



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DIVISION
www.colliergov.net

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
(239) 252-2400 FAX: (239) 252-6358

ADMINISTRATIVE PARKING REDUCTION

LDC subsection 4.05.04 F.2

Chapter 6 B. of the Administrative Code

PROJECT NUMBER
PROJECT NAME
DATE PROCESSED

To be completed by staff

AGENT, LESSOR, LESSEE CONTACT INFORMATION

Name of Agent/Consultant: _____

Firm _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

Name of Property Owner/ Entity (Lessor): _____

Business Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

Name of Business Owner (Lessee): _____

Business Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

List the name of the applicant: _____



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PROPERTY INFORMATION

Address of Subject Property: _____

Section/Township/Range: _____/_____/_____

Subdivision: _____ Lot: _____ Block: _____

Type of Business: _____ Hours of Operation: _____

SUBMITTAL REQUIREMENTS

See Chapter 6 B. of the Administrative Code for submittal requirements. The following items are to be submitted with the application packet:

- Completed Application (download current form from County website)
- Signed and Sealed Survey
- Completed [Addressing Checklist](#)
- [Affidavit of Authorization](#), signed and notarized
- [Property Ownership Disclosure Form](#)
- Copy of approved Zoning Certificate
- Copy of most current approved SDP/SIP, if applicable
- The applicant shall clearly describe the requested deviation and provide evidence in narrative form that a use is of such a unique nature that the applicable minimum parking ratio listed in the LDC should not be applied. The applicant may then be required to submit the following items:
 - o Parking generation studies;
 - o Evidence of parking ratios applied by other counties and municipalities for the specific use;
 - o Reserved parking pursuant to LDC section 4.05.05; and
 - o Other conditions and safeguards deemed to be appropriate to protect the public health, safety and welfare.

Fee Requirements:

- Administrative Parking Reduction: \$500.00**

All checks payable to: Board of County Commissioners

The completed application, all required submittal materials and fees shall be submitted to:

Growth Management Department/Planning and Regulation
ATTN: Business Center
2800 North Horseshoe Drive
Naples, FL 34104