



**Dorrill Management Group**

June 12, 2017

Mr. Leo Ochs, Jr.  
County Manager  
Collier County Government Center  
3299 Tamiami Trail East, Suite 202  
Naples, Florida 34112

RECEIVED  
Office of the County Manager

JUN 14 2017

Action \_\_\_\_\_  
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**Re: Pelican Marsh Community Development District  
Proposed 2018 Budget**

Dear Mr. Ochs:

Please find enclosed the proposed 2018 budget for the Pelican Marsh Community Development District. The public hearing to adopt the budget is scheduled for August 16, 2017 at 9:00 AM at the Pelican Marsh Foundation Building located at 1504 Pelican Marsh Boulevard.

If you upon review of the above have any questions or concerns, please do not hesitate to contact me.

Sincerely,

W. Neil Dorrell  
District Manager

Enc.

**Pelican Marsh Community Development District 2018 Proposed General Fund Budget**

<b>General Fund</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>YTD</b>	<b>Projected Year-End</b>	<b>2018 Proposed Budget</b>
<b>Revenue</b>					
Non Ad Valorem Assessments	3,429,075	3,429,075	3,198,773	3,198,773	3,429,075
Interest Income	3,000	3,000	8,251	8,251	8,000
Transmitter Revenues	20,000	20,000	14,600	14,600	20,000
Non Ad Valorem Discount	(114,000)	(114,000)	-	-	(114,000)
County Tax Refund	30,000	30,000	-	-	30,000
Other Miscellaneous Revenues	3,000	3,000	2,052	2,052	3,000
Mercato Water Management	15,400	15,400	-	-	15,400
NDN Business Park Water Management	7,400	7,400	-	-	7,400
<b>Total Revenues</b>	<b>3,393,875</b>	<b>3,393,875</b>	<b>3,223,676</b>	<b>3,223,676</b>	<b>3,398,875</b>
<b>Expenses</b>					
<b>Professional &amp; Administrative</b>					
Board of Supervisor Fees	12,000	12,000	5,800	11,600	12,000
Payroll Tax Expense	900	900	444	888	900
Transcription Services	5,000	5,000	1,120	2,240	5,000
Management Fees	120,600	124,242	62,121	124,242	126,727
Audit Fees	21,700	21,700	21,295	21,700	21,700
Accounting Fees	37,300	38,426	19,213	38,426	39,195
Special Assessment Roll Prep	6,000	6,000	6,000	6,000	6,000
Property Appraiser Fees	50,500	63,000	55,885	63,000	63,000
Tax Collector Fees	65,800	65,800	64,210	65,800	65,800
Legal Fees	20,000	20,000	5,418	15,000	20,000
Engineering Fees	15,000	15,000	3,898	7,796	15,000
Telephone	400	400	-	-	400
Postage & Courier	3,000	3,000	441	1,000	3,000
Website	1,000	1,000	399	1,000	1,000
Rentals & Leases	2,500	2,500	879	2,000	2,500
Insurance - Property Liability	15,000	15,000	13,543	13,543	15,000
Insurance - Public Officer Liability	7,500	7,500	7,617	7,617	7,500
Insurance - Crime/Employee Dishonesty	1,000	1,000	500	500	1,000
Insurance - General Liability	12,500	12,500	12,724	12,724	12,500
Insurance - Auto	4,600	4,600	4,658	4,658	4,600
District Manager Supplemental Pay	2,500	2,500	2,500	2,500	2,500
Holiday Bonus	400	400	-	-	400
Legal Advertising	3,500	3,500	5,040	7,000	3,500
Office Supplies	1,000	1,000	633	1,000	1,000
Dues & Subscriptions	800	800	520	520	1,000
Bank Charges	1,500	1,500	-	-	1,500
Payroll Processing expense	4,300	4,300	2,532	5,064	4,300
Miscellaneous Expense	1,000	1,000	846	100	1,000
<b>Total Expenditures</b>	<b>417,300</b>	<b>434,568</b>	<b>298,236</b>	<b>415,918</b>	<b>438,022</b>

