

**MINUTES
OF THE COLLIER COUNTY
CONTRACTORS' LICENSING BOARD**

January 17, 2018
Naples, Florida

LET IT BE REMEMBERED that the Collier County Contractors' Licensing Board, having conducted business herein, met on this date at 9:00 AM in **REGULAR SESSION** in Administrative Building "F," 3rd Floor, Collier County Government Complex, Naples, Florida, with the following Members present:

Chairman: Michael Boyd

Vice Chair: Kyle Lantz

Members: Terry Jerulle
Richard Joslin
Robert Meister
Matthew Nolton
Patrick White

ALSO PRESENT:

Everildo Ybaceta – Supervisor, Contractors' Licensing Office
Kevin Noell, Esq. – Assistant Collier County Attorney
Jed Schenck, Esq. – Attorney for the Contractors' Licensing Board
Joseph Nourse – Licensing Compliance Officer
Karen Clements – Licensing Compliance Officer

Any person who decides to appeal a decision of this Board will need a record of the proceedings and may need to ensure that a verbatim record of said proceedings is made, which record includes the testimony and evidence upon which any Appeal is to be made.

I. ROLL CALL:

Chairman Michael Boyd opened the meeting at 9:01 AM and read the procedures to be followed to appeal a decision of the Board.

Roll Call was taken; a quorum was established; **six (6) voting members** were present.

II. AGENDA- ADDITIONS OR DELETIONS:

Deletions:

Under **Item VIII** – “*New Business*,” the County **WITHDREW** the following cases:

- “C. Ramiro Palma, d/b/a Fearless Construction Co. – Expired Permits” due to abatement of the violation.
- “D. Robert Abney – Contesting Citations 11072, 11073, and 11074” will be continued to another date.

Patrick White suggested that “B” under **Item VIII** should be moved to **Item X**, “*Public Hearings*” since it is an Administrative Complaint.

Patrick White moved to approve amending the Agenda to move “Case #2018-01: Board of County Commissioners vs. John Mohrbacher – Expired Permits” to Item X, “Public Hearings.” Richard Joslin offered a Second in support of the motion. Carried unanimously, 6 – 0.

III. APPROVAL OF AGENDA:

Richard Joslin moved to approve the Agenda as amended. Patrick White offered a Second in support of the motion. Carried unanimously, 6 – 0.

IV. APPROVAL OF MINUTES – DECEMBER 20, 2017:

Correction:

- The signature page was changed to reflect that (former) Chairman Joslin approved the minutes.

Richard Joslin moved to approve the Minutes of the December 20, 2017 Meeting as amended. Chairman Michael Boyd offered a Second in support of the motion. Carried unanimously, 6 – 0.

V. PUBLIC COMMENT:

(None)

VI. DISCUSSION:

- A. Tom Davis – Gulf Coast Aluminum: Scope of Work for Screening/Re-Screening**
(Note: Mr. Davis was not present. The item was tabled.)

(Robert Meisner arrived at 9:06 AM. Quorum was increased to seven [7] voting members.)

VII. REPORTS:

- **Patrick White** requested a status report concerning the Board’s previous direction to make changes to portions to the County’s Code of Laws. He asked if the County Attorney’s Office had taken any action. Mr. White clarified the item was on the Board of County Commissioner’s Consent Agenda, i.e., to modify some portions of the County’s Code of Laws relating to Contractor Licensing. He asked if Staff could provide an update at the February meeting.

VIII. NEW BUSINESS:

A. Orders of the Board:

Vice Chairman Kyle Lantz moved to approve authorizing the Chairman to sign the Orders of the Board. Richard Joslin offered a Second in support of the motion. Carried unanimously, 7– 0.

- B. (see revisions to Agenda for disposition)**
C. (see revisions to Agenda for disposition)
D. (see revisions to Agenda for disposition)

(Note: The individuals who testified in the following cases under Item VIII, “New Business,” were first sworn in by the Attorney for the Board.)

- E. Steven A. Grillo – Contesting Citation #110672**
(d/b/a “Gold Coast Roofing and Concrete, LLC.”)

Citation: #11067

Cited for: *Unlicensed Contracting - Roofing*

Date Issued: October 24, 2017

Amount of Fine: \$1,000

Violation:

Engage in the business or act in the capacity of a Contractor, or advertise self or business organization as available to engage in the business or act in the capacity of a Contractor without being duly registered or certified.