lift:

- SDP-** Four copies including the cover page and site plans (architectural plans if required).
- For repair of existing structure provide a copy of the original agency permit and all cleanout access panels.

Boat Lift Canopy Commercial:

- SDP-** Six copies including the cover page and site plans (architectural plans if required).
- Construction Drawings-** Six sets of drawings showing the dimensions and manufacturer's installation instructions with fabric color indicated.
- Copy of the permit for existing boat lift.
- Approval letter from the Planning Department.