

**MINUTES
OF THE EMERGENCY MEETING OF THE
COLLIER COUNTY CONTRACTORS' LICENSING BOARD**

September 8, 2017
Naples, Florida

LET IT BE REMEMBERED that the Collier County Contractors' Licensing Board, having conducted business herein, met on this date at 9:00 AM in ***EMERGENCY SESSION*** in Conference Room #609, Collier County Growth Management Department, 2800 N. Horseshoe Drive, Naples, Florida, with the following Members present:

Chairman: Richard Joslin

Members: Kyle Lantz
Terry Jerulle
Matthew Nolton
Patrick White

Excused: Michael Boyd, Vice Chair
Elle Hunt
Robert Meister

ALSO PRESENT:

Everildo Ybaceta – Supervisor, Contractors' Licensing Office

Any person who decided to appeal a decision of this Board will need a record of the proceedings and may need to ensure that a verbatim record of said proceedings is made, which record includes the testimony and evidence upon which any Appeal is to be made.

I. ROLL CALL:

Chairman Richard Joslin opened the meeting at 9:00 AM and read the procedures to be followed to appeal a decision of the Board.

Roll Call was taken; a quorum was established; **five (5) voting members** were present.

II. AGENDA- ADDITIONS OR DELETIONS:

(None)

III. APPROVAL OF AGENDA:

(None)

IV. APPROVAL OF MINUTES – AUGUST 16, 2017

(The minutes were not available.)

V. PUBLIC COMMENT:

(None)

VI. DISCUSSION:

(None)

VII. REPORTS:

(None)

VIII. NEW BUSINESS:

A. Authorization for Emergency Restricted Certificates of Competency.

Chairman Joslin noted the purpose of the meeting was for the Board to discuss and authorize the issuance of restricted Certificates of Competency on an Emergency Basis to tree trimming and debris-removal Contractors due to the threat of Hurricane Irma

striking Florida. The Board was to determine whether or not to extend the duration of the Certificates for an additional thirty or sixty days.

Everildo Ybaceta, Contractors' Licensing Office Supervisor, read the following statement into the record:

Section 22-190: "Emergency Restricted Certificates of Competency"

In the event of a declaration of a State of Emergency in Collier County by the Collier County Board of Commissioners or in the City of Naples by the City Council, in which substantial damage has occurred to buildings and structures so as to cause a shortage of available persons and firms/entities in the contracting trades for which there are Collier County/City Certificates of Competency, the Contractors' Licensing Board hereby authorizes the County Manager to:

- (1) Declare an emergency contracting trade shortage of tree trimming and debris-removal Contractors. This declaration shall be for a period of time not to exceed sixty (60) days.
- (2) Authorize the Contractors' Licensing Supervisor to prepare and regulate the election of contractors from other jurisdictions whose licensing requirements are substantially comparable to those licensed in Collier County and issue temporary licenses to those Contractors for a period of time not to exceed sixty (60) days. The Contractors selected must be licensed in jurisdictions who testing and licensing requirements have been pre-determined by the Contractors' Licensing Board to be substantially comparable to the Collier County requirements.

Discussion:

- **Chairman Joslin** confirmed the Emergency Certificates of Competency would be valid for sixty days only and would be restricted to tree trimming and debris-removal Contractors.

Chairman Joslin moved to approve granting Certificates of Competency on an Emergency Basis for a period of sixty (60) days to out-of-state Contractors who could prove their licensing requirements were comparable to Collier County requirements. The Certificates would be restricted to Tree-Trimming Contractors and Debris-Removal Contractors. Kyle Lantz offered a Second in support of the motion. Carried unanimously, 5 – 0.

There was further discussion among the members concerning whether sixty days would be sufficient should Collier County sustain significant damage due to Hurricane Irma. It

was unknown at the time of the Emergency Board Meeting which path the storm might take. It was presumed Irma would enter the State of Florida through the Keys.

Both Terry Jerulle and Kyle Lantz suggested the Board should meet again closer to the expiration date of the Emergency Certificates to determine how much debris remained to be removed and if the Emergency Certificates should be extended for an additional thirty or sixty days.

It was noted the next regular meeting of the Board was scheduled for October 18th which would allow the members enough time to review the situation and determine if the licenses should be extended.

There was consensus among the members to meet on October 18th.

IX. OLD BUSINESS:

(None)

X. PUBLIC HEARING:

(None)

NEXT MEETING DATE:

WEDNESDAY, OCTOBER 18, 2017

BCC Chambers, 3rd Floor – Administrative Building “F”,
Government Complex, 3301 E. Tamiami Trail, Naples, FL

There being no further business for the good of the County, the meeting was adjourned by order of the Chairman at 10:15 AM.

**COLLIER COUNTY CONTRACTORS’
LICENSING BOARD**

RICHARD JOSLIN, *Chairman*

The Minutes were approved by the Chairman on _____, 2017,
“*as submitted*” [] - OR - “*as amended*” []