



Vanderbilt Beach M.S.T.U

Advisory Committee

3299 East Tamiami Trail Suite 103
Naples, FL 34112

NOVEMBER 9, 2017

I. CALL TO ORDER: Chairman Forman called the meeting to order at 2:04 P.M.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman
William Sjostrom – Vice Chair
Mark Weber
Gabriella R. Miyamoto
William Arell Harris
Staff: Harry Sells, Project Manager
Others: Gary Gorden - CLM
Wendy Warren – Juristaff

III. APPROVAL OF AGENDA

Mr. Sjostrom moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. meeting as subject to the following changes:

Delete: Item IV - Approval of the Minutes- May 4, 2017

*Add: Item VII C. - Old Business – Widening Entrances to 14 Finger Streets off Vanderbilt Drive
Second by Mr. Harris. Carried unanimously 5 - 0.*

IV. APPROVAL OF MINUTES OF OCTOBER 5, 2017

Mr. Sjostrom moved to approve the minutes of the October 5, 2017 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Ms. Miyamoto. Carried unanimously 5 - 0.

V. LANDSCAPE REPORT, GARY GORDEN, COMMERCIAL LAND MAINTENANCE

Mr. Gorden reported on landscaping as follows:

- MSTU debris from Hurricane Irma has been removed.
- Storm damage to the irrigation system in two washout locations, impacting several zones, has been repaired and is in test mode prior to activation.
- Irrigation damage caused by public utilities construction includes broken heads and control wires.
- The MSTU will repair the system and attempt to recover any funds expended.

Mr. Gorden will provide an itemized list of irrigation repairs resulting from construction breaches to Mr. Sells by November 10, 2017. Work is scheduled week ending November 17, 2017.

Sod Installation Post Construction

Mr. Sells reported:

- Mitchell & Stark Construction is responsible for replacing sod destroyed during construction with comparable material noting:
 - Sod installed on the East Side of Vanderbilt Drive was the wrong type (Bahia) and has been removed.
 - The contractor has been instructed to replace with correct type sod (Floratam).

VI. PROJECT MANAGER'S REPORT – HARRY SELLS

A. BUDGET REPORT for 11/9/2017

Mr. Sells provided an overview on the “*Vanderbilt MSTU Budget Report on Fund 143*” FY18 dated November 9, 2017 including distribution of the Adjusted Balance Sheet (Unaudited) 11/02/17 highlighting:

- FY18 Ad Valorem property tax revenue budget is \$1,280,300.00, an increase of 7.34%.
- Total revenue FY18 is \$3,280,236.70 including investment interest, transfers and contributions (minus a 5% reserve of \$64,300).
- The Millage rate remains constant at 0.5000.
- Operating Expense Budget is \$3,142,436.70 of which \$727,938.59 is committed; \$6,926.73 is expended.
- Unencumbered Operating Expense funds available are \$2,407,571.38.
- The Hole Montes change order request for \$331,357.00 for contract extension, approved by the Committee at the October 5, 2017 meeting, will be presented to the Board of County Commissioners (BCC) for approval at the meeting December 12, 2017.
- Unadjusted/Unaudited Total Liabilities and Equity as of November 2, 2017 is \$2,043,876.92.

B. GENERAL STATUS OF BURIAL PROJECT

Staff provided the following updates:

Phases II and III Network Electrical Activation

- Public Utilities requested to delay network activation pending completion of water/sewer/drainage work.
- Costs for the activation of the network may be modified because of the Public Utilities project delay and potential deterioration of the buried components.
- Any increased costs to the MSTU will be absorbed by the Public Utilities.
- Staff will request the Committee grant a contract extension for MasTec to 2019 on receipt of a quote from MasTec.
- A work order modification extending Hole Montes contract in the amount of \$331,357.00 is pending Board of County Commissioners approval.
- Network activation was originally scheduled for April 15, 2017 with conversion completion by December 19, 2017. Revised schedule projects a commencement date of April 2018; finish date April 2019.
- The Switching Order required for Florida Power & Light to activate power has been written.
- The process for conversion is to test “feeders” and activate; test “primaries” to the transformers then activates transformers. Conversion stages are a) single family homes; b) high rise structures (some transformers must be changed) and c) finger streets.

