



STEWARDSHIP SENDING AREA (SSA) DESIGNATION APPLICATION

The following documents the necessary items, exhibits and agreements for the Stewardship Sending Area Designation Application.

SUBMITTAL PACKAGE

Submit the Application to :

Collier County Community Development and Environmental Services
Comprehensive Planning Department
2800 N. Horseshoe Drive, Naples Florida 34104
Phone (239) 403-2400 / Fax (239) 643-6968

The Applicant shall submit to the Collier County Development and Environmental Services five (5) copies of the application package for verification of completeness. The application package shall also contain completed copies of the appropriate form(s) as provided herein.

The Applicant is responsible for providing additional copies for Public Hearings and for County Records, once the application is finalized.

REQUIRED FEES

Application Fee: \$9,500.00

- ▶ Please make check payable to: *Board of County Commissioners*

APPLICATION REVIEW SCHEDULE

- ▶ The application review schedule is as follows:
- ▶ Within fifteen (15) working days of receipt of the SSA Application, the applicant will be notified in writing that the application is complete and sufficient for a review.
- ▶ If required, the applicant shall submit additional information.
- ▶ Within ten (10) working days of receipt of the additional information the applicant will be notified if the application is complete.
- ▶ Staff review and written comments shall be submitted to applicant sixty (60) days after sufficiency is determined.
- ▶ Staff shall provide a written report containing their findings and recommendations of approval, approval with conditions or denial within ninety (90) days after sufficiency is determined.
- ▶ The BCC shall hold an advertised Public Hearing on the proposed application and agreement. The notice of this hearing shall be given fifteen days prior to the meeting date.

AMENDMENTS

Collier County shall consider an amendment to an approved SSA in the same manner as designated in this application.

**COLLIER COUNTY
STEWARDSHIP SENDING AREA (SSA)
APPLICATION**

SSA #: _____ DATE RECEIVED: _____

PLANNER _____

THE ABOVE TO BE COMPLETED BY STAFF

APPLICANT:

FAX# _____ PHONE : _____

E-MAIL ADDRESS _____

ADDRESS: _____

LAND OWNER:

ADDRESS: _____ ZIP _____

FAX# _____ PHONE: _____

E-MAIL ADDRESS: _____

AGENT:*

ADDRESS: _____ ZIP _____

FAX# _____ PHONE: _____

E-MAIL ADDRESS: _____

AGENT:

ADDRESS: _____ ZIP _____

FAX# _____ PHONE: _____

E-MAIL ADDRESS: _____

* Please attach Agent Authorizations

PROJECT NAME:

Location:

Agreement

General Location and Cross Streets: _____

Zoning _____ **Type of Development Proposed:** _____

Total Area of SSA:

ADJACENT ZONING/LAND USE:

ZONING

LAND USE

LIST OF CONSULTANTS:

Name: _____ Phone: _____

Address: _____ Zip: _____

Name: _____ Phone: _____

Address: _____ Zip: _____

Name: _____ Phone: _____

Address: _____ Zip: _____

Name: _____ Phone: _____

Address: _____ Zip: _____

Name: _____ Phone: _____

Address: _____ Zip: _____

Applicant is responsible for providing finalized copies as required for Public Hearings.

I hereby submit and certify the application to be complete and accurate.

SIGNATURE OF AGENT

DATE

STEWARDSHIP SENDING AREA (SSA) DESIGNATION APPLICATION

PURSUANT TO SECTION 4.08.06 OF THE COLLIER COUNTY LAND DEVELOPMENT CODE.

STEWARDSHIP SENDING AREA (SSA) DESIGNATION APPLICATION

SECTION I

Legal Description and General Description

Aerial photograph(s) having a scale of one inch equal to at least 200 feet when available from the County, or a scale of at least one inch equal to 400 feet is acceptable, delineating the area being designated as an SSA.

SECTION II

- 1) **Natural Resource Index Assessment**
 - a. **Summary Analysis quantifying the number of acres by Index Values.**
 - b. **Level of Conservation being proposed.**
 - c. **Resulting Number of Credits generated.**
 - d. **Early Entry Bonus Credits, if any, proposed.**

- 2) **Verification of Index Value Scores.**
 - a. **Submit validation of Scores assigned during the RLSA Study through Aerial Photography or Satellite Imagery, agency- approved mapping, or other documentation, as verified by field inspections.**

 - b. **If the verification establishes that the Index Value scores assigned during the RLSA Study are no longer valid, documentation of the Index Value of the land as of the date of the SSA Designation Application is to be submitted.**

- 3) **Establish the suggested "Restoration Potential" Index Value for any acres as appropriate. Provide evidence/ documentation supporting the suggested Index Value.**

- 4) **Quantify the acreage of agricultural lands, by type, being preserved.**

- 5) **Quantify the acreage of non-agricultural acreage, by type, being preserved.**

- 6) **Quantify the acreage of all lands by type within the proposed SSA that have an Index Value greater than 1.2 .**

- 7) Quantify all lands, by type, being designated as SSA within the ACSC, if any.

