

MINUTES OF THE MEETING OF THE COLLIER COUNTY  
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, November 20, 2012

LET IT BE REMEMBERED, THAT THE Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:30 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., East Naples, Florida with the following members present:

CHAIRMAN: Marcia Breithaupt  
VICE CHAIRMAN: Marjorie Bloom  
Sergeant David Estes  
Cindy Harrold  
Tom Kepp, Jr.  
Dan Martin

ALSO PRESENT: Amanda Townsend, Director DAS  
Audra Doherty, Interim Shelter Operations Manager, DAS  
Daniel Christenbury, Public Relations Coordinator, DAS  
Ekna Guevara, Administrative Assistant

**I. Call to Order:**

Chairman Marcia Breithaupt called the meeting to order at 6:28 PM.

**II. Attendance – Establish a Quorum:**

The role was called and a quorum established.

**III. Approval of Agenda:**

Change of date on the agenda from November 13 to November 20.

*Dan Martin moved to approve the agenda, amended to note the change of date from November 13 to November 20. Second by Sgt. David Estes. Carried unanimously, 6-0.*

**IV. Approval of Minutes: – DAS October 16, 2012 (regular meeting); October 23, October 30 and November 6, 2012 (sub-committee meetings)**

*Marjorie Bloom moved to approve the minutes of October 16, 2012, October 23, October 30 and November 6, 2012, as presented. Second by Marcia Breithaupt. Carried unanimously, 6-0.*

**V. New Business:**

**Director's Report**

**Amanda Townsend** summarized the past month's activity at DAS. Reviewing positions and an extensive re-evaluation of hiring practices, in order to attract the best quality candidates, were the main focus of the month.

She announced:

- ACO Supervisor, Dana Alger, had been promoted to a new position.
- ACO Audra Doherty was serving as Interim Shelter Operations Manager.
- Melissa Shyan-Norwalt would take over as Shelter Operations Manager in December.
- Search for a Veterinarian or Vet-Tech continued with expanded postings.

**Daniel Christenbury**, Public Relations Coordinator, spoke about the overhauling of the web-site he was working on. He announced several upcoming events to promote adoptions:

- "Holiday Light up the Estates" at Max Hasse Community Park
- "Yappy Hour" at Fred's on Immokalee Rd.
- Working on organizing a lecture series at the shelter

He noted the web site has more DAS information for the public to access.

**A. Volunteer Program**

**Amanda Townsend** reviewed some of the policies instituted as a result of volunteer input: mentoring being more formalized, whistles available, a check-list for the volunteers, hand sanitizers and towels readily available and events and needs sent out to the public.

Off-site adoptions will be on a first come first serve basis.

Amanda noted, typically, only 25% of orientation attendees come back to volunteer. However, the value derived was they came to learn and will share that with others.

As to the Facility itself, she reported the chicken *coops* were gone; but, there was a plan in place to house them, if necessary. (Laws passed regarding cock-fighting now require they have to be caught in the act in order to cite owners) (*Sgt David Estes added paraphernalia used in cock-fighting was obvious; the same as possessing drug paraphernalia, which is sufficient cause for arrest*).

Amanda spoke about the shade structures which were scheduled to be installed on December 7, 2012. She noted the dogs would not be left unattended in the holding pens and those under 6 months would not be allowed in the play-yard. A final check-through will be conducted after the shelter closes each day.

She announced two budgeted vans and gutter drains and drain caps were in the plans.

She stated DAS was grateful to the volunteers for the number of hours they had given in FY 2012. 408 volunteers gave 15,667 hours. And, to the Advisory Board who had given 112 hours.

## **VI. Old Business:**

### **A. Date of the first reading- Monday November 25**

**Meeting to review County Attorney's presentation & make recommendations  
BCC meeting December 11, 2012**

### **B. Animal Control Ordinance Update**

**Amanda Townsend** commented it was her understanding that the County Attorney's office had recommended some separation of the Breeder Regulations from the Animal Control Ordinance, making a separate resolution. There was also a concern that parts of the Animal Control Ordinance revisions would conflict with State Law. They also wanted to incorporate some of the Standards of Care document into the Animal Control Ordinance.

The DASAB expressed frustration that they had worked so hard and for many hours to get it right for the County Attorney to make changes without the Advisory Board's input.

**Amanda Townsend** suggested the DASAB meet by December 4 to review what the County Attorney plans to present; and, to make recommendations before the December 11<sup>th</sup> BCC meeting.

*After much discussion it was decided to schedule a meeting, with and option to cancel, at 4PM, Monday, December 3, 2012 to review all proposed changes.*

## **VII. Public Comments:**

### **A. Open Discussion – No topic Chosen**

**B. Individual Comments**

**Michele Antonia commended** DAS for the quick response to her complaint of a dog being chained all week. She observed it was no longer chained. She noted that certain paraphernalia was used in dog fighting as well.

**Patty Teulet** said it was nice to know that their volunteer “needs” list was addressed and the meeting was so productive.

**VIII. Advisory Board Member Comments:**

**Sgt. Dave Estes** stated he was pushing on the case for a stronger cock-fighting law, noting that it was organized crime, consisting of gambling, guns, prostitution and drugs as well as animal cruelty. Google Earth shows many places of the Golden Gate area where round buildings indicate that type of activity.

**Dan Martin** asked about the progression on the “Top Ten List”. He also requested an end of year statistics report in the next Director’s Report.

*Amanda Townsend responded three of the items will be crossed off when the Ordinance passes. Sunday hours and early opening would probably not be an option due to lack of staff and finances.*

*She will provide the year end statistic report, as requested.*

**Marjorie Bloom** inquired about the Foster Care program. She asked if the County Attorney will be present at the December 3<sup>rd</sup> meeting.

*Amanda Townsend responded the Foster Care program was being formalized. Assistant County Attorney, Emily Pepin will be present at the meeting.*

**There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 7:34 PM.**

**Next meeting is scheduled for Tuesday, December 18, 2012 at 6:30 PM.**

**COLLIER COUNTY DOMESTIC ANIMAL SERVICES**

---

**Chairman Marcia Breithaupt**

These minutes approved by the Board/Committee on \_\_\_\_\_  
as presented \_\_\_\_\_, or as amended \_\_\_\_\_.