

# Floodplain Management Information

*This form is designed to reduce the number of Correction Comments received by the Building Division. The flood zone, BFE, and proposed finished floor elevation must also be identified on the construction plans pursuant to the Florida Building Code.*

This supplemental form must be provided for:

1. New buildings in the VE, AE, AH, and A flood zones. See [Flood Zone Definitions](#) for additional information.
2. Alterations to existing buildings in the VE, AE, AH, and A flood zones.

To determine the flood zone and Base Flood Elevation (BFE) you can:

1. Use the County's [Digital Flood Insurance Rate Map](#)
2. Use the FEMA Map Service Center at <https://msc.fema.gov/portal/home>
3. Contact the Floodplain Management Section at [floodinforequest@CollierCountyfl.gov](mailto:floodinforequest@CollierCountyfl.gov) or 239-252-2390

## New Construction

1. DFIRM Information: Flood Zone: \_\_\_\_\_ BFE: \_\_\_\_\_ ft. NAVD.
2. Proposed Finished Floor Elevation/Lowest Floor Elevation: \_\_\_\_\_ ft. NAVD.
3. Wet Floodproofing (Flood Openings): \_\_\_ Yes. If yes, provide the size (ICC-ES report), locations and height from the ground. \_\_\_ No.

## Existing Buildings

1. DFIRM Information: Flood Zone: \_\_\_\_\_ BFE: \_\_\_\_\_ ft. NAVD.
2. Existing Finished Floor Elevation/Lowest Floor Elevation: \_\_\_\_\_ ft. NAVD.
3. Is there an elevation certificate available for this structure?  
\_\_\_ Yes. If yes, please provide with building permit application submittal package.  
\_\_\_ No.  
\_\_\_ Unknown.
4. Is the work greater than 25% of the market value of the structure? This value is determined by dividing the Declared Value on the Building Permit Application by the Collier County Property Appraiser's Improved Value (+20%) for the structure. See example on second page.

\_\_\_ Yes, the work is greater than 25% of the market value of the structure. If yes, please complete the 50% forms here: <https://www.colliercountyfl.gov/your-government/divisions-a-e/building-review/analysis-of-substantial-improvement>

\_\_\_ No. Staff will evaluate the level of work to ensure it is less than 25% of the market value of the structure. Staff may request that additional documentation or 50% paperwork is provided.

5. Will the permit alter an enclosure below an elevated building, crawl space greater than 5 ft. or a detached accessory structure with flood openings?  
\_\_\_ Yes. If yes, complete a Non-Conversion Agreement  
<https://www.colliercountyfl.gov/home/showdocument?id=84999>  
\_\_\_ No. Staff will confirm this is accurate and may request additional documentation.

**Example: Substantial Improvement Analysis**

**2018 Certified Tax Roll**  
(Subject to Change)

Land Value	\$ 209,748
(+) Improved Value	\$ 247,332
(-) Market Value	\$ 457,080
(-) Save our Home	\$ 49,281
(-) Assessed Value	\$ 407,799
(-) Homestead	\$ 25,000
(-) School Taxable Value	\$ 382,799
(-) Additional Homestead	\$ 25,000
(-) Taxable Value	\$ 357,799

If all Values shown above equal 0 this parcel was created after the Final Tax Roll

Collier County Property Appraiser establishes the Market Value as \$457,080. The Improved Value of the structure as \$247,332. The Declared Value (the total amount of construction work and profit) identified on the Building Permit Application is \$100,000.

$$\text{Improved Value} + 20\% = \$247,332 \times 1.2 = \$296,798.40$$

$$\text{Improved Value} + 20\% / \text{Declared Value} = \$100,000 / \$296,798.40 = .33 \text{ (33\%)}$$

The 50% forms are required if above 25%.

The 50% forms are available here: <https://www.colliercountyfl.gov/your-government/divisions-a-e/building-review/analysis-of-substantial-improvement>