



Collier County Development Services Advisory Simultaneous Review Subcommittee

July 8, 2015

9:00 am

Conference Room 609/610
2800 North Horseshoe Drive

Present: Claudine Auclair, Business Center Manager
Dalas Disney, Architect
Blair Foley, Civil Engineer
Matt McLean, Manager, Development Review Division
Bob Mulhere, Planner
Jonathan Walsh, Engineer Sr.
Everildo Ybaceta, Supervisor Operations

Any persons in need of the verbatim record of the meeting may request a copy of the audio recording from the Collier County Growth Management Department – Development Review Division- Contact Viviana Giarimoustas at 239-252-2465.

I. Call to order – Matt Mclean called the meeting to order at 9:04 am.

II. Approval of Agenda – No approval needed.

III. Public Speakers – None.

IV. New Business

Discuss Simultaneous Review

At the direction of Development Services Advisory Committee (DSAC), staff was assigned to discuss Simultaneous Reviews along with three other members of DSAC. Matt McLean, P.E. Manager of the Development Review Division facilitated the meeting. The discussion points from the meeting are summarized below.

- Dalas Disney is concerned with the Simultaneous Review process. A situation recently came to light where he needed to provide additional copies of plans that the county already had on file. Would like clarification on the process and why it is done the way it is, as well as discussion on any alternatives.



- Claudine Auclair gave an overview of the process and explained the way Land Development Code is written. In order for a project to be allowed to submit a building permit application it has to have completed the first round of reviews and receive a rejection letter.
- Matt McLean explained process by going over the steps that then take place when an applicant gets an insufficiency letter. He explained why process is done in such a way to avoid concerns that may later change plans such as environmental and fire.
- Blair Foley suggests having preliminary input such as pre application meetings to avoid further delays. Advised that Lee County does their development order process at the same time.
- Bob Mulhere suggests the Simultaneous Review process needs to be fine tuned.
- Matt McLean advised there is not much value gained in Simultaneous Review. Blair Foley stated the same and gave an example where one part was approved and the building permit review had not started yet.
- Jonathan Walsh explained the importance of having building comments during the SDP review.
- Matt McLean pointed out that in order to change things the Land Development Code would need to be revised and it is not currently in cycle to be done. Changes would not happen until potentially next year.
- Motion from Bob Mulhere recommending Simultaneous Review be moved from the Land Development Code to the Administrative Code. Second by Blair Foley.
- Matt McLean advised this will be brought forward to DSAC.

V. Committee Member Comments

VI. Adjourn – 10:02 am.