



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DIVISION
www.colliergov.net

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
(239) 252-2400 FAX (239) 252-6358

APPLICATION FOR PUBLIC HEARING FOR (check one):
Chapter 3 D.1 of the Administrative Code
F.S. § 380.06 and 380.0651

- DRI Application for Development Approval (DRI)
- DRI Notice of Proposed Change (DOA)
- Other DRI Development Order Amendment (DOA)

PROJECT NUMBER
PROJECT NAME
DATE PROCESSED

To be completed by staff

APPLICANT CONTACT INFORMATION

Applicant(s): _____
 Firm: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Telephone: _____ Cell: _____ Fax: _____
 E-Mail Address: _____

Agent(s): _____
 Firm: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Telephone: _____ Cell: _____ Fax: _____
 E-Mail Address: _____

DISCLOSURE OF INTEREST INFORMATION

Is the applicant the owner of the subject property? Yes No

Please provide the following information on separate sheets and attach to the application:

- 1. If applicant is a land trust, so indicate and name beneficiaries.
- 2. If applicant is corporation other than a public corporation, so indicate and name officers and major stockholders.
- 3. If applicant is a partnership, limited partnership or other business entity, so indicate and name principals.



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- 4. If applicant is an owner, indicate exactly as recorded, and list all other owners, if any.
- 5. If applicant is a lessee, attach copy of lease, and indicate actual owners if not indicated on the lease.
- 6. If applicant is a contract purchaser, attach copy of contract, and indicate actual owner(s) name and address.

PROPERTY INFORMATION

Provide a detailed legal description of the property covered by the application, if space is inadequate, attach on separate page:

- If the request involves changes to more than one zoning district, the applicant shall include a separate legal description for property involved in each district;
- The applicant shall submit 4 copies of a recent survey (completed within the last six months, maximum 1" to 400' scale), if required to do so at the pre-application meeting; and
- The applicant is responsible for supplying the correct legal description. If questions arise concerning the legal description, an engineer's certification or sealed survey may be required.

Property I.D. Number: _____ Section/Township/Range: _____/_____/_____

Subdivision: _____ Lot: _____ Block: _____

Metes & Bounds Description: _____ Plat Book: _____ Page #: _____

Size of Property: ____ ft. X ____ ft. = _____ Total Sq. Ft. Acres: _____

Address/ General Location of Subject Property: _____

If the owner of the subject property owns contiguous property please provide a detailed legal description of the entire contiguous property: (If space is inadequate, attach on separate page)

Property I.D. Number: _____ Section/Township/Range: _____/_____/_____

Subdivision: _____ Lot: _____ Block: _____

Metes & Bounds Description: _____ Plat Book: _____ Page #: _____

BE AWARE THAT COLLIER COUNTY HAS LOBBYIST REGULATIONS. GUIDE YOURSELF ACCORDINGLY AND ENSURE THAT YOU ARE IN COMPLIANCE WITH THESE REGULATIONS.



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DETAIL OF REQUEST

1. Does the proposed action comply with the Collier County Growth Management Plan?
 Yes No
If no, provide a written explanation on a separate sheet, attached to the application.
2. Has a public hearing been held on this property within the last year?
 Yes No
If yes, please provide a written explanation of the hearing on a separate sheet, attached to the application.
3. If this is a NOPC application, has any portion of the DRI been:
 SOLD and/or DEVELOPED?
If yes, please provide a written explanation on a separate sheet, attached to the application.
4. On a separate sheet attached to the application, please provide a detailed narrative statement that explains the requested action and why this action is proposed. Provide applicable supporting material and a list of all previous actions on the subject site, beginning with the original DRI/PUD approval and including all subsequent amendments. Include hearing number, hearing dates and a summary of the approved action.

Chapter 8 of the Administrative Code requires that the applicant must remove their public hearing advertising sign(s) after final action is taken by the Board of County Commissioners. Based on the Board's final action on this item, please remove all public hearing advertising sign(s) immediately.

RECORDING OF DEVELOPER COMMITMENTS

Within 30 days of adoption of the Ordinance, the owner or developer at its expense shall record in the Public Records of Collier County a Memorandum of Understanding of Developer Commitments or Notice of Developer Commitments that contains the legal description of the property that is the subject of the land use petition and contains each and every commitment of the owner or developer specified in the Ordinance. The Memorandum or Notice shall be in form acceptable to the County and shall comply with the recording requirements of Chapter 695, FS. A recorded copy of the Memorandum or Notice shall be provided to the Collier County Planned Unit Development Monitoring staff within 15 days of recording of said Memorandum or Notice.



