MINUTES

OCTOBER 5, 2015

I. CALL TO ORDER: by Vice Chair Sjostrom called the meeting at 9:58 AM.

II. ATTENDANCE
Advisory Committee
Charles Arthur – Chairman
William Sjostrom – Vice Chair, Mark Weber, Bruce Forman
Vacancy
Staff Harry Sells, Project Manager
Michelle Arnold, Director
Others Raymond Benza – Hole Montes, Senior Construction Field Representative
Robert Kindelan – Commercial Land Management
Wendy Warren - Juristaff

III. APPROVAL OF AGENDA
Mr. Sjostrom moved to approve the Agenda. Second by Mr. Forman. Carried; 4 – 0.

IV. APPROVAL OF MINUTES – JUNE 4, 2015
Mr. Sjostrom moved to approve the Minutes of the June 4, 2015, meeting. Second by Mr. Forman. Carried; 4 – 0.

V. LANDSCAPE REPORT
Mr. Kindelan, Commercial Land Management, reported on landscape maintenance along the West side of Vanderbilt Drive and the SW corner of Vanderbilt Beach/Vanderbilt Drive noting that rainy weather combined with construction activity on the street has hampered maintenance work.

- Torpedo grass growth is being targeted for herbicide treatment.
- Sidewalk plantings will be pruned in the next two weeks.
- Sleeves for the irrigation lines have been installed under the sidewalk where concrete was poured to correct irrigation malfunction.

Mr. Sells asked Mr. Kindelan to monitor irrigation weekly for breaks and malfunctions.
VI. CONSTRUCTION REPORT
Mr. Benza reported construction has transitioned from Vanderbilt Beach Road to Vanderbilt Drive. The subaqueous crossing installation is complete and Danella Construction boring crews are directly behind their crews. He anticipates the project will be completed on schedule.
Mr. Sells reported that ADS and Associates (the original sub-contractor) damaged several utility lines during construction. Danella Construction is required to repair damaged utilities.

VII. INTRODUCTION OF VOLUNTEERS FOR OPEN POSITIONS
A. Gabriella R. Miyamoto
B. Domenic Lucarelli
C. Bruce Foreman – membership Expires 11/13/2015

The Committee discussed the candidate’s applications for the open positions.
- Ms. Miyamoto and Mr. Lucarelli were not present to review their applications.
- The Committee requested the new applicants be invited to the November meeting to present their credentials.
- Mr. Forman expressed his desire to be reappointed to the Committee noting his participation in meetings the past two years has been consistent.

Mr. Sjostrom moved to recommend Mr. Forman be reappointed to the Advisory Committee. Second by Mr. Arthur. Carried; 4 - 0.

Mr. Sjostrom motioned to table selection for the remaining vacancy position until the November meeting. Second by Mr. Weber. Carried; 4 – 0.

VIII. PROJECT MANAGER’S REPORT
A. BUDGET REPORT FOR 9/30/2015 AND 10/1/2015
Staff distributed and reviewed the Vanderbilt MSTU budget reports on Fund 143. Mr. Sells reported:
- Danella Construction scope of work is two-thirds complete. $1.5 million of the contracted amount has been paid; $1.2 million is remaining.
- Hole Montes’ contract is effective through Phase 4. $230K of the contract has been paid; $348K remains.
- Two million dollars in cash will carry forward to the 2016 budget.
- Revenue to be generated in the new fiscal year as reflected in the 2016 budget is one million dollars.
- Combined estimated cash revenue for 2016 is three million dollars.

Mr. Sells noted that Danella Construction scope of work is for excavation and burying of conduit for FPL, Century Link, Comcast and irrigation lines. Work is scheduled for completion January 2016.
B. GENERAL STATUS OF BURIAL PROJECT

Mr. Sells reported that Phases 2 and 3 of the project are scheduled for completion July 2016. Phase 4, from Bluebill Avenue north to Wiggins Pass Road, may commence in 2016. Two bridges as part of the Greenway project will be rebuilt closing Vanderbilt Drive to Wiggins Pass Road sometime in early 2016.

