



# Collier County Utility Billing

## AUTOMATIC BANK PAYMENT Authorization Form (US Banks only)

Please print clearly when completing this authorization form.

Utility Account No. \_\_\_\_\_

Name on Utility Account \_\_\_\_\_

Name of Tenant (where applicable) \_\_\_\_\_

Service Address \_\_\_\_\_

City, State, Zip + Four \_\_\_\_\_

Naples Phone No. \_\_\_\_\_ Alternate Phone No. \_\_\_\_\_

Email Address \_\_\_\_\_

\*\*\*\*\*  
Financial Institution (US Banks only) \_\_\_\_\_

Name of account holder(s) \_\_\_\_\_

(Name(s) as they appear on your check from the above US Bank)

Transit/Routing No. \_\_\_\_\_ Account No. \_\_\_\_\_

I (we) hereby authorize Collier County Utility Billing to initiate debits to the financial institution account listed above. I (we) authorize the financial institution to debit the amount of my monthly bill to Collier County Utility Billing. I (we) also authorize Collier County Utility Billing to, if necessary, credit entries and adjustments from any debit entries in error to my (our) account. This authorization is to remain in effect until I (we) notify Collier County Utility Billing in writing of its termination. My (our) notification must afford the financial institution a reasonable opportunity to act on it. Collier County Utility Billing and the financial institution may terminate this agreement within ten days written notice.

Signature of account holder 1 \_\_\_\_\_ Date \_\_\_\_\_

Signature of account holder 2 \_\_\_\_\_ Date \_\_\_\_\_

**(Signatures are required from all account holders if bank account is in joint names)**

Collier County Utility Billing will print a message on your bill to confirm your enrollment. It takes four to six weeks to complete your enrollment so please continue to pay your bill as normal until you receive the message on your bill confirming enrollment.

Please attach a **voided check or bank letter** (Bank Deposit Slips or Starter Checks are not accepted) from your US Bank Checking Account, that includes the Transit Routing Number, and return to:

Collier County Utility Billing, 4420 Mercantile Avenue, Naples, FL 34104

*For UBCS purposes only, please do not write below this line.*

ENTERED:	VERIFIED:	CHANGED:	PULLED:	LAST USE:

Was this Bank Draft Removed permanently? \_\_\_ Yes or \_\_\_ No Was this Bank Draft replaced by another Bank Draft? \_\_\_ Yes or \_\_\_ No?

Name: \_\_\_\_\_

Acct. #: \_\_\_\_\_