



Vanderbilt Beach M.S.T.U.

Advisory Committee

3299 East Tamiami Trail Suite 103

Naples, FL 34112

MINUTES

APRIL 7, 2016

I. CALL TO ORDER: Chairman Arthur called the meeting to order at 2:00 P.M.

II. ATTENDANCE

| | |
|--------------------|---|
| Advisory Committee | Charles Arthur – Chairman William Sjostrom – Vice Chair Mark Weber Bruce Forman Gabriella R. Miyamoto |
| Staff | Harry Sells, Project Manager Dan Schumacher, Project Manager |
| Others | Gary Gorden – Commercial Land Maintenance Dale Slabaugh – DAS and Associates Wendy Warren – Juristaff |

III. APPROVAL OF AGENDA

Mr. Sjostrom moved to approve the Agenda subject to the following changes:

Additions: Item IX. New Business

B. Introduction of Dan Schumacher

C. Summer Meeting Schedule

Second by Mr. Forman. Carried unanimously 5 - 0.

IV. APPROVAL OF MINUTES

MARCH 3, 2016

Mr. Forman moved to approve the minutes of the March 3, 2016 Vanderbilt Beach MSTU meeting subject to the following change:

Page 2, Item VII. B. General Status of Burial Project, Bullet 3 from “...Estimated completion date for the project is one and one-half years) ..,” to ...**Estimated completion date for the project is six months).**”

Second by Ms. Miyamoto. Carried unanimously 5 - 0.

V. LANDSCAPE REPORT – GARY GORDEN, COMMERCIAL LAND MAINTENANCE

Mr. Gorden, Commercial Land Maintenance, reported on landscape maintenance noting:

- Danella Utility Construction is installing new sod on Vanderbilt Drive. **Mr. Gorden** reported some irrigation heads and pipes were broken and repaired by CLM.
- **Mr. Gorden**, CLM, requested notification of plant or sod material installation to enable programming of the irrigation system.
- The system is programmed to operate on Sunday, Tuesday and Thursdays from 12:01 am to 5:30 am. New sod will be watered daily for two or three weeks.
- A report was received of possible “white fly” in a Ficus hedge on Willet Avenue. CLM removed an infected Ixora and treated the hedge with herbicide.

VI. CONSTRUCTION REPORT – HARRY SELLS

None

VII. PROJECT MANAGER’S REPORT – HARRY SELLS

A. Bill Sjoström’s term expires on 11/13/16

Mr. Sjoström expressed his intent to apply for a new term with the Vanderbilt Beach M.S.T.U. Advisory Committee.

Mr. Arthur reported he will not be seeking a new term.

B. **BUDGET REPORT for 4/7/2016**

Mr. Sells provided an overview on the “*Vanderbilt MSTU Budget Report on Fund 143*” dated April 7, 2016 highlighting:

- Property taxes collected to date total \$1,000,198 with a balance of \$97,601 remaining.
- There is no change from the March 3, 2016 budget for Other Contractual expenditures.
- Other Contractual Commitments total \$1,686,867 with Expenditures of \$1,436,925 leaving a balance of \$199,110.
- Operating expense remaining balance totals \$282,133.
- Current cash funds total \$3,080,000 with an additional \$1,010,000 credited October 1, 2016.

Project Cost Estimate Phases II and III

Mr. Sells distributed a “*Project Cost Estimate 4/6/2016*” for Phases II and III to the Committee highlighting:

- Original Concept of Construction estimate total was \$5.305M
- Current Concept of Construction estimate total is \$4.760M leaving \$1.015M in funds available.
- Hole Montes Contract for \$546,093 is for *time and materials* and covers Phases II, III and IV.
- The RWA Surveying Contract for Phase IV is also for *time and materials*.
- Current assets total \$3.080M in cash with \$1.01M scheduled for receipt October 1, 2016.
- Current operational expenditures total \$213,000 annually (in addition to basic contracts netting approximately \$3M for Phase IV).

The Committee requested Mr. Sells provide a recap of actual dollars expended for Phase I and an estimate for Phase IV at the May 5, 2016 meeting.

C. GENERAL STATUS OF BURIAL PROJECT

Mr. Sells updated the Committee on construction Phases II and III noting:

- Danella Utility Construction has completed conduit installation to the vaults however it is fed incorrectly into twelve of the fourteen Vista switches on Vanderbilt Beach Road, Vanderbilt Drive and Bluebill Avenue.
- Danella Utility Construction provided a quote of \$70K to dig up and re-route the conduit. The repair package is covered under their contract which expired March 1, 2016 and must be reinstated for the repairs to the system to be undertaken.

