



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DIVISION/
PLANNING AND REGULATION

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
239) 252-2400 FAX (239) 252-6358
www.colliergov.net

STEWARDSHIP RECEIVING AREA (SRA) DESIGNATION APPLICATION

The following documents the necessary items, exhibits and agreements for the Stewardship Receiving Area Designation Application.

SUBMITTAL PACKAGE

Submit the Application to: Growth Management Division/Planning and Regulation
Attn: Business Center
2800 N. Horseshoe Drive, Naples Florida 34104
Phone (239) 252-2400 / Fax (239) 643-6968

The Applicant shall submit twenty-one (21) copies of the application package for verification of completeness. The application package shall also contain completed copies of the appropriate form(s) as provided herein. The Applicant is responsible for providing additional copies for public hearings and for County records, once the application is finalized.

REQUIRED FEES

Application Fee: \$7,000.00 plus \$25.00 per acre
Comprehensive Plan Consistency Review \$2,250.00
FIAM (Fiscal Impact Analysis) \$4000.00
BCC Legal Advertising \$500
CCPC Legal Advertising \$925
Transportation Fees –refer to pre-application meeting notes
School Concurrency Review Fees, if required. Mitigation Fees, if applicable, to be determined by the School District in coordination with the County
Refer to pre-application meeting notes for additional required fees.

- ▶ Please make check payable to: *Board of County Commissioners*

APPLICATION REVIEW SCHEDULE (LDC 4.08.07.E.)

The application review schedule is as follows:

- ▶ Within thirty (30) days of receipt of the SRA Application, the applicant will be notified in writing that the application is complete and sufficient for review. If required, the applicant shall submit additional information.
- ▶ Within twenty (20) working days of receipt of the additional information the applicant will be notified if the application is complete.
- ▶ Staff review and written comments shall be submitted to the applicant sixty (60) days after sufficiency has been determined.
- ▶ Staff shall provide a written report containing their findings and recommendations of approval, approval with conditions or denial within ninety (90) days after sufficiency is determined.
- ▶ EAC hearing per LDC 4.08.07 F.1.a.
- ▶ The CCPC shall hold an advertised public hearing on the proposed application and agreement. The notice of this hearing shall be given ten (10) days prior to the meeting date.
- ▶ The BCC shall hold an advertised public hearing on the proposed application and agreement. The notice of this hearing shall be given ten (10) days prior to the meeting date.

AMENDMENTS

Collier County shall consider an amendment to an approved SRA in the same manner as designated in this application.

STEWARDSHIP RECEIVING AREA (SRA) APPLICATION

August 30, 2010



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PROJECT NUMBER
PROJECT NAME
DATE PROCESSED

To be completed by staff

APPLICANT INFORMATION

APPLICANT: _____

FIRM: _____

ADDRESS: _____

PHONE: _____ FAX: _____ CELL: _____

E-MAIL: _____

LAND OWNER: _____

ADDRESS: _____

PHONE: _____ FAX: _____ CELL: _____

E-MAIL: _____

AGENT: _____

FIRM: _____

ADDRESS: _____

PHONE: _____ FAX: _____ CELL: _____

E-MAIL: _____



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DISCLOSURE OF INTEREST INFORMATION

- a. If the property is owned fee simple by an INDIVIDUAL, tenancy by the entirety, tenancy in common, or joint tenancy, list all parties with an ownership interest as well as the percentage of such interest. (Use additional sheets if necessary)

Name and Address	% of Ownership

- b. If the property is owned by a CORPORATION, list the officers and stockholders and the percentage of stock owned by each.

Name and Address	% of Stock

- c. If the property is in the name of a TRUSTEE, list the beneficiaries of the trust with the percentage of interest of each.

Name and Address	% of Interest



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- d. If the property is in the name of a GENERAL or LIMITED PARTNERSHIP, list the name of the general and/or limited partners and the percent of the ownership of each.

