

MINUTES OF THE MEETING OF COLLIER COUNTY
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, May 17, 2016

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:30 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., East Naples, Florida, with the following members present:

CHAIRMAN: Vacant
VICE CHAIRMAN: James Seabasty
SECRETARY: Marjorie Bloom
James Rich
James Spartz
Mary Baker
Aimee Leteux
Dr. Robin Fox (Excused)

ALSO PRESENT: Darcy Andrade, Director, DAS
Kyra Lynch, Shelter Operations Manager, DAS
Dan Grossi, Animal Control Supervisor, DAS
Katie Sibert, Volunteer Coordinator, DAS
Kellie Carroll, Administrative Assistant, DAS

I. Call to Order

Vice Chairman James Seabasty called the meeting to order at 6:30 p.m.

II. Attendance

A quorum was established.

Kellie Carroll presided over the projector displaying the Agenda packet.

III. Approval of Agenda

Darcy Andrade requested a change to the agenda. **Ms. Andrade** requested that Items VI.A and VI.B be moved to the next meeting when Dr. Fox will be in attendance. **Jim Rich** made a motion to approve the agenda with changes. *There was a second and the motion carried unanimously, 6-0.*

IV. Approval of Minutes of the March 29, 2016 Meeting

James Seabasty requested a change to the minutes. He requested that the minutes be changed to correctly list Dr. Fox as Dr. Robin Fox, not Dr. Robert Fox.

Marjorie Bloom made a motion to approve the minutes of the March 29, 2016 minutes with changes. *There was a second and the motion carried unanimously, 6-0.*

V. Director's Report

Darcy Andrade reported that the MOUs with For the Love of Cats and Animal Compassion Project and the DAS Fee Policy are working through the approval process to be on the Board of County Commissioners agenda for the June 14, 2016 meeting. She also stated that local animal groups have stepped up and all ear notched cats have been picked up.

Ms. Andrade followed up on a volunteer's suggestion that DAS sign up for the Shelter Animals Count project to receive \$1000 for the shelter. The shelter is signed up and should receive the \$1000 grant.

Ms. Andrade also provided an update on the FY17 budget process. She advised that the Veterinary Technician position was not approved; the Intake Coordinator position and all other budget requests remain in DAS' proposed FY17 budget.

Darcy advised that Board that she has met with several other local rescue groups to plan a future mega-adoption event and the possibility of obtaining an ASPCA grant to fund the event. The group also discussed creating public service announcements for spay/neuter and heartworm prevention/treatment. Going forward, the group plans to meet quarterly.

Ms. Andrade also gave an update on the Immokalee shelter. The shelter is part of the Government Building Master Plan Meeting. The date of the meeting has not yet been determined. **Ms. Andrade** will have a more hands-on approach moving forward now that **Amanda Townsend** has accepted elevated duties within the Department.

Kyra Lynch told the Board that several new Animal Care Specialists have been hired and started working. There is still one more ACS position to fill. She also advised that DAS is still in need of foster families.

Katie Sibert asked everyone present to share this information with family and friends and to use social media to assist DAS in finding new foster families. She also advised that the community outreach programs will be going to several summer camps and stated that interested volunteers are welcome to attend and observe or assist.

V. New Business

A. Adopt-A-Thon

Adopt-A-Thon is a thirty-three (33) hour long event being held Saturday, May 21st through the 22nd. Cat adoptions will be \$20.00 and dog adoptions will be \$30.00. There are several IHeart Radio promotions on three (3) different radio stations. DAS attempted, but was unable to book any morning show appearances to promote the event.

B. Spay/Neuter Program

Darcy Andrade advised that the original plan was for DAS to create a voucher program to provide low cost spay/neuter services to the public. However, there are a lot of up-front costs and costs to administer a voucher program. **Ms. Andrade** showed a Power Point slide show to describe the program now under consideration and explained that the funding source for the Spay/Neuter Fund is a \$2.00 charge from licenses and the spay/neuter portion of adoption fees. **Ms. Andrade** also advised that this program would require an amendment to the Spay/Neuter Resolution.

Marjorie Bloom asked how many surgeries a Veterinarian can perform each day and was advised by **Ms. Lynch** that the figure is dependent upon the doctor and the type of animal. **Ms. Bloom** inquired whether the fund will run out of money. **Ms. Andrade** responded that DAS has more control over the funds by paying a veterinarian to perform the surgeries in-house that it would by paying various local Veterinarians to perform them.

Jim Rich asked if charging an additional fee would help the fund from being depleted. **Jim Seabasty** stated that it would also benefit DAS because the Veterinarian could help cover Dr. Brown's absences.

Mary Baker asked if the fund fluctuates and was advised by **Darcy Andrade** that it does, but if DAS can demonstrate a need, DAS can request a permanent position for a second Veterinarian.

Ms. Bloom inquired if low cost spay/neuter would be promoted via Facebook and Happy Tails.

***Jim Rich** made a motion to accept the recommendation that DAS hire a part-time Veterinarian to provide low cost spay/neuter services to the public and to amend the Spay/Neuter Resolution. There was a second and the motion carried 6-0.*

VI. Public Comment

Linda Gallo discussed the lack of name recognition for DAS and inquired on assistance with maximizing public relations.

Patty Teulet asked if there is a time table for stopping the monitoring of the temperature in the kennels; stating that it was over 90 degrees in the kennels the day before. She also wanted to know if the Sheriff's Office would be providing the road side sign for Adopt-a-thon as they have done in the past.

Tom Kepp spoke about enforcement and spay/neuter and said that the program outlined in the meeting was a great idea. He also stated that he believes that a surgery site should be set up in Immokalee.

VII. Advisory Board Member Comments

Marjorie Bloom mentioned the possibility of having a Father's Day promotion and passed out a proposed flyer. She also inquired on the possibility of removing breed names from kennel cards and stated that Orange County no longer uses them. **Darcy Andrade** asked if the Board supports removing breed names.

***Mary Baker** made a motion to move forward and research the removal of breed names from kennel cards. There was a second and the motion passed 6-0.*

Cheryl Kraus, a member of the public asked for and was granted permission to be heard. **Ms. Kraus** reiterated **Patty Teulet's** comments about the ventilation. **Kyra Lynch** advised that the Facilities Management Division is monitoring the temperatures on an ongoing basis.

Marjorie Bloom inquired on the topic of the Town Hall Meeting and was advised by **Darcy Andrade** that the topic will be "Question and Answer with DAS Staff."

***Mary Baker** moved to adjourn. Motion received a second and was carried 6-0.*

The next regularly scheduled Advisory Board Meeting will be on Tuesday, July 19, at 6:30 in the Domestic Animal Training Room, Davis Blvd., Naples, Florida.

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 7:36 p.m.

COLLIER COUNTY DOMESTIC ANIMAL SERVICES

Vice Chair James Seabasty

These minutes approved by Board/Committee on _____ as presented _____ or as amended _____.