



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DIVISION
www.colliergov.net

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
(239) 252-2400 FAX: (239) 252-6358

**Zoning Verification Letter: General Verifications and
Fence Finished Side out Waiver
Application**

PROJECT NUMBER
PROJECT NAME
DATE PROCESSED

To be completed by staff

- Generally: LDC subsection 10.02.06 J and Chapter 4 L.1 of the Administrative Code
- Fence Finished Side Out Waiver: LDC subsection 5.03.02 F.5.a and 10.02.06 J., and Chapter 4 L.3 of the Administrative Code

APPLICANT CONTACT INFORMATION

Name of Property Owner: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

Name of Applicant/Agent _____

Firm: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

PROPERTY INFORMATION

Site Address: _____

Property ID Number: _____

Type of verification being requested: _____



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SUBMITTAL REQUIREMENTS

See Chapter 4 of the Administrative Code for submittal requirements. The following items are to be completed and submitted with the application packet. **Incomplete submittals will not be accepted.**

- Completed Application (download current form from County website).
- The original or amended site plan and/or survey, if required.
- If verification as to nonconforming status is requested, a copy of the Property Appraiser's Card shall be submitted with the application. This copy may be obtained from the Collier County Property Appraiser's Main Office.
- Information on building permits must be obtained through the Growth Management Records Room at 239-252-5730.
- Information on Code Enforcement cases/violations must be obtained through the Code Enforcement Department.

Fee Requirements:

- Zoning Verification Letter (identified on Fee Schedule as Zoning Confirmation Letter):**
 - **Standard Response:** \$100.00 (includes up to 1 hour research)
 - **Extended Research:** \$100.00 per hour (any response with research in excess of 1 hour)

Applicant Signature _____

Date _____

Please be advised that the zoning letter is based upon the available records furnished by Collier County and what was visible and accessible at the time of inspection. This report is based on the Land Development Code that is in effect on the date the report was prepared. Code regulations could be subject to change. While every attempt has been made to ensure the accuracy or completeness, and each subscriber to or user of this report understands that this department disclaims any liability for any damages in connection with its use. In addition, this department assumes no responsibility for the cost of correcting any unreported conditions.