

MINUTES OF THE MEETING OF COLLIER COUNTY  
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, December 16, 2014

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:30 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., East Naples, Florida, with the following members present:

CHAIRMAN: Michael Simonik  
VICE CHAIRMAN: Cindy Harrold  
SECRETARY: Aimee Leteux  
Marjorie Bloom  
James Seabasty  
Mary Baker

ALSO PRESENT: Darcy Andrade, Director, DAS  
Morgan Woodward, Shelter Operations Manager, DAS  
Kyra Lynch, Animal Control Supervisor, DAS  
Katie Sibert, Volunteer Coordinator, DAS  
Kellie Carroll, Administrative Assistant, DAS

**I. Call to Order**

**Chairman Michael Simonik** called the meeting to order at 6:31 p.m.

**II. Attendance**

A quorum was established.

**Kellie Carroll** presided over the projector displaying the Agenda packet.

**III. Approval of Agenda**

*Michael Simonik moved to approve the agenda as written. There was a second and the motion carried unanimously, 6-0.*

**IV. Approval of Minutes of the October 21, 2014 Regular Meeting**

*Marjorie Bloom moved to approve the Minutes of the October 21, 2014 Meeting, as presented. There was a second and the motion carried unanimously, 6-0.*

**V. New Business**

**A. Director's Report**

**Darcy Andrade** reported on the success Paws in the Park and stated that over \$10,000 has been raised for the Donation Trust Fund. This will be an annual event; December 5, 2015 and December 12, 2015 are being considered as dates for next year.

**Ms. Andrade** introduced **Morgan Woodward**, the new Shelter Operations Manager, who provided a brief biography of himself, and **Katie Sibert**, the new Volunteer Coordinator, who also provided a brief biography.

The meeting schedule for 2015 was discussed. Advisory Board meetings will be held in January, March, May, July, September and November at the current day and time. February, April, June, August, October and December will be for Town Hall meetings and Rescue Group meetings, which will be held on the third Wednesday of the month.

Planet Tails, a new pet retail shop located in the Shops at Vanderbilt is now an offsite cat adoption site for DAS. There are currently nine (9) cats located there. Since the store opened two weeks ago, five (5) DAS cats have already been adopted.

DAS will pilot Sunday adoption hours from 12:00 pm until 3:00 pm, beginning in February, 2015, providing that staffing levels permit.

DAS will be open for adoptions on December 24, 2014 from 9:00 am until 3:30 pm. It will be closed on December 25 and December 26.

**Ms. Andrade** gave an update on the Home 4 the Holidays adoption event held on December 13, 2014. There were eleven (11) pet adoptions and photos with Santa Paws raised \$625.00 for the Donation Trust Fund.

**Darcy** reminded Advisory Board members of the functions, powers and duties of the Advisory Board and asked for recommendations for agenda items from the members that were present.

**Ms. Andrade** reported that a new Immokalee shelter was on the AUIR report that was heard by the Board of County Commissioners on November 18, 2014.

**Morgan Woodward** provided additional details on his professional background.

**Kyra Lynch** discussed breeder permits and stated that there are seven (7) approved breeders. Six (6) people who received Notices to Comply have signed sworn statements that they are not breeding their animals and four (4) have had spay/neuter procedures done on their animals. Follow up is still being done on four (4) others.

**Katie Sibert** advised that she will be at the shelter on December 25<sup>th</sup> and 26<sup>th</sup> and that the volunteers will be welcome to work from 9:00 am until 1:00 pm on those dates.

**Darcy Andrade** summarized the Fiscal 2014 Statistical Review.

## **VII. Public Comment**

**Michele Antonia** discussed the possibility of holding Responsible Pet Ownership classes in Immokalee. She also advised that people in Immokalee often don't surrender animals to DAS due to the \$10.00 cost of surrender. **Ms. Andrade** advised that there are some donated funds available to cover costs for people who bring animals to the shelters, but don't have the funds to pay for the surrender. She also advised that people can surrender a litter for \$10.00, not \$10.00 per animal.

**Brad Estes** discussed the AUIR report and inquired on the method used to determine the square footage that is needed for a new shelter in Immokalee. He also recommended that the Advisory Board should work on this issue. **Mr. Estes** also inquired on a chart regarding the reasons for euthanasia that has been included in previous statistical reviews.

**Bridget Bannon** inquired if it is possible to have all animals spayed or neutered prior to entering adoption and was advised that DAS is working to achieve this.

## **VIII. Advisory Board Member Comments**

**James Seabasty** discussed the possibility of having adoptable animals appear on local morning news programs as he has seen for another organization in addition to appearing on Happy Tails.

**Marjorie Bloom** thanked Darcy Andrade for improvements at DAS and welcomed Morgan to his new position. She also inquired on improving the DAS website.

**Mary Baker** discussed the Chair, Vice Chair and other elected board positions. **Darcy Andrade** advised that the next elections will be held in May, 2015.

**Michael Simonik** reported 706 transfers year-to-date from Domestic Animal Services to Humane Society Naples. **Mr. Simonik** also requested that Board members contact **Darcy Andrade** if they have any items that they would like to place on the agenda for the next meeting.

*Marjorie Bloom moved to adjourn. Motion received a second and was carried 6-0.*

**The next regularly scheduled Advisory Board Meeting will be January 20, 2015 at 6:30 in the Domestic Animal Training Room, Davis Blvd., Naples, Florida**

**There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 7:47 PM.**

**COLLIER COUNTY DOMESTIC ANIMAL SERVICES**

\_\_\_\_\_  
**Chairman Michael Simonik**

These minutes approved by Board/Committee on \_\_\_\_\_ as presented \_\_\_\_\_ or as amended \_\_\_\_\_.