

# CHECKLIST FOR: Swimming Pool Permit

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## General Submittal Requirements for all Swimming Pool Permits

- Permit Application.**
- Owner/Builder Disclosure Statement.** This is required when an owner is obtaining a permit.
- Notice of Commencement.** A certified copy is required if job value is \$2,500 or greater prior to the first inspection (this is not required to be submitted to obtain the permit)
- Vegetation Removal Affidavit.** Required if woody vegetation will need to be removed.
  - One acre of vegetation is allowed to be removed after the single-family building permit has been issued. A Vegetation Removal Permit is required to clear over one acre.
  - The Vegetation Removal Affidavit is required to be turned in with, but not limited to, the following: Any Structure, Buildings, Chickee Huts, Storage tanks, Carports, Temporary Construction Trailer, Wood Deck, Demolition, Driveway, Fence, Pool, Slab, Tennis Court Permits, and Seawalls.
- Preservation Review Form.** Required if the property is located in the Rural Fringe Mixed Use district.
- Lot Coverage.** Required for 1&2 Family Properties that do not have a South Florida Water Management District Permit, Surface Water Management Permit or Environmental Resource Permit (any zoning that is not in a PUD).
- Health Department-Septic System Requirements.** Provide a site plan showing the location and distance of septic tank and drainfield, if present or proposed, to the proposed swimming pool.
- Right-of-Way Permitting.** If you are not using an existing permitted access point for your project then a Temporary ROW Access Permit is required.

Additional submittal requirements may be required. Prior to receiving a processing number from the Customer Service Representatives, all plans must be assembled properly.

## Submittal Requirements for all 1 & 2 Family Permits:

### Swimming Pool:

- Certified Site Plan/Survey.** One sealed copy and one copy showing the size, dimension, and proposed location. Include setback dimensions from all existing structures to the screen and dimensions to the property lines. If the property is on waterfront provide the deck elevation and the elevation from the top of the seawall or the top of the bank.
- Construction Drawings.** Two sets of sealed engineering or if mastered provide one set of approved mastered drawings.

## Submittal Requirements for all Commercial Permits:

### Swimming Pool:

- SDP.** Four copies including the cover page, site plans, and architectural plans, if required.
- Health Department.** Four approved sets.
- Construction Drawings.** Four sets of sealed engineering drawings.

## Residential Swimming Pool Safety Act Section A104

### Contractor Accountability

Two copies of this page shall be completed and returned with the permit application

Job Address \_\_\_\_\_ Permit Number \_\_\_\_\_

The residential Swimming Pool Safety Act requires that a barrier isolate any new or substantially remodeled swimming pool, spa, hot tub or water feature that has a water level that is more than 24" deep. This barrier may be horizontal (an approved safety cover) or vertical (a wall, fence, screen cage, raised deck or appropriate combination). If the vertical barrier is penetrated by a door, window or gate an alarm or self-closing device may also be required. Because of design variations more than one method may be required to isolate the water and should be so noted below.

I acknowledge that a new swimming pool, spa or hot tub or water feature will be installed at the above address, and hereby affirm that one or more of the following methods shall be used to comply with the requirements of the current Florida Building Code.

*Please initial as many methods as necessary to provide compliance:*

1. \_\_\_\_ The pool shall be equipped with a listed and approved safety cover that complies with ASTM F1346-91.
2. \_\_\_\_ The pool shall be isolated from access by an enclosure that complies with the pool barrier requirement of the currently adopted Florida Building Code.

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I understand that not complying with the current Florida Building Code at the time of the final inspection, or when the pool is completed for contract purposes, shall constitute a violation of Chapter 51 5, Florida Statutes and shall be considered as committing a misdemeanor of the second degree, punishable by fines of up to \$500.00 and/or up to 60 days in jail as established in chapter 775 Florida Statutes.

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor's Name (please print)