

MINUTES OF THE MEETING OF COLLIER COUNTY
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, January 16, 2018

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:00 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., Naples, Florida, with the following members present:

CHAIRMAN: James Spartz
VICE CHAIRMAN: Marjorie Bloom (Excused)
SECRETARY: Patrice Worcester
James Rich
James Seabasty
Mary Baker

ALSO PRESENT: Darcy Andrade, Director, DAS
Kyra Lynch, Shelter Operations Manager, DAS
Karla Carlisle, Training Coordinator, DAS
Kellie Carroll, Administrative Assistant, DAS

I. Call to Order

Chairman James Spartz called the meeting to order at 6:00 p.m.

II. Attendance

A quorum was established.

Kellie Carroll presided over the projector displaying the Agenda packet.

III. Approval of Agenda

Jim Seabasty made a motion to approve the agenda, there was a second and the motion passed 5-0.

IV. Approval of Minutes of the November 21, 2017 Meeting

Jim Seabasty made a motion to approve the minutes of the November 21, 2017 meeting, there was a second and the motion passed 5-0.

V. Director's Report

Darcy Andrade provided an update on the renovation project. The design work has been narrowed down to three (3) firms. Each firm will make a presentation to the selection committee, one (1) company will be selected and the selection will go before the Board of County Commissioners for approval.

Ms. Andrade advised the Board that she, **Kyra Lynch** and **Kellie Carroll** prepared a Disaster Mitigation Grant request to upgrade the generator for Domestic Animal Services. **Ms. Andrade** will meet with **Steve Carnell** and Facilities Management. AMEC Foster Wheeler investigated the electrical and design deficiencies to help determine if the buildings should be rebuilt, upgraded or replaced. All kennels will receive temporary air conditioning this summer. **Ms. Andrade** advised that she will provide additional information at the next DASAB meeting in March.

Darcy Andrade advised the Board that the annual holiday donation letter resulted in over \$6000 in donations, which is up from the previous year.

Ms. Andrade stated the DAS has instituted new hours of operation that will increase adoptions hours by one hour per day.

Ms. Andrade also advised that the Animal Services Advisory Board vacancy was approved and is now officially vacant.

Kyra Lynch informed the Board that there are currently two (2) pigs and one (1) sheep available for adoption.

Kellie Carroll thanked **Bridget Bannon** for taking the photograph that was used for the holiday donation letter.

VI. New Business

Darcy Andrade advised the Board that **Dr. Michael Gordon** has applied for the open Veterinarian/Vet Tech position on the Board. **Dr. Gordon** provided a brief biography.

*James Seabasty made a motion to recommend to the BCC that **Dr. Gordon** be appointed to the vacant position on the Board, there was a second and the motion passed 5-0.*

VII. Public Comment

There were no public comments.

VIII. Advisory Board Member Comments

Patrice Worcester asked if there were any updates on the Immokalee shelter and was advised by **Ms. Andrade** that there were none.

Jim Rich, Jim Spartz and Jim Seabasty each welcomed Dr. Gordon.

James Seabasty made a motion to adjourn, there was a second and the motion passed 5-0.

The next regularly scheduled Advisory Board Meeting will be on Tuesday, March 20th, at 6:00 in the Domestic Animal Training Room, Davis Blvd., Naples, Florida.

There being no further business for the good of the County, the meeting was concluded at 6:13 p.m.

COLLIER COUNTY DOMESTIC ANIMAL SERVICES

Chairman James Spartz

These minutes approved by Board/Committee on _____ as presented _____ or as amended _____.