

# DESIGN PROFESSIONAL ACKNOWLEDGEMENT OF SUBMITTAL

(Electronic Submittal)

**Project Name or Permit #:** \_\_\_\_\_

I, \_\_\_\_\_, licensed as an Engineer/Architect, affirm that submittal of building permit plans is being done so at my own risk through the public portal without a contractor assigned.

The responsibility of correction submittals within designated timeframes will be my own, as well as any fees associated with application and/or review until such time a contractor takes responsibility of the permit by submitting electronically to the Collier County Building Department at [permittingdept@colliercountyfl.gov](mailto:permittingdept@colliercountyfl.gov)

- A "Qualifier's Page" of the building permit application
- A notarized, or signed/sealed letter of no objection from myself for said contractor to take responsibility of the permit, and
- The portal account associated with the contractor along with the email address.

I affirm that in accordance with F.S. 489.13 the county building department cannot and will not issue a permit to any person that does not hold a valid active certificate or registration in the appropriate category.

I further affirm that the contractor selected will provide all subsequent submittals, corrections, revisions, etc., electronically through the public portal unless specifically granted permission to 'convert' the permit to 'paper'.

I acknowledge these statements by providing my signature and seal below or my notarized signature.

## Signature and Notary

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

by (Printed name of qualifier) \_\_\_\_\_

- Personally known to me  
 Has produced identification \_\_\_\_\_

Notary Signature: \_\_\_\_\_

Per Florida Statute 117  
Do Not Photocopy  
This Page

Notary Seal