

Collier County Permits – Business Center

AUTOMATIC E-MAIL NOTIFICATION FOR INSPECTIONS

You can receive automatic notification via e-mail when a building permit inspection outcome has been entered in our system.

An automatic e-mail will be sent to the person designated as the “E-mail inspection contact”. This person will receive the status each time an inspection outcome is modified in the system. An e-mail notification will not be sent when inspections are in either “pending” or “not required” status.

The person you select below as the “e-mail inspection contact” will receive only e-mails as they relate to the status of the permit inspections. This point of contact will not be the person receiving payment slips, correction letters, etc. unless of course, you select the same person.

The automatic e-mail notification can also work with owner-builder permits.

In order to begin sending out e-mail notification, we are requesting that you complete the information below and submit this form with your building application.

Re: E-mail Notification for Inspections – Contact Information

I, _____, as the qualifier and the license holder for
(PRINT Qualifier’s Name)

_____, would like e-mail notifications for inspection results
(PRINT Company Name)

to be sent to the following email address:

(PLEASE PRINT E-MAIL ADDRESS)

Note: Only one email can be designated per Permit Application

Permit # _____

Date Entered: _____ County Staff: _____

You can submit this form with your Electronic building permit submittal. If you would like to change the information we have on file, please complete a new form and fax to (239) 252-2334 or

PermittingPlanReview@colliergov.net