

**MINUTES
OF THE COLLIER COUNTY
CONTRACTORS' LICENSING BOARD**

October 17, 2018
Naples, Florida

LET IT BE REMEMBERED that the Collier County Contractors' Licensing Board, having conducted business herein, met on this date at 9:00 AM in **REGULAR SESSION** in Administrative Building "F," 3rd Floor, Collier County Government Complex, Naples, Florida, with the following Members present:

Chairman: Michael Boyd

Members: Terry Jerulle
Richard Joslin
Robert Meister
Matthew Nolton
Patrick White

Excused: Kyle Lantz, Vice Chair

Absent: Gerard Shannon

ALSO PRESENT:

Everildo Ybaceta – Supervisor, Contractors' Licensing Office
Kevin Noell, Esq. – Assistant Collier County Attorney
Jed Schneck, Esq. – Attorney for the Contractors' Licensing Board
Reggie Smith – Contractors' Licensing Compliance Officer
Jack Gumph – Contractors' Licensing Compliance Officer

Any person who decides to appeal a decision of this Board will need a record of the proceedings and may need to ensure that a verbatim record of said proceedings is made, which record includes the testimony and evidence upon which any Appeal is to be made.

I. ROLL CALL:

Chairman Michael Boyd opened the meeting at 9:02 AM and read the procedures to be followed to appeal a decision of the Board.

Roll Call was taken; a quorum was established; **six (6) voting members** were present.

II. AGENDA- ADDITIONS, CHANGES, OR DELETIONS:

Deletions:

- Under Item X, “*Public Hearings,*” the County **WITHDREW** the following:
B. Case 2018-10: Board of County Commissioners vs. Stephen Bowles – Misconduct of a State-certified Contractor

Everildo Ybaceta, Supervisor – Contractors’ Licensing Office, stated the County will reschedule the case.

III. APPROVAL OF AGENDA:

Patrick White moved to approve the Agenda as amended. Richard Joslin offered a Second in support of the motion. Carried unanimously, 6 – 0.

IV. APPROVAL OF MINUTES: SEPTEMBER 19, 2018

Richard Joslin moved to approve the Minutes of the September 19, 2018 Meeting as submitted. Terry Jerulle offered a Second in support of the motion. Carried unanimously, 6 – 0.

V. PUBLIC COMMENT:

(None)

VI. DISCUSSION:

(None)

VII. REPORTS:

A. Year-End Report: Fiscal Year October 1, 2017 through September 30, 2018

Everildo Ybaceta stated:

- The first page indicated the number of open cases
 - 1,173 cases were opened by Staff
 - 970 cases have been closed

Mr. Ybaceta provided additional details:

- 301 Citations were issued
- The total amount of fees collected was \$314,400.00
- The Financial Report contained several categories:
 - License renewals
 - New applications
 - Fees collected

Patrick White requested clarification of the \$314,400, i.e., what was included in the figure?

Everildo Ybaceta stated the figure included the fines collected from the Citations.

Richard Joslin inquired about the status of the remaining 203 open cases.

Everildo Ybaceta replied the cases were “still running.”

Mr. Ybaceta continued, noting the Report included a breakdown of the newly-licensed Contractors. The total was 1,393 of which 377 were Specialty Contractors. The number of Contractors was broken down in categories of trades.

Patrick White stated he was trying to calculate the percentage of growth and asked what was the number of renewals.

Everildo Ybaceta replied he did not have an exact figure for the total number of renewals but stated the County was using an estimate of 7,900 with approximately 1,000 others that were either delinquent or inactive.

Terry Jerulle: You added 350 new General Contractors in Collier County in the last year?

Everildo Ybaceta: Yes, sir.

Terry Jerulle: How many were there before? Do you have any idea?

Everildo Ybaceta: I didn't go back because the year before last was a crazy year because of the Hurricane (“Irma”). The numbers may be a little skewed.

Terry Jerulle: You added 306 Roofing Contractors?

Patrick White: My guess is there's going to be a large overlap between the new and the inactive/delinquent.

Everildo Ybaceta: Yes, sir. For the following months, if you wish, I can run the Report again and show you what the difference is as they are dropping off – most of the Contractors are probably going to move into a different area of the state or out of the State.

Patrick White: To the Panhandle.

Everildo Ybaceta: Maybe ... but I don't want to guess.

Patrick White: Seems logical. I'd be interested in seeing some of that data and would also be interested in understanding if there was any correlation between the Citations that were issued.

Everildo Ybaceta: During the renewal process, we went back and looked at the Citations that were issued and if they were correlated to the contractor – we picked up the fees before we issued a Citation ... I mean, the license. We picked up the fee for the Citation before we issued the license.