Name and Address	% of Ownership

- e. If there is a CONTRACT FOR PURCHASE with an individual or individuals, a Corporation, Trustee, or a Partnership, list the names of the contract purchases below, including the officers, stockholders, beneficiaries, or partners. Include the percent of ownership of each.

Name and Address	% of Ownership

Date of Contract: _____

- f. If any contingency clause or contract terms involve additional parties, list all individuals or officers if a corporation, partnership, or trust.

Name and Address

- g. Date subject property acquired _____ leased _____(Dates of Lease)
 Term of lease _____ years/_____ months.
 If Petitioner has option to buy, indicate date of option: _____
 And date option Terminates: _____
 Or Anticipated closing date: _____

- h. Should any changes of ownership or changes in contracts for purchase occur subsequent to the date of application but prior to the date of final public hearing, it is the responsibility of the applicant, or agent on his behalf, to submit a supplemental disclosure of interest form.



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PROPERTY INFORMATION

Section/Township/Range: ____/____/____ Zoning: _____

General Location and Cross Streets: _____

Folio Numbers: _____

Total Area of Project: _____ acres

List any previously approved or pending petition numbers affecting the property. _____

ADJACENT ZONING/LAND USE

	Zoning	Land Use
N		
S		
E		
W		

LIST OF CONSULTANTS

Name: _____ Phone: _____ Mailing Address: _____

Name: _____ Phone: _____ Mailing Address: _____

Name: _____ Phone: _____ Mailing Address: _____

Name: _____ Phone: _____ Mailing Address: _____

Name: _____ Phone: _____ Mailing Address: _____

Applicant is responsible for providing finalized copies as required for public hearing.

I hereby submit and certify the application to be complete and accurate.

Printed Name of Agent

Signature of Agent

Date



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SECTION I
NATURAL RESOURCE INDEX ASSESSMENT (LDC 4.08.07.D.3.)

1. **Submit an Assessment that documents the Natural Resource Index Value Scores. The Assessment is to include an analysis that quantifies the number of acres by Index Values.**

The Assessment shall include the following:

- a. Identify all lands within the proposed SRA that have an Index Value greater than 1.2.
- b. Verify that the Index Value scores assigned during the RLSA Study are still valid through recent aerial photography, satellite imagery, agency-approved mapping, or other documentation, as verified by field inspections.
- c. If the Index Value scores assigned during the RLSA Study are no longer valid the applicant shall document the current Index Value of the land.
- d. Quantify by type the acreage of agricultural lands being converted.
- e. Quantify by type the acreage of non- agricultural acreage being converted.
- f. Quantify by type the acreage of all lands within the proposed SRA that have an Index Value greater than 1.2.
- g. Quantify by type the acreage of all lands being designated as an SRA within the ACSC, if any.
- h. Demonstrate compliance with the Suitability Criteria contained in Section 4.08.07.A.1.

SECTION II
NATURAL RESOURCE INDEX ASSESSMENT SUPPORT DOCUMENTATION (LDC 4.08.07.D.4.)

1. **Documentation to support the Natural Resource Index Assessment shall be provided for each SRA being designated**
 - a. Legal description, including sketch or survey.
 - b. Acreage calculations of lands being put into the SRA, including acreage calculations of WRAs (if any) within the SRA boundary but not included in the SRA designation.
 - c. RLSA Overlay Map delineating the area of the RLSA District being designated as an SRA.
 - d. Aerial photograph delineating the area being designated as an SRA.
 - e. Natural Resource Index Map of the area being designated as an SRA.
 - f. FLUCCS map(s) delineating the area being designated as an SRA.



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- g. Listed species map(s) delineating the area being designated as an SRA.
- h. Soils map(s) delineating the area being designated as an SRA.
- i. Documentation to support a change in the related Natural Resource Index Value(s), if appropriate.