**Pelican Marsh Community Development District 2018 Proposed General Fund Budget**

<b>General Fund</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>YTD</b>	<b>Projected Year-End</b>	<b>2018 Proposed Budget</b>
<b>Field Management Services</b>					
Auto Allowance	10,400	10,400	4,920	10,400	10,400
Payroll Tax Expense	8,700	7,676	4,198	7,676	7,676
Pension	7,600	8,787	3,908	8,787	8,787
Insurance - Health	16,000	16,000	7,673	16,000	16,000
Insurance - Life & Disability	300	300	207	300	400
Field Management Services	111,100	114,433	53,021	114,433	116,722
Operations Manager Supplemental Pay	2,500	2,500	2,500	2,500	2,500
Holiday Bonus	400	400	325	325	400
Telephone	4,100	4,100	2,216	4,432	4,200
Utility - Operation Building	9,000	9,000	4,727	9,454	9,000
<b>Total Expenditures</b>	<b>170,100</b>	<b>173,596</b>	<b>83,695</b>	<b>174,307</b>	<b>176,085</b>
<b>Landscaping</b>					
Supervisor Wages	58,700	60,472	27,936	60,472	61,681
Landscape Supervisor Supplemental Pay	1,500	1,500	1,500	1,500	1,500
Personnel Wages	606,000	597,402	256,666	513,332	582,000
Overtime Wages	3,100	3,100	1,681	3,100	3,162
Holiday Bonus	6,000	5,800	5,672	5,672	5,800
Payroll Tax Expense	52,400	51,942	22,449	46,000	46,942
Pension	39,300	38,863	16,390	34,780	36,863
Insurance - Health	64,500	57,972	31,055	62,110	57,972
Insurance - Life & Disability	1,400	1,340	819	1,638	1,340
Insurance - Workers Comp	34,000	32,500	30,693	30,693	32,500
Utility - Irrigation Water	93,000	93,000	57,497	100,000	101,000
Horticultural Dumpster	32,000	32,000	20,275	32,000	32,000
Rentals & Leases	3,000	3,000	72	144	5,500
Repairs & Maint - Fuel	29,000	29,000	7,324	14,648	26,000
Repairs & Maint - Parts	20,000	20,000	10,359	20,718	22,000
Minor Operating Equipment	32,000	31,760	19,184	38,368	35,760
Chemicals	105,000	105,000	54,196	100,000	100,000
Flower Program	38,000	38,000	19,563	38,000	38,000
Mulch Program	64,000	64,000	62,351	62,351	64,000
Irrigation Supplies	20,200	20,200	5,150	10,300	19,300
Plant Replacement Program	25,000	25,000	6,391	25,000	25,000
<b>Total Expenditures</b>	<b>1,328,100</b>	<b>1,311,851</b>	<b>657,223</b>	<b>1,200,826</b>	<b>1,298,320</b>
<b>Water Management</b>					
Aerators - Repairs	20,000	20,000	8,538	17,076	20,000
Electric - Aerators	28,000	28,000	12,159	24,318	26,000
Contractual Services - Preserves	29,000	29,000	14,000	29,000	29,000
Contractual Services - Lake Management	157,000	157,000	65,203	157,000	157,000
<b>Total Expenditures</b>	<b>234,000</b>	<b>234,000</b>	<b>99,900</b>	<b>227,394</b>	<b>232,000</b>

