

MINUTES OF THE MEETING OF COLLIER COUNTY  
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, July 19, 2016

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:30 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., East Naples, Florida, with the following members present:

CHAIRMAN: Vacant  
VICE CHAIRMAN: James Seabasty (Excused)  
SECRETARY: Marjorie Bloom  
James Rich  
James Spartz (Excused)  
Mary Baker  
Aimee Leteux  
Dr. Robin Fox (Excused)

ALSO PRESENT: Darcy Andrade, Director, DAS  
Kyra Lynch, Shelter Operations Manager, DAS  
Dan Grossi, Animal Control Supervisor, DAS  
Katie Sibert, Volunteer Coordinator, DAS  
Kellie Carroll, Administrative Assistant, DAS

**I. Call to Order**

**Secretary Marjorie Bloom** called the meeting to order at 6:31 p.m.

**II. Attendance**

A quorum was established.

**Kellie Carroll** presided over the projector displaying the Agenda packet.

**III. Approval of Agenda**

*Jim Rich made a motion to approve the agenda, there was a second and the motion carried 4-0.*

**IV. Approval of Minutes of the May 17, 2016 Meeting**

**Jim Rich** requested three (3) changes to the minutes. On Page two (2), under the Director's Report in paragraph one, change 'stepped us' to 'stepped up.' In the last paragraph, change 'that Board' to 'the Board.' On Page three (3), under Spay/Neuter Program, change 'that' to 'than.'

*Mary Baker made a motion to approve the agenda as amended, there was a second and the motion carried 4-0.*

**V. Director's Report**

**Darcy Andrade** advised the Board that beginning on Monday, the July adoption promotion will be changed to a Name Your Price promotion that will run through the end of August.

**Ms. Andrade** stated that the temporary air conditioning is keeping the temperature in the Adoption building within the Standards of Care.

Domestic Animal Services is having a 'Paint a Shelter Pet' event on August 3, 2016. Thirty (30) percent of the proceeds from the event are donated back to Domestic Animal Services. Long term shelter residents' photos will be painted and many of the pictures will be displayed around the community to help promote the adoption of long term residents.

The May Adoptathon resulted in the adoption of twenty (20) dogs, twenty one (21) cats, and four (4) mice.

**Ms. Andrade** advised the board that she is working on a Resolution for spay/neuter services. She is also working on a new licensing renewal notice process. Domestic Animal Services will now send a license renewal letter instead of a postcard. The letters will include the monthly promotional materials.

A new fee policy was adopted by the BCC and is now in effect. A three year license is not in place; it is pending an ordinance change.

**Kyra Lynch** advised the Board that a new Animal Care Specialist has started at DAS and another one should be starting soon.

**Katie Sibert** reported that Active Shooter Training for staff and volunteers will be held on Wednesday and Thursday.

**Marjorie Bloom** thanked **Kyra Lynch** for getting sixteen (16) dogs sent over to Gulf Coast Humane Society.

## VI. New Business

### A. Ordinance 04-06

The Board discussed the purpose of the Animal Services Advisory Board. **Marjorie Bloom** believes that the Board is falling short of its duties and that the Board should lead by example. She recommended that Board members should take a tour of the shelter to see what the current needs are. It was also recommended that if the Animal Services Advisory Board members don't attend the BCC Budget Hearings, the members should email their Commissioners. The Board needs to be active and reach out to the community to make a push for air conditioning in all buildings.

A new shelter in Immokalee is needed, but the Naples location needs a lot of work as well. **Jim Rich** asked if **Darcy Andrade** could explain why the air conditioning was temporary. **Ms. Andrade** gave a brief history of the situation. Currently, a feasibility study is planned to determine if the buildings should be retrofitted with air conditioning or if a new building should be considered. **Darcy Andrade** reminded the Board members that they should not do their shelter tours together.

**Marjorie Bloom** inquired on Sunday hours and gave a brief overview of the 2016 Top Ten List. **Jim Rich** asked what it would cost to staff the facility for adoptions on Sundays and stated the adoptions at Humane Society Naples and Pet Smart isn't very strong on Sundays. **Darcy Andrade** advised that the information she was given from Humane Society Naples is that Sunday is their busiest day for adoptions.

### B. Spay/Neuter

**Ms. Andrade** advised the Board that other counties have passed mandatory spay/neuter laws so there is some precedent. Palm Beach County has a really strong ordinance, with some exceptions, and she offered to forward it to the Board members.

### C. Air Conditioning

**Marjorie Bloom** made a motion to pursue air conditioning with the Board of County Commissioners. There was a second and the motion carried 4-0.

**Marjorie Bloom** made a motion that all Board members make an appointment with **Kyra Lynch** or **Darcy Andrade** for a tour of the shelter prior to the next meeting of

*the Animal Services Advisory Board in September. There was a second and the motion carried 4-0.*

## **VII. Public Comment**

**Michele Antonia** discussed air conditioning in Immokalee and the drop boxes in Immokalee. The Board asked to have the drop boxes in Immokalee added to the next agenda.

**Patty Teulet** thanked Domestic Animal Services for the tree trimming which was recently done, as well as equipment that was ordered and recent adoption promotions.

**Brad Estes** requested that public comments be held on each item at the time it is discussed by the Board.

***Jim Rich** made a motion to explore all ramifications of mandatory spay/neuter. There was a second and the motion carried 4-0.*

**Maria Jost** asked if Domestic Animal Services can provide basic care information to adopters and the possibility of starting a pet help desk.

**Pam Rector** thanked **Kyra Lynch** for her recent assistance involving a dog breeding operation.

**Bridget Bannon** discussed the Board members' tour of the facility and also urged Board members to go on a ride along with an Animal Control Officer.

## **VIII. Advisory Board Member Comments**

**Mary Baker** asked where to add agenda items based on public comments.

**Jim Rich** thanked the Board for making it easy to serve on the Board. He also requested that anyone feeding feral cats register their colony.

***Mary Baker** moved to adjourn. Motion received a second and was carried 4-0.*

**The next regularly scheduled Advisory Board Meeting will be on Tuesday, September 20, at 6:30 in the Domestic Animal Training Room, Davis Blvd., Naples, Florida.**

**There being no further business for the good of the County, the meeting was adjourned by the order of the Secretary at 8:22 p.m.**

**COLLIER COUNTY DOMESTIC ANIMAL SERVICES**

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**Secretary Marjorie Bloom**

These minutes approved by Board/Committee on \_\_\_\_\_ as presented \_\_\_\_\_ or as amended \_\_\_\_\_.