Utility Construction Update

Mr. Sells has received a preliminary design plan from FPL. Modifications to the design are required. Mr. Sells and Ms. Arnold will request an official meeting with John Lehr (Florida Power and Light) to conduct a walk-through of the project area in November 2015 and review scope of work proposal. Design plans have been received from Comcast and Century Link.

Collier County is undertaking a sewer line and storm sewer installation project in January 2016 for Vanderbilt Drive and the finger streets. The project will start at Flamingo Avenue on the North end and work South.

C. MasTec Contract $563,000

Mr. Sells reported the MasTec contract was approved by the Board of County Commissioners in June. He will issue the Notice-To-Proceed in November. The contractor will start construction at Flamingo and work Southerly.

D. CWSI Contract $775,000 Bid

Mr. Sells reported CWSI, an approved contractor for Comcast, has been awarded the contract for installation of service lines. The contract includes Phase 4 installation and work will commence in tandem with MasTec Construction.

Mr. Sjostrom moved to recommend approval of the CWSI Contract for cable installation in the amount of $776,000.00. Second by Mr. Forman. Carried; 4 - 0.

E. Concrete Replacement PO Request $100,000

Mr. Sells recommended the damaged sidewalks on West side of Vanderbilt Drive between Vanderbilt Beach Road and Bluebill Avenue and parts of Vanderbilt Beach Road be replaced.

Mr. Weber moved to approve the expenditure for Neubert Construction Services, Inc., in the amount of $100,000.00 for concrete replacement of the sidewalk on the West side of Vanderbilt Drive from Vanderbilt Beach Drive to 111th Avenue N/Bluebill Avenue. Second by Mr. Sjostrom. Carried; 4 - 0.

F. Parking Lease $7,200 Per Year

Mr. Sells presented a two year renewal contract for the Parking Lease Agreement between Vanderbilt Real Estate Holdings, LTD and the Board of County Commissioners noting the Agreement can be terminated with thirty day notice.
Mr. Sjostrom moved to recommend approval of the Third Amendment to the Parking License Agreement between Vanderbilt Real Estate Holdings, LTD and the Board of County Commissioners of Collier County dated November 1, 2015 – October 31, 2017 in the amount of $7,200 per year. Second by Mr. Forman. Carried; 4 – 0.

G. STORAGE LEASE $125 PER MONTH
Mr. Sells reported for informational purposes that a storage facility has been leased at a cost of $125 per month to store copper ground wire until Mastec has a use for the material.

IX. OLD BUSINESS
Mr. Sells discussed landscaping on Vanderbilt Drive noting:
A. GENERAL RULES FOR MAINTAINING LANDSCAPE ON VANDERBILT DRIVE
   • The hedge height will be addressed to conform to the code once the street construction is minimized.

B. DISCUSSION ON FUTURE LANDSCAPING ON VANDERBILT DRIVE
Mr. Sells recommended the Committee conceptualize the look they would like to achieve for landscaping on Vanderbilt Drive. Options include:
   • Replace existing landscaping with identical plantings
   • Modify current landscaping with addition of new plants or;
   • Retain a landscape architect to design a landscape scheme for the entire street.

   Staff suggested the new landscaping be installed on completion of the two year project and the Committee can petition the Board of County Commissioners to assume responsibility for landscaping on Vanderbilt Drive.

X. NEW BUSINESS
Ms. Arnold reported on the status of membership terms as follows:
   • Membership terms are four years.
   • Mr. Forman’s term expires November 13, 2015.
   • Mr. Arthur’s and Mr. Sjostrom’s terms expire November 13, 2016.
   • Mr. Weber’s term expires November 13, 2017.
   • Mr. Forman’s and the new member’s terms will be effective November 2015 – November 2019.

XI. MEMBER COMMENT
None

XII. PUBLIC COMMENT
None

There being no further business for the good of the County, the meeting was adjourned by order of the chair at 11:20A.M.
VANDERBILT BEACH MSTU ADVISORY COMMITTEE

______________________________________
Charles Arthur, Chairman

The minutes approved by the Board/Committee on __________________________, 2015, “as submitted” [___] OR “as amended” [___].

NEXT MEETING DATE: NOVEMBER 5, 2015 AT 2:00 P.M. “CLAUSSEN FAMILY CENTER” AT ST. JOHN’S CHURCH 625 111TH AVENUE, NAPLES, FLORIDA