**Pelican Marsh Community Development District 2018 Proposed General Fund Budget**

<b>General Fund</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>YTD</b>	<b>Projected Year-End</b>	<b>2018 Proposed Budget</b>
<b>Fountain</b>					
Utility - Water	4,000	4,000	3,502	7,004	4,400
Maintenance	20,000	20,000	12,297	24,594	20,000
Electric Services	57,000	57,000	26,078	52,156	55,000
<b>Total Expenditures</b>	<b>81,000</b>	<b>81,000</b>	<b>41,877</b>	<b>83,754</b>	<b>79,400</b>
<b>Lighting</b>					
Personnel Wages - Part time	16,900	17,238	7,987	15,974	17,238
Holiday Bonus	200	200	217	217	200
Payroll Tax Expense	1,100	1,100	628	1,256	1,100
Insurance - Health	-	-	-	-	-
Insurance - Life & Disability	-	-	-	-	-
Insurance - Workers Comp	100	100	41	41	100
Electric - Street Lights	30,000	30,000	13,025	26,050	30,000
Operating Supplies	3,000	3,000	2,234	4,468	3,000
Holiday Lighting	31,000	31,000	15,675	31,125	31,000
Repairs & Maint - General	15,000	15,000	5,709	11,418	15,000
Contractual Services	2,000	2,000	-	1,000	2,000
<b>Total Expenditures</b>	<b>99,300</b>	<b>99,638</b>	<b>45,516</b>	<b>91,549</b>	<b>99,638</b>
<b>Access Control</b>					
Supervisor	61,800	63,680	29,390	63,680	64,954
Access Control Supervisor Supplemental Pay	1,500	1,500	1,500	1,500	1,500
Supervisor Holiday Bonus	400	400	-	-	400
Personnel Wages - Full time	421,500	441,538	192,264	384,528	450,369
Personnel Wages - Part time	5,000	5,237	2,029	4,058	5,342
Overtime Wages	27,400	27,400	15,792	31,584	32,948
Holiday Bonus	5,200	5,200	4,713	4,713	5,200
Payroll Tax Expense	41,000	42,107	18,795	37,590	42,107
Pension	30,400	31,220	14,479	28,958	31,220
Insurance - Health	70,800	70,800	34,092	68,184	70,800
Insurance - Life & Disability	2,300	2,300	1,264	2,528	2,300
Insurance - Workers Comp	16,000	16,000	15,083	15,083	16,000
Transmitters	15,000	15,000	14,218	14,218	15,000
Utility Services	28,100	28,100	13,183	26,366	28,100
Operating Supplies	13,000	13,000	9,696	19,392	13,000
Repairs & Maint - Fuel	14,000	10,000	6,885	13,770	10,000
Repairs & Maint - Rover Vehicle	4,000	4,000	1,918	3,836	4,000
Repairs & Maint - Maintenance Building & Gates	19,000	19,000	12,802	25,604	19,000
Contractual Services - Law Enforcement	17,500	17,500	7,820	15,640	17,500
Uniforms	4,000	4,000	-	-	4,000

**Pelican Marsh Community Development District 2018 Proposed General Fund Budget**

<b>General Fund</b>	<b>2016 Adopted Budget</b>	<b>2017 Adopted Budget</b>	<b>YTD</b>	<b>Projected Year-End</b>	<b>2018 Proposed Budget</b>
<b>Total Expenditures</b>	<b>797,900</b>	<b>817,982</b>	<b>395,923</b>	<b>761,232</b>	<b>833,740</b>
<b>Roadway</b>					
Contractual Services	12,000	12,000	857	1,714	12,000
Signage	5,000	5,000	1,771	3,542	5,000
<b>Total Expenditures</b>	<b>17,000</b>	<b>17,000</b>	<b>2,628</b>	<b>5,256</b>	<b>17,000</b>
<b>Operating Contingency</b>	<b>37,675</b>	<b>18,940</b>	<b>19,852</b>	<b>19,852</b>	<b>35,370</b>
<b>Subtotal of Operating Expenses</b>	<b>3,182,375</b>	<b>3,188,575</b>	<b>1,644,850</b>	<b>2,980,088</b>	<b>3,209,575</b>
<b>Capital Outlay</b>					
Trek Bridge	-	-	-	-	-
Fence	5,000	-	2,300	2,300	-
Equipment	19,000	20,000	19,635	19,635	20,000
Vehicles	-	32,000	30,027	30,027	-
Paving	29,000	-	-	-	-
Curb and Paver Modifications	12,500	-	-	-	-
Lake Restoration	146,000	153,300	-	153,300	169,300
Gate Renovations	-	-	-	-	-
Benches	-	-	-	-	-
<b>Total Expenditures</b>	<b>211,500</b>	<b>205,300</b>	<b>51,962</b>	<b>205,262</b>	<b>189,300</b>
<b>Total All Expenditures</b>	<b>- 3,393,875</b>	<b>3,393,875</b>	<b>1,696,812</b>	<b>3,185,350</b>	<b>3,398,875</b>
<b>Excess Revenues (Expenditures)</b>	<b>-</b>	<b>-</b>	<b>1,526,864</b>	<b>38,326</b>	<b>-</b>
<b>ERUs</b>		<b>2,948.78</b>	<b>2,948.78</b>	<b>2,948.78</b>	<b>2,948.78</b>
<b>Assessment</b>		<b>1,162.88</b>	<b>1,084.78</b>	<b>1,084.78</b>	<b>1,162.88</b>