I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Chairman Forman called the meeting to order at 2:04 P.M.

II. ATTENDANCE
Advisory Committee: Bruce Forman – Chairman
William Sjostrom – Vice Chair
Mark Weber
Gabriella R. Miyamoto (Excused)
William Arell Harris (Excused)
Staff: Harry Sells, Project Manager
Others: Ray Benza - Hole Montes
Robert Kindelan - Commercial Land Maintenance
Angela Goodner – Executive Assistant to Commissioner Andy Solis
Wendy Warren – Juristaff

III. APPROVAL OF AGENDA
Mr. Sjostrum moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Weber. Carried unanimously 3 - 0.

IV. APPROVAL OF MINUTES APRIL 6, 2017
Mr. Sjostrum moved to approve the minutes of the April 6, 2017 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Weber. Carried unanimously 3 - 0.

V. LANDSCAPE REPORT, ROBERT KINDELAN, COMMERCIAL LAND MAINTENANCE
Mr. Kindelan, Commercial Land Maintenance, reported on landscaping as follows:

- Landscaping maintenance is being performed as scheduled.
- A broken sprinkler head was repaired.
- Treatment for aphids and caterpillars on the Firebush and Bougainvillea plants was applied.
- A paver on Tradewinds Avenue damaged by M.S.T.U. construction was replaced.
- Irrigation is functioning as intended.

During Committee discussion, the following was noted:

- Irrigation in the park is not functioning due to lack of power.
- Any common area can be used for storage of equipment, etc. during project construction.
- Storage areas should be maintained in an organized manner.
VI. PROJECT MANAGER’S REPORT – HARRY SELLS

A. BUDGET REPORT for 5/4/2017

Mr. Sells provided an overview on the “Vanderbilt MSTU Budget Report on Fund 143” FY17 dated May 4, 2017 including distribution of the Adjusted Balance Sheet (Unaudited) FY17 highlighting:

- $1,114,901 of the FY17 property tax revenue budget of $1,192,800 has been collected.
- Current Operating Expense commitments total $880,019 and 2017 YTD expenditures total $866,323.
- Uncommitted Operating Expense funds available are $1,080,761.86.
- The purchase order for Hole Montes was increased $50K (including $10K designated for Dale A. Slabaugh & Associates) as approved at the April 2017 meeting.
- An increase of $150K to MasTec’s purchase order, approved at the April 2017 meeting, is reflected in the budget.
- ElectriCom installation has been accepted by Century Link and an invoice for final payment is pending.
- Adjusted/Unaudited cash balance as of April 6, 2017 is $2,261,335.43.
- $1,192,796 in income will be reflected in FY18 budget effective October 1, 2017.

B. GENERAL STATUS OF BURIAL PROJECT

Mr. Sells reported Florida Power & Light has accepted the M.S.T.U.’s “as built” plans and approved the network for activation.

Phases II and III Network Electrical Activation

Staff provided a letter from Nick Casalanguida, Deputy County Manager, and spreadsheet outlining the pros and cons of delaying the project for information purposes: The following was noted:

- The Andy Solis, District Commissioner agreed with the request by Public Utilities to delay network activation pending completion of water/sewer/drainage work.
- The options include maintaining the utility construction schedule and add one year to MSTU completion date, energizing the primaries and feeders after the phased utility work with an estimated completion date of May 2019, etc.
- Any increased costs to the MSTU will be absorbed by the Public Utilities.
- An FPL conversion map with a phasing schedule for Vanderbilt Drive and the finger streets was provided to the Committee.
- Vanderbilt Drive needs to be activated before the finger streets.
- MasTec’s cost for the activation of the network may be modified because of the delay and potential deterioration of the buried facilities.
- A “Log of Utilities encountered on Vanderbilt Drive Cul-De-Sacs Project Site” was distributed detailing the damage to the network caused by Mitchell & Stark during Public Utilities work.