- System components will be tested prior to the conversion to confirm insulation has not deteriorated or damaged.

The Committee requested Mr. Sells research and confirm the conversion date schedule as a result of construction delays.

Hurricane Irma Washout Locations

Mr. Sells distributed a map and spreadsheet detailing “washout” locations on the West side of Vanderbilt Drive as a result of Hurricane Irma which made landfall September 10, 2017.

- Irrigation was destroyed in several zones resulting in potential loss of vegetation.
- The primary irrigation supply line has been repaired.
- Public Utilities Department is responsible for overall repairs.
- The feeder box dislocated by the storm wash out will be repaired and stabilized by MasTec.
- The MSTU will repair the system and attempt to recover any funds expended.

During Committee discussion the following was addressed:

- Research indicates there is significant damage at two locations - *Mr. Sells is awaiting an evaluation from MasTec.*
- The MSTU is responsible for repairing their equipment.
- Staff to investigate insurance coverage qualification for buried utilities and report their findings to the Committee.
- The foundation of a private residence is undermined.
- Four sea walls are compromised; displaced dirt is present in the water way.
- Time frame for repair of areas impacted by wash outs is unknown.

Phase IV

- The schedule for the Vanderbilt Drive FPL Phase IV Project is contingent on completion of the Collier County Greenway Project.
- Design plans were finalized with FPL at a meeting the week of November 3, 2017.
- The project is scheduled to commence April 2018 encompassing the section from 111th Avenue to the north side of the third bridge.
- The MSTU will bid the project (similar to Phases 2 & 3) and assume responsibility for installation.

C. Mark Weber Appointed as a returning member at the October 24, 2017 BCC meeting. His new term expires 11/13/2021.

The Committee welcomed Mr. Weber as a member of the Vanderbilt Beach Advisory Committee and thanked him for his continued service.

D. MEETING with KIM KOBZA CONCERNING FUTURE PROJECTS.

Ms. Arnold, PTNE Director, and **Mr. Sells** met with Mr. Kobza on October 18, 2017 to review the proposed refurbishment of the northwest corner of Vanderbilt Drive and Blue Bill Avenue.

Mr. Sells distributed a Google Earth map of the Flamingo Avenue properties and their proximity to Bluebill Avenue noting a preconstruction public meeting will be scheduled with the homeowners.

VII. OLD BUSINESS

A. LANDSCAPE DESIGN CONNOR PARK, UPDATE HARRY SELLS

Grubbing 42 feet \$7,650, plus 62 feet \$12,750, plus 62 feet \$12,750

Mr. Sells noted grubbing is necessary for approximately 170 feet at a total cost of \$33,150 and impacts four or five residential lots.

Mr. Sells will secure an updated bid for Grubbing from Signature Tree Care, LLC.

B. LANDSCAPE DESIGN NW CORNER OF VANDERBILT DR AND BLUE BILL

Mr. Sells distributed the Landscape Development Plan for Connor Park Phase I, Northwest Quadrant designed by Dale A. Slabaugh and Associates.

- Public Utilities is not using the park as a “staging area” for construction materials.
- The north end of Vanderbilt Drive is scheduled to open end of November 2017.
- Mr. Slabaugh will upgrade the schematic design for presentation.
- Approval of the plan including plant selection and fencing specifications is required to proceed.
- The area proposed for renovation will be cleared, the slope stabilized and fencing erected in preparation for the landscape project.
- Irrigation options for the *Gateway*, including connecting into the Dunes of Naples system, are under consideration.
- Mr. Sells will invite homeowners to a public meeting to introduce the project plan.
- Commissioner Andy Solis and Barry Williams, Parks and Recreation Director, will be notified of events.
- Signage requirements for the “Gateway” sign will be researched and sign companies consulted (Lykins Sign Tech, Inc. was suggested for consideration by the Committee).
- There is a plan (years 2021 – 2022) to install a sidewalk on the eastern side of Vanderbilt Drive from Vanderbilt Beach Road to 105th Avenue N.
- Mr. Sells introduced extending the MSTU boundary to encompass the eastern Right of Way of Vanderbilt Drive.

