Minutes
March 3, 2016

I. Call to Order: Chairman Arthur called the meeting to order at 1:59 P.M.

II. Attendance
   Advisory Committee
   Charles Arthur – Chairman
   William Sjostrom – Vice Chair
   Mark Weber
   Bruce Forman
   Gabriella R. Miyamoto
   Harry Sells, Project Manager
   Others
   Gary Gorden – Commercial Land Maintenance
   Dale Slabaugh – DAS and Associates
   Wendy Warren – Juristaff

III. Approval of Agenda
   Mr. Sjostrom moved to approve the Agenda as presented. Second by Mr. Weber. Carried unanimously 5 – 0.

IV. Approval of Minutes
    February 4, 2016
    Mr. Sjostrom moved to approve the minutes of the February 4, 2016 Vanderbilt Beach MSTU meeting subject to the following changes:
    Page 3, Item VII. D. Hart’s Electrical Quotes Motion from “…Carried unanimously 5 - 0) ...,” to … Carried unanimously 4 - 0).
    Page 3, Item IX. B. By Laws Motion from “…Carried unanimously 5 - 0) ..,” to …. Carried unanimously 4 - 0).
    Second by Mr. Weber. Carried unanimously 5 - 0.

V. Landscape Report – Gary Gorden, Commercial Land Maintenance
   Mr. Gorden, Commercial Land Maintenance, reported on landscape maintenance noting:
   - Plants and trees have been pruned to address site line issues on all travel lanes.
   - Seasonal applications of fertilizer and mulch will not be applied due to construction activity.
VI. CONSTRUCTION REPORT – RAY BENZA HOLE MONTES
None

VII. PROJECT MANAGER’S REPORT – HARRY SELLS
A. BUDGET REPORT for 3/3/2016
Mr. Sells provided an overview on the “Vanderbilt MSTU Budget Report on Fund 143” dated March 3, 2016 highlighting:

- Property taxes collected to date total $976,323 with a balance of $121,476 remaining.
- Recovery of Carry forward funds of approximately $1M will cover the CWSI (cable wiring specialists) $770,000 contract for cable installation for Phases II, III and IV.
- Operating expense remaining balance totals $287,172.
- Century Link’s contract for equipment installation, estimated in the range of $200,000 - $250,000 is not reflected in total commitments.
- Actual cash balance available as of March 3, 2016 is $2,017,000.

Mr. Sells will provide a budget recap including Phase IV for the April meeting.

B. GENERAL STATUS OF BURIAL PROJECT
Mr. Sells updated the Committee on construction Phases II and III noting:
- Danella Utility Construction is 99.5% complete with estimated finalization date week ending March 5, 2016.
- Mastec North America, Inc. has completed pulling cable feeder lines on the finger streets and is working on Vanderbilt Beach Road and Bluebill Avenue. All but fifteen transformers are installed. Estimated completion date for Mastec’s work is September 2016.
- CWSI cable conduit installation is two-thirds complete on the finger streets with the three most northern streets to be finished this year. Estimated completion date for the project is one and one-half years.
- Sidewalk repairs are scheduled.
- Utility power poles will be removed following Florida Power and Light Service activation at the end of Phases II and III.

C. PHASE IV STATUS
Mr. Sells recapped the status of Phase IV Construction from Bluebill Avenue north to Wiggins Pass Road noting:
- A third set of preliminary design plans from FPL for Phase IV is pending.
- On receipt of final design plans and Scope of Work proposal an Underground Conversion Agreement will be executed and presented to the Board of County Commissioners for approval.
- Designs for Century Link and Comcast are finalized.
- A further update on the project will be provided at the May 2016 meeting:
VIII. OLD BUSINESS
Mr. Slabaugh, Landscape Architect, DAS and Associates, distributed a sample landscape plan for Vanderbilt Drive to the Committee for discussion. He highlighted the “repetitive” theme noting:

- Foxtail Palms Trees are grouped at intervals along the drive with under plantings of Green Island Ficus (Ficus variety not affected by White Fly).
- Coconut Palm Trees planted selectively.
- Groupings of Pewtite Red Ixora.
- Other plant material includes Arboricola Schefflera, White Fountain Grass, Bizmark Palms and Pitch Apple.
- The landscaped area encompassing Conner Park requires approval by the Parks and Recreation Department.

Mr. Slabaugh estimated installation would be approximately $100,888 excluding site preparation, irrigation and mulch.

*The Committee stated the design should be low maintenance and requested Mr. Slabaugh bring photographs of the proposed plants and an elevation sketch to the April meeting.*

*Mr. Slabaugh will research the setback requirements for placement of Palm Trees.*

*Mr. Sells will inquire if the County replaces or contributes to the cost of replacement of the landscaping removed for the Water Main Replacement Project, particularly on the corners by the finger streets.*

IX. NEW BUSINESS
None

X. MEMBER COMMENT
None

XII. PUBLIC COMMENT
Vincent Bacon of Vanderbilt Drive requested an update on the status of the Water Main Replacement Project.
The Committee advised his property is not part of the Vanderbilt Beach MSTU and Mr. Sells provided him with the name of the individual to contact at the County.

*There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:20 P.M.*
VANDERBILT BEACH MSTU ADVISORY COMMITTEE

________________________
Charles Arthur, Chairman

The minutes approved by the Board/Committee on __________________________, 2016
“as submitted” [___] OR “as amended “ [___].

NEXT MEETING DATE: APRIL 7, 2016 AT 2:00 P.M.
“CLAUSSEN FAMILY CENTER” AT ST. JOHN’S CHURCH
625 111TH AVENUE, NAPLES, FLORIDA