

## **EXECUTIVE SUMMARY**

### **Discuss future TDC Monthly Meeting dates, time and location**

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**OBJECTIVE:** Discuss and recommend meeting date, time and location for future TDC meetings.

**CONSIDERATIONS:** The TDC members have discussed several alternatives over the past months to the traditional 4<sup>th</sup> Monday of each month meeting date, 9 am to Noon in the BCC Chambers. To date, staff has been unable to identify another date, time or location that is consistently available every month of the year.

The traditional 4<sup>th</sup> Monday of the month is on all TDC members' calendars and has been acceptable to most members for a number of years. This date, time and location was established in the late 1990's as the best date for the TDC members and for staff to have adequate time to prepare the necessary reports from their outside information suppliers.

Due to Boardroom availability, it was necessary to change the date of the June 2011 meeting twice, resulting in numerous schedule adjustments among the members, staff, marketing partners, Minutes & Records and the tourism industry. In order to ensure a quorum for future meetings, staff requests the TDC discuss alternatives and then make a decision on the permanent date for future TDC meetings and summer meeting schedule for 2011.

**FISCAL IMPACT:** There is no fiscal impact other than additional staff time if a permanent date cannot be determined.

**RECOMMENDATION:** Staff requests TDC discussion on meeting date time and location alternatives. Staff recommendation is that the TDC set the 4<sup>th</sup> Monday of each month from 9 am to Noon in the County Commission Chambers as the permanent TDC meeting date. Staff also recommends that the TDC meet in August and cancel the July 25, 2011 meeting.

**SUBMITTED BY:** Jack Wert, Tourism Director