

MINUTES OF THE MEETING OF COLLIER COUNTY
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, March 20, 2018

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:00 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., Naples, Florida, with the following members present:

CHAIRMAN: James Spartz
VICE CHAIRMAN: Marjorie Bloom
SECRETARY: Vacant
James Rich
James Seabasty (late)
Mary Baker
Dr. Michael Gordon

ALSO PRESENT: Darcy Andrade, Director, DAS
Kyra Lynch, Shelter Operations Manager, DAS
Dan Grossi, Field Operations Manager, DAS
Karla Carlisle, Training Coordinator, DAS
Kellie Carroll, Administrative Assistant, DAS

I. Call to Order

Chairman James Spartz called the meeting to order at 6:00 p.m.

II. Attendance

A quorum was established.

Kellie Carroll presided over the projector displaying the Agenda packet.

III. Approval of Agenda

Jim Rich made a motion to approve the agenda, there was a second and the motion passed 5-0.

IV. Approval of Minutes of the January 16, 2018 Meeting

Mary Baker made a motion to approve the minutes of the January 16, 2018 meeting, there was a second and the motion passed 5-0.

V. Director's Report

Darcy Andrade advised the Board that the Selection Committee for building renovations selected a firm and their recommendation should go before the BCC next month. There is a plan to upgrade the electrical for the other buildings so that temporary air conditioning can be installed. Trane, who has provided the rental unit in the past, is no longer working with the county, so another rental company needs to be found.

Ms. Andrade stated that the Ordinance revision is still at the County Attorney's Office for review. If the County Attorney's Office completes their review, **Darcy** may call for an Advisory Board meeting in April.

Beginning in fiscal year 2018, DAS is posting live release rates on the web site in addition to the statistics that are mandated by the state of Florida.

Kyra Lynch provided a staffing update. One new Animal Care Specialist has started and a second one will be starting in April.

Dan Grossi reported that there are two (2) vacancies in Field Operations. The current staffing levels mean that there is only one officer on the road at any given time of day.

Jim Rich asked how long the training period is for new officers and was advised by **Mr. Grossi** that it is three (3) months.

Karla Carlisle informed the Board that a new Veterinary Technician started in mid-February and has nearly completed her training.

Darcy Andrade advised the Board that DAS is trying to recruit a part-time Shelter Veterinarian.

VI. Old Business

A. Temporary Air Conditioning

Ms. Andrade previously provided an update during the Director's Report

VII. New Business

Ms. Andrade informed the Board about current Animal Services Advisory Board vacancies and offered the candidates the opportunity to speak briefly. **Sarah Baeckler Davis**, candidate for the Humane Society seat on the Board and the current Executive Director of Humane Society Naples, spoke about her background. **Mary Baker**, candidate for the Animal Related Business seat, briefly discussed her background in the pet retail business. **Daniel Rheume** and **Lee Bewley**, candidates for the At-Large seat, both spoke about their background and their interest in becoming a member of the Board.

The Board voted by ballot on all positions. **Mary Baker** did not enter a ballot on the Animal Related Business position. **Sarah Baeckler Davis**, **Mary Baker** and **Daniel Rheume** were selected.

Marjorie Bloom made a motion to recommend Sarah Baeckler Davis to the Board of County Commissioners for appointment to the Humane Society seat on the Board, there was a second and the motion passed 6-0.

Marjorie Bloom made a motion to recommend Daniel Rheume to the Board of County Commissioners for appointment to the At-Large seat on the Board, there was a second and the motion passed 6-0.

Marjorie Bloom made a motion to recommend Mary Baker to the Board of County Commissioners for appointment to the Animal Related Business seat on the Board, there was a second and the motion passed 5-0.

VIII. Public Comment

There were no public comments.

IX. Advisory Board Member Comments

James Seabasty thanked DAS staff for all of the positive growth and changes within the Division.

Marjorie Bloom thanked **Mr. Seabasty** for his service and she also thanked everyone who applied to become a Board member.

Mary Baker thanked the Board for re-electing her to her seat.

Jim Rich inquired on the status of repairs to the marquee sign and was advised that it depends upon FEMA and the date is unknown.

Jim Spartz thanked **James Seabasty** for his service and welcomed the new Board members. **Cpl. Spartz** asked if dog breed names have been removed from kennel cards. **Kyra Lynch** advised that DAS is working with their software vendor, Chameleon, to make the change. She explained that there are ties between the Chameleon system and lost pet postings.

Dr. Gordon advised the Board that he had accepted **Darcy Andrade's** offer of a tour of the facility and that he believes that he can help get the local veterinary community involved in helping DAS.

Dr. Gordon made a motion to adjourn, there was a second and the motion passed 6-0.

The next regularly scheduled Advisory Board Meeting will be on Tuesday, May 20th, at 6:00 in the Domestic Animal Training Room, Davis Blvd., Naples, Florida.

There being no further business for the good of the County, the meeting was concluded at 6:24 p.m.

COLLIER COUNTY DOMESTIC ANIMAL SERVICES

Chairman James Spartz

These minutes approved by Board/Committee on _____ as presented _____ or as amended _____.