Mr. Sells will research signage options, confer with County approved sign vendors and contact the Parks and Recreation Department for project review.

C. WIDENING OF FINGER STREETS OFF VANDERBILT DRIVE

Mr. Sells recapped the project for the Committee highlighting:

- The goal of the project is to increase the radius and enhance the pedestrian/driver interface to improve not only the aesthetics of the intersection but also the safety and the efficiency of the intersection for fourteen finger streets.
- Single paver blocks for the crosswalks to enhance visibility and intersection aesthetics will be incorporated into the design.
- Sight line issues will be diminished by removal of existing Right-of-Way landscaping which homeowners will be required to remove.
- Preliminary construction cost for the work is \$55,000 per intersection for a total of \$770,000.
- Collier County Traffic Operations and Road Maintenance must approve the project.

During Committee discussion, the following was addressed:

- Define a time frame for the project.

- Consider distribution of Hole Montes plans for the streets impacted by Public Utilities construction to Mitchell & Stark to prevent duplication of the project as Mitchell & Stark will be replacing curb and paving removed by them.
- Mitchell & Stark Construction is only required to replace existing material.

Mr. Harris left the meeting.

IX. NEW BUSINESS

A. Asset Management System

Mr. Sells will participate in class instruction for the web based *Asset Tracking and Work Maintenance Inventory System* being implemented by the County.

B. Possible New Projects

Mr. Sells introduced concepts for future improvements to the Vanderbilt Beach MSTU for Committee consideration including:

- **Street Lights**
- **Park Benches**
Benches will be considered for installation on completion of the County's utility project.
- **Refurbishment of Vanderbilt Drive Landscape**
This project will be considered for implementation in April 2019.
- **Sidewalks east and west side of Gulf Shore Drive**
Project pending direction from the Road Maintenance Division.

C. Mr. Sells requested the next meeting be held on a day other than December 7, 2017. Dates available Nov. 30th, Dec 8th and Dec 14th.

The Committee confirmed the next meeting will be Thursday, November 30, 2017 at 2:00 pm.

X. PUBLIC AND BOARD COMMENT

Public Comment

Kathy Foster, President of the Board of Directors of the Friends of Delnor-Wiggins Pass State Park, discussed the following items with the Committee:

- Requested an opportunity to review Dale Slabaugh's landscape design for the northwest corner of Vanderbilt Drive and Bluebill Avenue. *Mr. Sells provided a copy of the current design proposal.*
- Requested "Delnor-Wiggins Pass State Park" designation is incorporated on signage on the north corner. *Mr. Sells will research feasibility of Park recognition on the entry sign.*
- Requested clarification of entity responsible for management and investment of the MSTU budget. *Mr. Sells confirmed funds are managed by Collier County.*

Board Comment

Mr. Sells will investigate the entity responsible for landscape maintenance from the Dunes of Naples to the MSTU north boundary and report his findings at the November 30, 2017 meeting.

Mr. Sells will provide a written statement on behalf of the MSTU Advisory Committee for posting to the Connor's Park residents' Facebook page on the following:

- Status of the Buried Utilities Project
- Future Projects under consideration for MSTU consideration.

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 4:20 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE

Bruce Forman, Chairman

The minutes approved by the Board/Committee on _____, 2017
“*as submitted*” [___] **OR** “*as amended*“ [___].

NEXT MEETING DATE: NOVEMBER 30, 2017 2:00 P.M.
“CLAUSSEN FAMILY CENTER” AT ST. JOHN’S CHURCH
625 111TH AVENUE, NAPLES, FLORIDA