SECTION III

LIST OF EXHIBITS AND SUPPORT DOCUMENTATION

- 1) Legal Description, including sketch or survey.
- 2) Acreage calculations, e.g., acres of FSAs, HSAs, and WRAs, being designated in the SSA.
- 3) Stewardship Overlay Map delineating the area being designated as an SSA.
 - a. Flowway Stewardship Areas (FSAs)
 - b. Habitat Stewardship Areas (HSAs)
 - c. Water Retention Areas (WRAs)
 - d. General Conditional Uses, Earth Mining and Processing and Recreational Uses
- 4) Aerial Photograph(s) having a scale of one inch equal to at least 200 feet when available from the county, otherwise, a scale of at least one inch equal to 400 feet is acceptable, delineating the area being designated as an SSA.
- 5) Natural Resource Index Map of area being designated as an SSA.
- 6) Florida Department of Transportation Florida Land Use Cover and Forms Classification System (FLUCCS) map indicating area being designated as an SSA on an aerial photograph having a scale of one inch equal to at least 200 feet when available from the County, otherwise, a scale of at least one inch equal to 400 feet is acceptable.
- 7) Listed species occurrence map(s) from United States Fish and Wildlife Services, Florida Fish Wildlife Conservation Commission and Florida Natural Areas Inventory, delineating the area being designated as an SSA.
- 8) United States Department of Agriculture-Natural Resources Conservation Service Soils map(s) delineating the area being designated as an SSA.
- 9) Documentation to support a change in the related Natural Resource Index Value(s), if appropriate.
- 10) Stewardship Credit Calculation Table that quantifies the number of acres by Index Values, the level of conservation being offered and the resulting number of credits being generated.

SECTION IV

STEWARDSHIP SENDING AREA (SSA) CREDIT AGREEMENT SUBMISSION

1. The number of acres and a legal description of all lands subject to the SSA Credit Agreement.
2. A map or plan (drawn at a scale of 1"= 500') of the land subject to the agreement which depicts any lands designated Flowway Stewardship Areas (FSA), Habitat Stewardship

Area (HSA) or Water Retention Areas (WRA), and the acreage of lands so designated.

3. A narrative description of all land uses, including conditional uses, if any, that shall be removed from the land upon approval of the SSA Credit Agreement.
4. A Natural Resource Index Assessment worksheet for the land subject to the Agreement and the total number of SSA credits that result from the Natural Resource Index Assessment.
5. A copy of the Stewardship Easement, (or deed if a fee simple transfer is proposed) applicable to the land, which shall be granted in perpetuity and shall be recorded by the County upon approval of the SSA Credit Agreement.
6. Land Management measure.
 - a. Submit Agreement, that the owner shall not seek or request, and the County shall not grant or approve, any increase in density or intensity of any permitted uses remaining on the SSA lands or any additional uses beyond those specified in the SSA Credit Agreement on the land.
 - b. Submit Agreement ensuring the enforceability of the SSA Credit Agreement between the landowner and the County.
7. If applicable, the number of credits to be granted for restoration (Restoration Credits) together with the following information:
 - a. A legal description of lands to be designated for restoration.
 - b. A map depicting the land being designated as SSA, with the lands to be dedicated for restoration, but which the applicant makes no commitment to undertake restoration, identified as Restoration I (“R I”); and the lands dedicated for restoration identified as Restoration II (“R II”).
 - c. The number of Restoration Credits to be granted for the lands designated R I and R II.
 - d. A Restoration Analysis and Report, inclusive of a written evaluation of the restoration area’s existing ecological/ habit value and the necessary restoration efforts required to reestablish original conditions; enhance the functionality of wetlands or wildlife habitat; or remove exotics so as to enhance the continued viability of native vegetation and wetlands.
 - e. When the restoration is to be undertaken by the applicant, a Restoration Plan that addresses, at a minimum, the following elements;
 1. Restoration goals or species potentially affected.
 2. Description of the work performed.
 3. Identification of the entity responsible for performing the work.
 4. Work Schedule
 5. Success Criteria and
 6. Annual management, maintenance and monitoring.

AFFIDAVIT

We/I, _____, being first duly sworn, depose and say that we/I am/are the owners of the property described herein and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, including the disclosure of interest information, all sketches, data, and other supplementary matter attached to and made a part of this application, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this application must be complete and accurate and that the content of this form, whether computer generated or County printed shall not be altered. Public hearings will not be advertised until this application is deemed complete, and all required information has been submitted.

As property owner We/I further authorize _____ to act as our/my representative in any matters regarding this Petition.

, Administrative Agent

, Administrative Agent

The foregoing instrument was acknowledged before me this _____ day of _____, 2008, by _____ who is personally known to me.

*State of Florida
County of Collier*

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

AFFIDAVIT

We/I, _____, being first duly sworn, depose and say that we/I am/are the owners of the property described herein and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, including the disclosure of interest information, all sketches, data, and other supplementary matter attached to and made a part of this application, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this application must be complete and accurate and that the content of this form, whether computer generated or County printed shall not be altered. Public hearings will not be advertised until this application is deemed complete, and all required information has been submitted.

As property owner We/I further authorize _____ to act as our/my representative in any matters regarding this Petition.

, Administrative Agent

The foregoing instrument was acknowledged before me this _____ day of _____, 2008, by _____ who is personally known to me.

*State of Florida
County of Collier*

(Signature of Notary Public - State of Florida)

*(Print, Type, or Stamp Commissioned
Name of Notary Public)*