

MINUTES OF THE MEETING OF COLLIER COUNTY
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, November 15, 2016

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:30 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., East Naples, Florida, with the following members present:

CHAIRMAN: Vacant
VICE CHAIRMAN: James Seabasty
SECRETARY: Marjorie Bloom
James Rich
James Spartz
Mary Baker
Aimee Leteux
Patrice Worcester

ALSO PRESENT: Darcy Andrade, Director, DAS
Kyra Lynch, Shelter Operations Manager, DAS
Dan Grossi, Animal Control Supervisor, DAS
Katie Sibert, Volunteer Coordinator, DAS
Kellie Carroll, Administrative Assistant, DAS

I. Call to Order

Vice Chair James Seabasty called the meeting to order at 6:30 p.m.

II. Attendance

A quorum was established.

Kellie Carroll presided over the projector displaying the Agenda packet.

III. Approval of Agenda

Marjorie Bloom made a motion to approve the agenda, there was a second and the motion carried 7-0.

IV. Approval of Minutes of the September 20, 2016 Meeting

Mary Baker made a motion to accept the minutes of the September 20th meeting, there was a second and the motion carried 7-0.

V. Old Business

There was no old business discussed.

VI. New Business

A. Director's Report

Darcy Andrade advised the Board that the next Adoptathon will be held Saturday December 3rd through Sunday, December 4th. The event will start at 9:00 a.m. and run through 6:00 p.m. on Sunday. Paws in the Park will also be held in December on Saturday, December 17th.

Ms. Andrade discussed vacant office spaces in the Winn Dixie plaza in Immokalee that are being considered for a new Immokalee office location. **Ms. Andrade** will conduct further research into the various spaces and bring information back to the Board for further discussion.

Darcy advised the Board that she has contacted SNIP and VSA, two low cost spay/neuter organizations to determine if they would like to be included on the Domestic Animal Services webpage, but both organizations declined.

Kyra Lynch advised the Board that a new Animal Care Specialist has been hired with a tentative starting date at the end of November.

Katie Sibert informed the Board that volunteer hours in FY16 doubled over the previous year.

B. New Member

The Board welcomed new member **Patrice Worcester**. **Ms. Worcester** advised the Board that she is the Operations Director at the Humane Society Naples and provided a brief background.

C. FY16 Statistical Review

Darcy Andrade presided over a Powerpoint presentation of the Fiscal Year 2016 Multi-Year Statistical Review.

D. Customer Satisfaction Survey

Ms. Andrade provided the results from the most recent customer satisfaction surveys that were conducted via email.

E. Advisory Board Options

The Board discussed various options for the future of the Board, including reducing the number of meetings to bi-annual, annual, dissolving the Board, or making no changes. Ballots were passed out to the members so they could vote on their decision regarding any changes.

Mary Baker asked about creating a “Friends of” group and was advised by **Darcy Andrade** that it was a separate issue.

James Seabasty said that he believed that a Board is necessary, but should meet less frequently and that the staff is doing a great job.

Marjorie Bloom stated that a Board isn’t currently needed, but expressed concern that if staff changes, it could once again become necessary.

Mary Baker advised that she sees a value in maintaining the Board.

Jim Rich stated that he doesn’t see the need for monthly meetings, but believes that the Advisory Board is a sounding board for staff.

Jim Spartz advised that there are good lines of communication and the Board can hold additional meetings if needed and the Board can always change it back in the future.

Aimee Letaux stated that bi-monthly meetings are good to have and if staff changes, it could be a problem.

Patrice Worcester said that it can be confusing to the public to hold one annual meeting and then schedule others as needed.

The Board voted and the ballots were counted by **James Seabasty**. Five Board members voted to continue to hold bi-monthly meetings, one voted for bi-annual

meetings and one voted for annual meetings. As a result of the vote, the Advisory Board will continue to meet bi-monthly.

VIII. Public Comments

There were no public comments.

IX. Advisory Board Member Comments

Jim Spartz told the Board that he would be posting Adoptathon on the message board for the Sheriff's Office. He also advised that the Sheriff's Office also uses Next Door, a social media application and he will post Adoptathon there as well.

Jim Rich moved to adjourn. Motion received a second and was carried 7-0.

The next regularly scheduled Advisory Board Meeting will be on Tuesday, January 17th, at 6:30 in the Domestic Animal Training Room, Davis Blvd., Naples, Florida.

There being no further business for the good of the County, the meeting was adjourned by the order of the Vice Chair at 7:15 p.m.

COLLIER COUNTY DOMESTIC ANIMAL SERVICES

Vice Chair James Seabasty

These minutes approved by Board/Committee on _____ as presented _____ or as amended _____.