The Board of County Commissioners will review the request to reinstate the Danella's contract at the April 26, 2016 meeting.

- Mastec North America, Inc. has pulled most of the primary cable and secondary cable and feeder cables will be pulled on completion of conduit repairs.

The Committee requested clarification of responsibility for the construction error.

Mr. Sells reported demand letters have been sent to the parties liable - Danella Utility Construction, FPL and Hole Montes - noting Danella and Mastec stopped construction March 7, 2016.

- Utility poles will be removed following Florida Power and Light Service activation at the end of Phases II and III.

D. PHASE IV STATUS

Mr. Sells recapped the status of Phase IV Construction from Bluebill Avenue north to Wiggins Pass Road noting start and completion dates for the Vanderbilt Drive Pathway Project have not been finalized. The following was noted:

- FPL has not provided plans or an estimated time frame for plan receipt for Phase IV.
- The Committee suggested the option Phase IV construction mirror Phase I wherein FPL perform their services independently and coordinate with Century Link and Comcast.
- Mr. Sells noted an escrow agreement could be created and the construction done in two phases: A. FPL; B. Century Link and Comcast.

The Committee requested Mr. Sells schedule a meeting with John Lehr of FPL, Bill Sjoström, Michelle Arnold and himself to discuss the project.

Mr. Arthur motioned to explore the feasibility of Florida Light & Power performing their services for Phase IV independent of the M.S.T.U., similar to the methodology utilized in Phase I, and coordinate the project with Comcast and Century Link. Second by Mr. Sjoström. Carried unanimously 5 – 0.

VIII. OLD BUSINESS

A. LANDSCAPE DESIGN – DALE SLABAUGH

Mr. Slabaugh, Landscape Architect, DAS and Associates, distributed a rendering of the proposed design for the “corner accents” on Vanderbilt Drive to the Committee for discussion. He highlighted the “repetitive” theme noting:

- The cost to landscape the corners of seventeen streets as presented is \$54,656 plus \$10,400 for the Park corner and road sign area for a total cost of \$65,056. Demolition and irrigation costs are additional.

- He suggested sod in the linear area west of the sidewalk as width restriction (six feet) limits planting.

The Committee discussed the project and:

1. **Recommended implementation after the County Water Main Replacement Project, scheduled to begin in September 2016, is completed.**
2. **Directed Mr. Slabaugh to finalize the plan with landscape treatments at the corners of the streets and along the Right of Way corridor to create a document from which a cost proposal can be prepared to submit to the Committee for evaluation.**

Mr. Sells suggested Staff could prepare a document for landscape maintenance Rules and Guidelines for homeowners for distribution upon construction completion.

IX. NEW BUSINESS

A. COMMERCIAL LAND CONTRACT RENEWAL - EXPIRES 7/16/16. FINAL 7/17/17.

The Committee discussed the landscape contract with Florida Land Maintenance, dba Commercial Land Maintenance, and agreed to renew the contract.

Mr. Sjoström moved to approve renewal of Florida Land Maintenance's contract, dba as Commercial Land Maintenance, for one year (7/17/16 to 7/17/17). Second by Ms. Miyamoto. Carried unanimously 5 – 0.

B. INTRODUCTION OF DAN SCHUMACHER

Mr. Sells introduced Dan Schumacher to the Committee reporting he will be working with him and assume responsibility as a Project Manager for some of the MSTU's at a future date. **Mr. Schumacher** shared information about his background with the Committee noting he has been a resident of Naples since the early 90's and is an engineer by trade.

C. SUMMER MEETING SCHEDULE

The Committee discussed dates for meetings May through October. Mr. Sells noted an on site quorum of three is required for a meeting where action is to be taken.

The meeting will be held May 5, 2016 as scheduled and future summer meeting dates will be discussed.

X. MEMBER COMMENT

None

XII. PUBLIC COMMENT

None

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:20 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE

Charles Arthur, Chairman

The minutes approved by the Board/Committee on _____, 2016
“*as submitted*” [] **OR** “*as amended*” [].

NEXT MEETING DATE: MAY 5, 2016 2:00 P.M.
 “CLAUSSEN FAMILY CENTER” AT ST. JOHN’S CHURCH
 625 111TH AVENUE, NAPLES, FLORIDA