SECTION III OTHER REQUIRED DOCUMENTS

- 1. Submit a SRA Master Plan consistent with the requirements of Section 4.08.07.G.
- 2. Submit a SRA Development Document consistent with the requirements of Section 4.08.07.H.
- 3. Submit a Public Facilities Impact Assessment Report addressing the requirements of Section 4.08.07.K.
- 4. Submit an Economic Assessment Report addressing the requirements of Section 4.08.07.L.
- 5. School Concurrency – if the proposed project includes a residential component, you are required to contact the School District of Collier County at 239-377-0267 to discuss school concurrency requirements. (Download the School Impact Analysis Application from the website)

SECTION IV STEWARDSHIP CREDIT USE AND RECONCILIATION APPLICATION (LDC 4.08.07.D.9)

- 1. The legal description of, or descriptive reference to, the SRA to which the Stewardship Credits are being transferred.
- 2. Total number of acres within the proposed SRA and the total number of acres of the proposed SRA within the ACSC (if any).
- 3. Number of acres within the SRA designated “public use” that do not require the redemption of Stewardship Credits in order to be entitled (does not consume credits).
- 4. Number of acres of “excess” open spaces within the SRA that do not require the consumption of credits.
- 5. Number of acres of WRAs inside the SRA boundary but not included in the SRA designation.
- 6. Number of acres within the SRA that consume credits.
- 7. The number of Stewardship Credits being transferred to (consumed by) the SRA and documentation that the applicant has acquired or has a contractual right to acquire those Stewardship Credits.
- 8. The number of acres to which credits are to be transferred (consumed) multiplied by 8 Credits/acre equals the number of Credits to be transferred (consumed).



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9. A descriptive reference to one or more approved or pending SSA Designation Applications from which the Stewardship Credits are being obtained. Submit copies of SSA Stewardship Credit Agreement and related documentation, including:
 - a. SSA Application Number
 - b. Pending companion SRA Application Number
 - c. SSA Designation Resolution (or Resolution Number)
 - d. SSA Credit Agreement (Stewardship Agreement)
 - e. Stewardship Credits Database Report
10. A descriptive reference to any previously approved Stewardship Credit Use and Reconciliation Applications that pertain to the referenced SSA(s) from which the Stewardship Credits are being obtained.
11. A summary table in a form provided by Collier County that identifies the exchange of all Stewardship Credits that involve the SRA and all of the associated SSAs from which the Stewardship Credits are being obtained.

SECTION V

STEWARDSHIP RECEIVING AREA CREDIT AGREEMENT (LDC 4.08.07.D.11.b)

1. The applicant for designation of an SRA shall enter into an SRA Credit Agreement with the County for each SRA.
2. The SRA Credit Agreement shall contain:
 - a. The number of SSA credits applied to the SRA land in order to carry out the plan of development on the acreage proposed in the SRA Development Documents.
 - b. The legal description of the SRA land and number of acres.
 - c. The SRA Master Plan, which must include the following:
 - i. Identify the land uses
 - ii. Identifying the number of residential dwelling units
 - iii. Gross leaseable area of retail square footage
 - iv. Gross leaseable office square footage
 - v. All other land uses depicted on the master plan.
3. Description of the SSA credits that are needed to entitle the SRA land and the anticipated source of said credits.
4. Acknowledgement from the applicant that development of SRA land may not commence until the applicant has recorded a SRA Credit Agreement Memorandum with the Collier County Clerk of Courts; and
5. The applicant's commitment, if any, regarding conservation or any other restriction on development on any lands within the SRA including wetlands, as may be depicted on the SRA Master Plan for special treatment.



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AFFIDAVIT

We/I, _____ being first duly sworn, depose and say that we/I am/are the owners of the property described herein and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, including the disclosure of interest information, all sketches, data, and other supplementary matter attached to and made a part of this application, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this application must be complete and accurate and that the content of this form, whether computer generated or County printed shall not be altered. Public hearings will not be advertised until this application is deemed complete, and all required information has been submitted.

As property owner We/I further authorize _____ to act as our/my representative in any matters regarding this Petition.

Signature of Property Owner

Signature of Property Owner

Typed or Printed Name of Owner

Typed or Printed Name of Owner

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____ who is personally known to me or has produced _____ as identification.

State of Florida
County of Collier

Signature of Notary Public

Notary Stamp