I. **CALL TO ORDER:** Chairman Arthur called the meeting to order at 2:00 P.M.

II. **ATTENDANCE**
Advisory Committee: Charles Arthur – Chairman
William Sjostrom – Vice Chair
Mark Weber (Excused)
Bruce Forman (Excused)
Gabriella R. Miyamoto

Staff” Harry Sells, Project Manager
Dan Schumacher, Project Manager

Others“ Robert Kindelan – Commercial Land Maintenance
Wendy Warren – Juristaff

III. **APPROVAL OF AGENDA**
*Mr. Sjostrom moved to approve the Agenda subject to the following changes:*
*Delete: Item VIII. Old Business A. Landscape Design Dale Slabaugh*
*Second by Ms. Miyamoto. Carried unanimously 3 - 0.*

IV. **APPROVAL OF MINUTES**
*APRIL 7, 2016*
*Mr. Sjostrom moved to approve the minutes of the April 7, 2016 Vanderbilt Beach MSTU meeting as presented. Second by Ms. Miyamoto. Carried unanimously 3 - 0.*

V. **LANDSCAPE REPORT – ROBERT KINDELAN, COMMERCIAL LAND MAINTENANCE**
*Mr. Kindelan, Commercial Land Maintenance,* reported on landscape maintenance noting:
- Some irrigation heads abutting the sidewalk were damaged and repaired by CLM.
- A hedge was trimmed at the request of a resident.
- Some grass in the area of 111th Avenue is stressed and requires watering.
- **Mr. Kindelan** requested direction from Staff regarding pruning of a section of Firebush. 
  *Mr. Sells will view the area and notify Mr. Kindelan with his decision if the Firebush should be trimmed.*
- Seasonal fertilizer will not be applied.
The Committee discussed the possibility of Commercial Land Maintenance assuming responsibility for mowing grass between the sidewalk and the street from north of Immokalee Road to the entrance of the Dunes.

*Mr. Kindelan, CLM, will provide a quote for mowing the area.*

*Mr. Sells will research jurisdiction of the section and verify authorization to perform maintenance service.*

VI. **CONSTRUCTION REPORT – HARRY SELLS**

*Mr. Sells provided a construction report during the Project Manager’s Report. Item B.*

VII. **PROJECT MANAGER’S REPORT – HARRY SELLS**

A. **BUDGET REPORT for 5/5/2016**

*Mr. Sells provided an overview on the “Vanderbilt MSTU Budget Report on Fund 143” dated May 5, 2016 highlighting:*

- Property taxes collected to date total $1,035,843 with a balance of $61,956 remaining.
- Other Contractual Commitments total $1,630,837 with Expenditures of $1,473,760 leaving a balance of $217,076.
- Operating expense remaining balance totals $299,437.
- Final invoices for Danella Utility Construction have been received and purchase order balances will be closed out.
- Purchase order for Neubert Construction will be closed out.
- The Committee reviewed the cost of the Mastec North America, Inc. contract to pull cable and set up equipment. *Mr. Sells noted the scope of work covers a large area for Phases II and III.*
- The Committee requested clarification of the Cable Wiring Specialist (CWS) contract and *Mr. Sells* reported it covers Phases II, III and IV.
- Available cash funds total $2,835,000.

B. **GENERAL STATUS OF BURIAL PROJECT**

*Mr. Sells updated the Committee on construction Phases II and III noting:*

- The Board of County Commissioners modified and extended Danella Utility Construction’s contract 150 days to correct conduit installation into 12 of the 14 Vista switches on Vanderbilt Beach Road, Vanderbilt Drive and Bluebill Avenue.
- Florida Power and Light executed a contract for $70K with the Board of County Commissioners approval to finance the cost of the project.
- Danella has corrected the conduit installation on the finger streets and estimates project completion in two weeks and both Mastec North America, Inc. and FPL has accepted the work.
- Hart’s Electric has commenced additional underground conversion projects with an estimated completion time of four to five months.
- A meeting is scheduled with Mastec North America, Inc. to negotiate a revised contract expiration date.
- Mastec North America, Inc. submitted a bid in the $40K to connect the Phase II network to the Phase I network. *Staff* will review the proposal and update the Committee.
- Utility poles will be removed following Florida Power and Light Service activation at the end of Phases II and III.
- Century Link’s contract estimated in the $230K range has gone out to bid.

Mr. Sjostrom moved to allow the County to accept a contract for the burial of Century Link conduit to the lowest bidder at a price not to exceed $350,000.00. Second by Ms. Miyamoto. Carried unanimously 3 – 0.

Mr. Sells recapped the status of Phase IV Construction from Bluebill Avenue north to Wiggins Pass Road. He noted the start and completion dates for the Vanderbilt Drive Pathway Project have not been finalized and FPL has not provided plans or an estimated time frame for development of the plans for Phase IV.

The Committee requested Mr. Sells schedule a meeting with John Lehr of FPL, Charles Arthur, Michelle Arnold and himself to discuss the project.

VIII. OLD BUSINESS
A. SUMMER MEETING SCHEDULE
The Committee discussed meeting dates and agreed the next regularly scheduled meeting will be October 6, 2016.

IX. NEW BUSINESS
None

X. MEMBER COMMENT
None

XI. PUBLIC COMMENT
None

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 2:50 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE

____________________________________
Charles Arthur, Chairman

The minutes approved by the Board/Committee on __________________________, 2016

“as submitted” [___] OR “as amended “ [___].

NEXT MEETING DATE: OCTOBER 6, 2016 2:00 P.M.
“CLAUSSEN FAMILY CENTER” AT ST. JOHN’S CHURCH
625 111TH AVENUE, NAPLES, FLORIDA