



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DEPARTMENT
www.colliergov.net

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
(239) 252-2400 FAX: (239) 252-6358

Zoning Verification Letter: Non-Residential Farm Building

LDC subsection 10.02.06 J
F.S. § 823.14 and F.S. § 553.73(10)(c)
Chapter 4 L.2 of the Administrative Code

PROJECT NUMBER
PROJECT NAME
DATE PROCESSED

To be completed by staff

APPLICANT CONTACT INFORMATION

Name of Property Owner(s): _____
Name of Applicant if different than owner: _____
Address: _____ City: _____ State: _____ ZIP: _____
Telephone: _____ Cell: _____ Fax: _____
E-Mail Address: _____

Name of Agent: _____
Firm: _____
Address: _____ City: _____ State: _____ ZIP: _____
Telephone: _____ Cell: _____ Fax: _____
E-Mail Address: _____

PROPERTY INFORMATION

Please complete the following. If space is inadequate please completed on a separate sheet and attach to the application packet.

Site Address: _____

Property ID Number: _____

Type of verification being requested: _____

Description of the existing use of the property: _____

Description of the proposed use of the property: _____

Description of the proposed non-residential farm building: _____



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SUBMITTAL REQUIREMENTS

See Chapter 4 L.2 of the Administrative Code for submittal requirements. The following items are to be completed and submitted with the application packet: **Incomplete submittals will not be accepted.**

- Completed Application (download current form from County website).
- Property Ownership Disclosure Form (on County website).
- A survey or sketch, drawn-to-scale, shall show property boundaries, dimensions, existing easements or rights-of-way, and the location of water bodies or jurisdictional wetlands. Information regarding the location of the existing and proposed buildings, identifying the separation distances between buildings and the setbacks to the proposed nonresidential farm building shall also be illustrated.
- Proof of compliance with floodplain construction standards.
- Proof of Bona Fide Farm Operation:
 - o Farm Serial Number assigned by the USDA Farm Services; or
 - o Documentation that the land has an Agricultural Exemption through the Collier County Appraiser's Office; or
 - o Description and any supporting documentation to confirm that the property is a Bona Fide Farm Operation, as defined by FS § 823.14.
- A signed affidavit, stating that the proposed structure is exempt from the requirements for a Building Permit per FS § 553.73.
- Additional materials may be requested by the staff planner if necessary.

Fee Requirements:

- Zoning Verification Letter (identified on Fee Schedule as Zoning Confirmation Letter):**
 - o **Standard Response:** \$100.00 (includes up to 1 hour research)
 - o **Extended Research:** \$100.00 per hour (any response with research in excess of 1 hour)

Applicant Signature _____

Date _____

Please be advised that the zoning letter is based upon the available records furnished by Collier County and what was visible and accessible at the time of inspection. This report is based on the Land Development Code that is in effect on the date the report was prepared. Code regulations could be subject to change. While every attempt has been made to ensure the accuracy or completeness, and each subscriber to or user of this report understands that this department disclaims any liability for any damages in connection with its use. In addition, this department assumes no responsibility for the cost of correcting any unreported conditions.