



# COLLIER COUNTY GOVERNMENT

## COMMUNITY DEVELOPMENT AND ENVIRONMENTAL SERVICES DIVISION

2800 N. Horseshoe Dr. • Naples, Florida 34104 • 239-403-2400 • FAX 239-403-2334

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DATE: \_\_\_\_\_

### PERMITS BY AFFIDAVIT

The Florida Building Code permits the Building Official to accept an application for a building permit by a sworn affidavit from a registered architect or engineer, Section 105.14 of the Florida Building Code.

#### **105.14 Permit issued on basis of an affidavit.**

Whenever a permit is issued in reliance upon an affidavit or whenever the work to be covered by a permit involves installation under conditions which, in the opinion of the building official, are hazardous or complex, the building official shall require that the architect or engineer who signed the affidavit or prepared the drawings or computations shall supervise such work. In addition, they shall be responsible for conformity to the permit, provide copies of inspection reports as inspections are performed, and upon completion make and file with the building official written affidavit that the work has been done in conformity to the reviewed plans and with the structural provisions of the technical codes. In the event such architect or engineer is not available, the owner shall employ in his stead a competent person or agency whose qualifications are reviewed by the building official. The building official shall ensure that any person conducting plans review is qualified as a plans examiner under Part XII of Chapter 468, Florida Statutes, and that any person conducting inspections is qualified as a building inspector under Part III of Chapter 468, Florida Statutes.

The Architect or engineer shall submit such affidavits using the attached outlines for their request.

1. Building Permit by Affidavit
2. Construction Affidavit
3. Certificate of Occupancy by Affidavit
4. Certificate of Completion by Affidavit
5. Inspection Reports by Affidavit

\_\_\_\_\_  
, Building Director  
Collier County Building Department

**BUILDING PERMITS BY AFFIDAVIT**

I, \_\_\_\_\_ an \_\_\_\_\_  
Name Architect or Engineer

Duly licensed and registered with the State of Florida, Registration # \_\_\_\_\_

hereby certify that I have reviewed the plans and specifications submitted for

\_\_\_\_\_ License # \_\_\_\_\_  
Name of Contractor

D.B.A. \_\_\_\_\_  
Name of Company

for the construction of a \_\_\_\_\_  
Type of Structure

located at: \_\_\_\_\_  
Address of Construction

The above application and construction documents conform to the requirements of the Florida Building Code – Building, Plumbing, Gas, Mechanical, Electrical, the Collier County Floodplain Management Ordinance, the Collier County Land Development code, the Collier County Building Administrative Ordinance, (#2002-01), the Collier County Contractor Licensing Ordinance, including all other relevant laws, policies, codes or ordinances.

All construction and inspections shall be in conformance with the above codes and Ordinances and be performed and verified by the architect or engineer or record who Shall submit signed and sealed inspection reports for the record upon completion to the Building Official.

\_\_\_\_\_  
Signature

AFFIX SEAL

# CONSTRUCTION AFFIDAVIT

I, \_\_\_\_\_ the \_\_\_\_\_ - \_\_\_\_ of record,  
Name Architect or Engineer  
Registration # \_\_\_\_\_ for permit # \_\_\_\_\_ - \_\_\_\_ for the  
construction of (a) \_\_\_\_\_ located at  
\_\_\_\_\_  
Address

inspected all construction for the above named permit. I further certify that the construction is in accordance with submitted plans and specifications and meets all requirements of the Florida Building Code – Building, Plumbing, Gas, Mechanical, Electrical. and all other codes and ordinances as greed in the Building Permit Affidavit.

\_\_\_\_\_  
Signature

AFFIX SEAL





## STRUCTURAL INSPECTION REPORT BY AFFIDAVIT

Permit # \_\_\_\_\_ Project Address: \_\_\_\_\_

Date of Inspection: \_\_\_/\_\_\_/\_\_\_ Job Description: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone # : \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone # : \_\_\_\_\_

Insp Code	Description	Pass	Fail	Incomplete	Comments
100	Footer/Foundation				
101	Pile Caps				
102	Grade Beam				
103	Floating Slab				
104	Tie Beam				
105	Shear Wall				
106	Columns				
107	Sheathing Metal Fascia				
108	Framing				
110	Tie Down				
111	Roofing in Progress				
115	Final Building				
118	Lintel Beam				
119	Fill Cells				
120	Flood Vent Relief				
121	Elevated/Epicore Deck				
124	Steel Stairway				
125	Elevator Pit				
128	Break Away Wall				
130	Tenant Sep Framing				
131	Tenant Sep Drywall				
132	Tenant Sep Insulation				
133	Monolithic Slab				
134	Final Roofing				
135	Final Shutters				
136	Impact Glass Framing				
137	Int. Design Pressures				

Report Approved by:

\_\_\_\_\_

(Seal)

Date: \_\_\_\_\_

NOTE: Submit inspection report to the Collier County Building Department after each inspection is completed.

## PLUMBING / MECH / POOL INSPECTION REPORT BY AFFIDAVIT

Permit # \_\_\_\_\_ Project Address: \_\_\_\_\_

Date of Inspection: \_\_\_/\_\_\_/\_\_\_ Job Description: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone #: \_\_\_\_\_

Insp Code	Description	Pass	Fail	Incomplete	Comments
200	Plumbing Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
201	Plumbing Tub Set	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
202	Plumbing Stack Test	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
203	Sewer Tap	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
204	Final Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
109	Insulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
300	Mechanical Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
301	Final Mechanical A/C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
302	Mechanical Piping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
400	Gas Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
401	Final Gas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
700	Pool Steel & Ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
701	Final Pool	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
702	Pool Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Report Approved by:

\_\_\_\_\_

(Seal)

Date: \_\_\_\_\_

NOTE: Submit inspection report to the Collier County Building Department after each inspection is completed.

## ELECTRICAL INSPECTION REPORT BY AFFIDAVIT

Permit # \_\_\_\_\_ Project Address: \_\_\_\_\_

Date of Inspection: \_\_\_/\_\_\_/\_\_\_ Job Description: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone # : \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone # : \_\_\_\_\_

Insp Code	Description	Pass	Fail	Incomplete	Comments
501	Electric Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
502	Final Electric	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
506	Underground Wiring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
508	Low Voltage Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
509	Low Voltage Final	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
510	Security Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
511	Final Security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
512	Audio Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
513	Final Audio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
519	Lighting Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
520	Final Lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
400	Gas Rough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
401	Final Gas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Report Approved by:

\_\_\_\_\_

(Seal)

Date: \_\_\_\_\_

NOTE: Submit inspection report to the Collier County Building Department after each inspection is completed.