During Committee discussion the following was requested:
• A statement from the County detailing their proposal for offsetting increased costs resulting from the time delay (caused by the County) and damages to the network (caused by the contractor).
• Clarification on the process and time frame for reimbursement.
• Verification of the completion date for the Public Utilities project.
• Scheduled dates of closure for Vanderbilt Drive

Angela Goodner, Executive Assistant to Commissioner Andy Solis, will research the Advisory Committee’s concerns and report her findings to Staff.

Phase IV
• The schedule for the Vanderbilt Drive FPL Phase IV Project is contingent on completion of the Collier County Greenway Project.
• Final design approval from FPL is required to proceed with Phase IV of the project.
• The project could be undertaken with FPL approval upon completion of the Public Utilities project (estimated for December 2017).
• Two bridges associated with the Greenway project are being rebuilt requiring closure of Vanderbilt Drive to Wiggins Pass Road.

C. SIDEWALKS EAST AND WEST SIDE OF GULF SHORE DRIVE
Mr. Sells is awaiting feedback from the Road and Bridge Department for proposed sidewalk construction on Gulf Shore Drive.

D. WIDENING ENTRANCES TO 14 FINGER STREETS OFF VANDERBILT DRIVE
HOLE MONTES WORK ORDER FOR $5,500.00
The Work Order for design has been approved with an anticipated proposal time frame of two months. The project is estimated to take 1-1/2 years at a cost of approximately $750K.

E. MARK WEBER’S TERM EXPIRES 11/1/2017
Mr. Weber expressed his desire to be reappointed to the Committee noting his meeting participation over the past two years has been consistent.
Mr. Sells advised Mr. Weber to apply for re-appointment to the Vanderbilt Beach M.S.T.U. Advisory Committee in September 2017.

VII. OLD BUSINESS
A. LANDSCAPE DESIGN CONNOR PARK, UPDATE HARRY SELLS
Grubbing 42 feet $7,650, plus 62 feet $12,750, plus 62 feet $12,750
Mr. Sells will email the conceptual landscape design for the area of Connor Park to the Committee noting plans to move forward are pending a decision by the County to utilize the space for a staging area for the Utility Project.

B. LANDSCAPE DESIGN NW CORNER OF VANDERBILT DR AND BLUE BILL
The new water line spanning the entire length of Vanderbilt Beach Drive is installed and will be going out to bid for hook up.

Mr. Sells will email the Committee a copy of the letter for distribution to twenty-eight single family homeowners notifying them of the MSTU’s hedge maintenance policy.

VIII. NEW BUSINESS
Possible New Projects
Mr. Sells introduced concepts for future improvements to the Vanderbilt Beach MSTU for Committee consideration including:

A. Street Lights
- Photographs of street light design options to illuminate the finger street signs were distributed. Additional design proposals and affiliated costs will be investigated.

B. Park Benches
- Benches will be considered for installation on completion of the County’s utility project.

C. Refurbishment of Vanderbilt Drive Landscape
- This project will be considered for implementation in April 2019.

IX. MEMBER COMMENT
The Committee discussed replacement quality of sod and the following was noted:
- Zoysia grass should be considered.
- Zoysia grass is more difficult to maintain and damages more easily.
- The MSTU can request a specific grass and absorb the increased cost.

X. PUBLIC COMMENT
Collier County Utility Project
Julie Maddox, 209 Egret Avenue, volunteered to assume responsibility for communication to the residents on Utility Project activities.

A public meeting to discuss the Vanderbilt Beach Utilities Burial Project is scheduled for May 15, 2017 from 4:30 – 6:00 p.m. in the Ballroom at St. John’s Church to address residents’ concerns.

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:35 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE

______________________________________________
Bruce Forman, Chairman

The minutes approved by the Board/Committee on __________________________, 2017
“as submitted” [___] OR “as amended “ [___].

NEXT MEETING DATE: SEPTEMBER 7, 2017 2:00 P.M.
“CLAUSSEN FAMILY CENTER” AT ST. JOHN’S CHURCH
625 111TH AVENUE, NAPLES, FLORIDA