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Pre-Application Meeting and Final Submittal Requirement Checklist for:

- DRI Application for Development Approval (DRI)
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Chapter 3 D.1 of the Administrative Code

The following Submittal Requirement Checklist is to be utilized during the Pre-Application Meeting at time of application submittal. At time of submittal, the checklist is to be completed and submitted with the application packet. Please provide the submittals items in the exact order listed below, with cover sheets attached to each section. **Incomplete submittals will not be accepted.**

REQUIREMENTS FOR REVIEW	# OF COPIES	REQUIRED	NOT REQUIRED
Completed Application (download current form from County website)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project Narrative	3	<input type="checkbox"/>	<input type="checkbox"/>
Pre-application meeting notes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completed Addressing checklist (no older than 6 months)	2	<input type="checkbox"/>	<input type="checkbox"/>
Site Development Plan, 24" x 36" copy, 8 ½" x 11" copy, and one jpg copy (from DRI Development Order)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
An 8 ½ in. x 11 in. graphic location map of the site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DRI Development Order Master Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Description	2	<input type="checkbox"/>	<input type="checkbox"/>
List identifying Owner & all parties of corporation	2	<input type="checkbox"/>	<input type="checkbox"/>
Survey signed & sealed	4	<input type="checkbox"/>	<input type="checkbox"/>
Affidavit of Authorization , signed & notarized	2	<input type="checkbox"/>	<input type="checkbox"/>
Environmental Data Requirements, pursuant to LDC section 3.08.00	3	<input type="checkbox"/>	<input type="checkbox"/>
Listed Species Survey; less than 12 months old. Include copies of previous surveys	2	<input type="checkbox"/>	<input type="checkbox"/>
Current aerial photographs (available from Property Appraiser) with project boundary and, if vegetated, FLUCFCS Codes with legend included on aerial.	5	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Impact Study (TIS) or waiver	5	<input type="checkbox"/>	<input type="checkbox"/>
Completed State NOPC Form with all attachments (if amendment)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completed State ADA Form with all attachments (if original DRI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Draft DRI Development Order to address proposed change	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copies of Notices sent to DEO and RPC	2	<input type="checkbox"/>	<input type="checkbox"/>
Electronic copy of all documents and plans	1	<input type="checkbox"/>	<input type="checkbox"/>
School Impact Analysis Application - residential projects only (download the School Impact Analysis Application from website)	2	<input type="checkbox"/>	<input type="checkbox"/>
*If located in Immokalee or seeking affordable housing, include an additional set of each submittal requirement			

SCHOOL CONCURRENCY - If the proposed project includes a residential component, you are required to contact the School District of Collier County at 239-377-0267 to discuss school concurrency requirements.



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PLANNERS – INDICATE IF THE PETITION NEEDS TO BE ROUTED TO THE FOLLOWING REVIEWERS:

<input type="checkbox"/>	Addressing: Annis Moxam	<input type="checkbox"/>	Environmental Review: See Pre-Application Meeting Sign-In Sheet
<input type="checkbox"/>	Bayshore/Gateway Triangle Redevelopment: Executive Director	<input type="checkbox"/>	Graphics: Mariam Ocheltree
<input type="checkbox"/>	City of Naples: Robin Singer, Planning Director	<input type="checkbox"/>	Historical Review
<input type="checkbox"/>	Comprehensive Planning: See Pre-Application Meeting Sign-In Sheet	<input type="checkbox"/>	Immokalee Water/Sewer District:
<input type="checkbox"/>	Conservancy of SWFL: Nicole Ryan	<input type="checkbox"/>	Parks and Recreation: Vicky Ahmad
<input type="checkbox"/>	County Attorney's Office: Heidi Ashton-Cicko	<input type="checkbox"/>	School District (Residential Components): Amy Heartlock
<input type="checkbox"/>	Emergency Management: Dan Summers; and/or EMS: Artie Bay	<input type="checkbox"/>	Transportation Pathways: Stacey Revay
<input type="checkbox"/>	Engineering: Alison Bradford	<input type="checkbox"/>	Transportation Planning: John Podczewinsky
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Utilities Engineering: Kris VanLengen

FEE REQUIREMENTS

- Pre-Application Meeting:** \$500.00 (Applications submitted 9 months after the date of the last pre-app meeting shall not be credited towards application fees and a new pre-application meeting shall be required)
- DRI Review (In addition to cost of rezone):** \$10,000.00 plus \$25.00 per acre (or fraction thereof)
 - o Additional fee for 5th and subsequent reviews: 20% of original fee
- DRI/DO Amendment:** \$6,000.00 plus \$25.00 per acre (or fraction thereof). The acreage charge does not apply for amendments which only change the build-out date of the DO for a time period of less than 5 years.
 - o Additional fee for 5th and subsequent reviews: 20% of original fee
 - o Amendments deemed to be minor in nature, that is requiring minor strike thru and underline text amendments of no more than 10 different lines of text changes in the DRI, will be capped at \$13,000.00.
 - o Any amendment which includes a map and text change will assessed the full fee (no cap)
- DRI Extension:** \$100.00
- DRI Comprehensive Plan Consistency Review:** \$2,250.00
- Estimated Legal Advertising Fee:**
 - o **CCPC:** \$925.00
 - o **BCC:** \$500.00
- Listed or Protected Species Review:** \$1,000.00
- Property Owner Notifications:** \$1.50 Non-certified; \$3.00 Certified return receipt mail (to be paid after receipt of invoice from the Zoning Services Department)
- Transportation Fees, if required:**
 - o **Methodology Review:** \$500.00
 - o **Minor Study Review:** \$750.00
 - o **Major Study Review:** \$1,500.00
- School Concurrency Fee, if required:** [reserved]
 - o Mitigation Fees, if applicable, are to be determined by the School District in coordination with the County
- Fire Code Review:**



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- **DOA:** \$120.00
- **DRI:** \$200.00

All checks payable to: Board of County Commissioners

The completed application, all required submittal materials, and fees shall be submitted to:
Growth Management Division/Planning and Regulation
ATTN: Business Center
2800 North Horseshoe Drive
Naples, FL 34104