

MINUTES OF THE MEETING OF COLLIER COUNTY  
DOMESTIC ANIMAL SERVICES ADVISORY COMMITTEE

Naples, Florida, September 18, 2018

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 6:00 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., Naples, Florida, with the following members present:

CHAIRMAN: Daniel Rheaume  
VICE CHAIRMAN: Jim Rich  
SECRETARY: Sarah Baeckler Davis (excused)  
Mary Baker  
Marjorie Bloom  
Dr. Michael Gordon  
James Spartz

ALSO PRESENT: Kyra Lynch, Shelter Operations Manager, DAS  
Kellie Carroll, Administrative Assistant, DAS

**I. Call to Order**

**Chairman Daniel Rheaume** called the meeting to order at 6:00 p.m.

**II. Attendance**

A quorum was established.

**Kellie Carroll** presided over the projector displaying the Agenda packet.

**III. Approval of Agenda**

**Kyra Lynch** requested that item VI.C be moved to the November agenda.

*Daniel Rheume made a motion to approve the agenda as amended, there was a second and the motion passed 6-0.*

#### **IV. Approval of Minutes**

*Daniel Rheume made a motion to approve the minutes of the July 17, 2018 meeting and the August 14, 2018, there was a second and the motion passed 6-0.*

#### **V. Director's Report**

**Kyra Lynch** notified the Board that a new marquee sign has been approved and should be installed in several weeks.

**Ms. Lynch** advised the Board that Dan Grossi, Field Operations Manager has resigned and that there will be a new Animal Care Specialist starting on October 17, 2018.

She also reported on Clear the Shelter Day and that 45 animals were adopted during an eight (8) hour period.

**Kyra Lynch** reported that she and Senior Animal Care Specialist attended a Shelter to Shelter meeting to network with other animal shelters.

**Ms. Lynch** informed the Board that Cameron Moore spent a day at DAS to provide Community Cat training to all staff and provided background information on the Million Cat Challenge.

#### **VI. New Business**

##### **A. Intake Hours**

**Kyra Lynch** advised the Board that scheduled intake hours were part of the Shelter Assessment recommendations and stated that some shelters limit owner surrenders to Monday through Thursday. **Ms. Lynch** explained managed intake, advised that she is hoping to start that program within a few months and asked for the support of the Board to implement this program and reduce intake hours.

**Jim Rich** asked if DAS will provide financial support for owner's who may need it to prevent surrendering their animals. **Ms. Lynch** explained that DAS cannot provide financial support; but will be able to offer low cost spay/neuter, low cost vaccines clinics, food and/or any other resources DAS has available. **Mr. Rich** stated that he was concerned about animals being abandoned if people cannot afford fees. **Ms. Lynch** advised that DAS can deal with abandonment issues via enforcement and that other shelters that have implemented managed intake have not seen any increase in the numbers of strays that are impounded at their facilities.

*Marjorie Bloom made a motion to support managed intake, there was a second and the motion passed 6-0.*

## **B. Customer Satisfaction Survey**

**Kyra Lynch** advised the Board that there were approximately 70 respondents to the most recent Customer Satisfaction Survey and that most responses were positive; only 2% of respondents rated their overall experience as dissatisfied or very dissatisfied. She also noted that several positive comments were received about Tania Santos, who works at the front desk.

## **Old Business**

### **A. DASAB Workshop**

**Jim Rich** stated that he thought the workshop was a positive experience and it gave everyone the opportunity to voice their thoughts and to share ideas.

**Marjorie Bloom** stated that it was very good and would like to hold a workshop every quarter.

**Daniel Rheume** inquired if the Board has taken any steps to start working on ideas that were generated at the workshop. He also inquired about Paws in the Park. **Kellie Carroll** explained that staffing issues prevented holding this event, but it was anticipated that the next Paws in the Park would be held in 2019.

**Marjorie Bloom** told the Board that she used to host an annual event at Audubon and there is now one being held at Island Walk.

**Mr. Rheume** also asked if DAS will be participating in Trunk or Treat and was advised by **Kyra Lynch** that DAS would be attending that event.

**Ms. Bloom** offered to assist anyone who was interested in holding a fundraiser event for DAS.

**Mary Baker** asked who at DAS is responsible for events right now and was advised that currently, **Darcy Andrade** is overseeing that until an Animal Services Program Coordinator is hired and on board. **Ms. Baker** also asked DAS to provide a list of what is needed. **Ms. Lynch** advised that **Darcy Andrade** will speak at about it at the next meeting.

**Daniel Rheume** asked if DAS has ever had a full-time maintenance person on staff and was advised that there has not.

## **VII. Public Comment**

**Gail DeAngelis** asked if people are required to bring pets in for a Meet & Greet if they want to adopt. **Kyra Lynch** advised that this is an operational topic rather than an Advisory Board topic but answered that DAS does not require that for adoptions.

VIII. **Advisory Board Member Comments**

**Jim Rich** stated that Michelle Antonia has been receiving a lot of calls and that she has been told that the callers were referred by DAS. **Ms. Lynch** stated that DAS staff has not been referring callers to **Ms. Antonia**.

*Dan Rheaume made a motion to adjourn, there was a second and the motion passed 6-0.*

**The next regularly scheduled Advisory Board Meeting will be on Tuesday, November 20th, at 6:00 in the Domestic Animal Training Room, Davis Blvd., Naples, Florida.**

**There being no further business for the good of the County, the meeting was concluded at 6:32 p.m.**

**COLLIER COUNTY DOMESTIC ANIMAL SERVICES**

  
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**Chairman Daniel Rheaume**

*VICE CHAIRMAN*

These minutes approved by Board/Committee on 11-20-18 as presented  or as amended \_\_\_\_\_.