

MINUTES OF THE MEETING OF THE COLLIER COUNTY
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, April 16, 2013

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:30 P.M. in REGULAR SESSION at Domestic Animal Services Resource Training Room, Davis Blvd., East Naples, Florida with the following members present:

VICE CHAIRMAN: Marcia Breithaupt
Marjorie Bloom
Sergeant David Estes
Cindy Harrold
Dan Martin
Michael Simonik

ALSO PRESENT: Amanda Townsend, Director of DAS
Dr. Melissa Shyan-Norwalt -DAS
Dan Christenbury, Public Relations Coordinator, DAS

I. Call to Order:

Vice Chairman Marcia Breithaupt called the meeting to order at 6:33 P.M.

II. Attendance – Establish a Quorum:

Roll call was taken and a quorum established

III. Approval of Agenda:

Marjorie Bloom moved to approve the Agenda. Second by Cindy Harrold. Carried unanimously, 6-0.

IV. Approval of Minutes: January 15, 2013; February 19, 2013 and the Notes from the March 19, 2013 meetings.

The DASAB took time to re-review the various minutes.

Dan Martin moved to recommend approval of the minutes of January 15, 2013, as presented. Second by Marjorie Bloom. Carried unanimously, 6-0.

Michael Simonik moved to recommend approval of the minutes of February 19, 2013, as presented. Second by Marcia Breithaupt. Carried unanimously, 6-0.

Michael Simonik moved to recommend approval of the Notes of the March 19, 2013 meeting. Second by Marcia Breithaupt. Carried unanimously, 6-0.

V. Old Business:

A. Directors Report

Amanda Townsend reported on the following:

- DAS was short-staffed once again. Ekna Guevara was promoted to Bayshore Redevelopment. As a result, minutes were sent out late and administrative activities were busier than ever.
- Budget Process was ongoing and took up a large part of the month.
- A new provider (Sam's Club) was secured for the pet food and cat litter, which will be less costly and more efficient (No longer using Hill Science Diet); and, no longer giving free bags of food to adoptees.
- Annual Stats on food and litter – 2,800 lbs of kitten food; 2,500 lbs of cat food; 14,300 lbs of puppy food; 14,000 lbs of dog food; 9,200 lbs of scoop-able cat litter and 27,600 lbs of regular cat litter per year.
- Marjorie Bloom asked that adopters be given the food and litter brands being used while at the shelter.
- Budget items. YTD (6 months) \$ 9,400 in citations revenue collected, which exceeded last year's *annual* projection.
- License revenue last year 300, 000; close to that figure this year.
- Noted: - With strong budgetary guidance, increase revenue will allow an increase in expenditures.
- April 9 –Animal Control Ordinance passed on the Consent Agenda
- May 14 - BCC Adoption Hearing for Animal Control Ordinance.
- Two cruelty cases (2 horses) were presented to Judge Carr, granted the

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custody petition to DAS. They will re-home them when they are well enough. An injunction against the owner will prohibit his owning again.

- Met with the Health Department streamlining rabies abatement plans regarding the 10 to 14 day window for exposure; getting everything ready to implement.
- Will be working with First Responders for the upcoming hurricane season.
- Volunteer Program - revamping and strengthening policies and working through the Volunteer's concerns.

Dr. Melissa Shyan-Norwalt reported:

- "kitten season" had arrived at DAS
- Day/night switches were providing longer light-time for the cats.
- Cat shelves purchased at Wal-Mart were working out fine
- Shelter Tech from New York was being trained and two more positions were being advertised. Each one will be cross-trained.
- The goat and the two horses were adopted (one, it was discovered, was a former race horse who won two races.)
- Reports were received the adopted filly was doing fine.

Dan Christenbury spoke about:

- An invitation by Chairman Marcia Breithaupt to a church gathering to speak about the *All Heart, No Worms Program*, featuring heart-worm positive dogs for adoption.
- Two new dogs had arrived at DAS
- Tuesday, April 23, 2013, the Lecture continues with Veronica McCullion speaking on *Closing the Circle: End of Life Care*.
- Tuesday, May 28, 2013 will feature Dr. Melissa Shyan-Norwalt as the final speaker in the Series.
- Thanked Marjorie Bloom for the story about *Sophie*, obtained by her maintaining contact with the adoptive family.

Amanda Townsend added the 4-H project, *Know Your Government* program, whereby 30 High School students tour various Government entities, DAS being one of them, were given a power point overview and a complete tour of the facility. The students were very eager to learn.

Amanda encouraged other groups to schedule shelter tours or outreach programs.

B. Standards of Care development process

Amanda Townsend reported the County Attorney's Office had drafted the Standards of Care Document. She stated the document had a process to undergo to finalize it. One issue was to make it a Resolution or Ordinance item, as a stand alone document; which the attorneys will hash out. Discussion followed.

Proposed was having administrative meetings with those concerned groups outside the public forum. The document would apply to permitted entities only. The County Attorney was more comfortable with the more rigorous standards for those groups than with the general public. Layers of review

would still need to be passed through.

Marjorie Bloom agreed with the administrative meetings, stating it would expedite the process.

Cindy Harrold stated she was not as concerned with commercial entities as with more rigorous standards applied to the public in general.

Michael Simonik disagreed, stating the concern was non commercial breeders incurring mandatory citations on all issues; but, was assured it was just on cruelty and neglect. He suggested the rigor be kept in for those who need it.

Dan Martin added dogs and cats should have separate standards of care criteria.

Upon consensus of the Advisory Board, Amanda will hold several administrative meetings with concerned groups and bring back a draft document that will hopefully allay their fears to the next meeting.

VII. New Business: None

VIII. Public Comments:

Stephen Wright asked for a DASAB vote on Sunday hours or a 7-day a week schedule His assertion was the BCC would not consider it without a positive vote from the DASAB. He had contacted several BCC members with no hopeful responses.

Amanda responded the Advisory Board was already in favor as shown on their Top Priority list. It was a matter of funding. The item will be put on the May agenda and she will have a cost analysis at that time.

Tom Kepp inquired about the cost to open an extra day. He noted more fines have been collected this year; and those could be used for extra hours and many other things. He commended the ACO's in doing their job with more enforcement.

IX. Advisory Board Members Comments:

Marjorie Bloom inquired about putting information on the heart worm project on the bulletin board, as far as time and costs are concerned.

Amanda Townsend explained the All Heart no Worms Project which concerns adoption of heart worm positive dogs. She stated the Donation Trust Fund pays for the medicine and agreements with local veterinarians provide the low-cost treatments.

Michael Simonik reported on the number of animals the Humane Society had pulled from DAS:

228 animals, consisting of 108 kittens; 16 adult cats; 103 dogs; 1 rabbit and about 150 kittens that will soon be ready to adopt.

He also spoke about the mobile van to transport adoptions out to the various

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planned community adoption events as well as spay and neuter clinic are where their funds have been used.

The next meeting of the Domestic Animal Advisory Board is May 21, 2013.

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 7:24 P.M.

Collier County Domestic Animal Services

Chairman Marcia Breithaupt.

These minutes approved by the Board/Committee on _____
as presented _____ or as amended _____.