

GAS PERMIT

GENERAL SUBMITTAL REQUIREMENTS

General Submittal Requirements for all Electrical Permits:

- Permit application**
- Owner/Builder Disclosure Statement-** This is required when an owner is obtaining a permit.
- Notice of Commencement-** A certified copy is required if the job value is \$2,500 or greater prior to the first inspection (this is not required to be submitted to obtain the permit).
- FEMA 50% Rule-** If property is located in a flood zone provide the FEMA 50% Rule or an Elevation Certificate.

Additional submittal requirements may be required. Prior to receiving a processing number from the Customer Service Representatives, all plans must be assembled properly.

Submittal Requirements for all 1 & 2 Family Permits:

Gas Piping:

- Site Plan-** Two copies of a site plan showing the BTU rating of each appliance served, the type of pipe to be used, the size and length of pipe to each appliance, the layout, demand load, inlet pressure, and pressure drip.

Tanks-Above or Underground:

- Site Plan-** Three copies of the site plan showing dimensions, size, location, and setbacks for the tank.
- Specifications-** Three copies of the details of tie down and/or burial showing cathodic location, specification sheet for tank to be installed.
- Foundation tank information-** Three copies if it is to be installed on above ground tank.

Submittal Requirements for all Commercial Permits:

Gas Piping

- Site Plan-** Four copies of a site plan showing the BTU rating of each appliance served, the type of pipe to be used, the size and length of pipe to each appliance and the layout, demand load, inlet pressure, and pressure drip.

Demo of Combustible Storage Tank:

- SDP-** Six copies including the cover page, site plans, and architectural plans if required.
- Installation of combustible storage tank requires a separate permit.

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Tanks-Above or Underground:

- SDP-** Six copies including the cover page, site plans, and architectural plans, if required.
- Site Plan-** If there isn't an approved SDP, provide six copies of the site plan showing dimensions, size, location, and setbacks for the tank.
- Specifications-** Six copies of the details for tie down and/or burial showing cathodic location and a specification sheet for the tank to be installed.
- Protection from traffic-** Six copies showing protection from traffic.
- Foundation tank information-** Six copies if it is to be installed on above ground tank.

Abandonment in Place:

- SDP-** Six copies including the cover page, site plans, and architectural plans if required.
- Notarized letter from owner of property acknowledging the abandonment.
- Information on tank prep.