

MINUTES OF THE MEETING OF COLLIER COUNTY
DOMESTIC ANIMAL SERVICES ADVISORY BOARD

Naples, Florida, January 15, 2019

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Board in and for the County of Collier, having conducted business herein, met on this date at 6:00 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., Naples, Florida, with the following members present:

CHAIRMAN: Daniel Rheume
VICE CHAIRMAN: Jim Rich
SECRETARY: Sarah Baeckler-Davis
Mary Baker
Marjorie Bloom
Dr. Michael Gordon
James Spartz

ALSO PRESENT: Darcy Andrade, Director, DAS
Kyra Lynch, Shelter Operations Manager, DAS
Dave Fuentes, Field Operations Manager, DAS
Dr. Istvan Sinka, Shelter Veterinarian, DAS
Jaime Whiting, Animal Services Program Coordinator, DAS
Kellie Carroll, Administrative Assistant, DAS

I. Call to Order

Chairman Daniel Rheume called the meeting to order at 6:01 p.m.

II. Attendance

A quorum was established.

III. Approval of Agenda

Marjorie Bloom made a motion to approve the agenda, there was a second and the motion passed 7-0.

IV. Approval of Minutes

Sarah Baeckler-Davis made a motion to approve the minutes of the November 20, 2018 meeting, there was a second and the motion passed 7-0.

V. Director's Report

Darcy Andrade advised the Board that the replacement marquee sign was made from the wrong material and was damaged during installation. The company will be replacing the sign with one made using the materials that were originally ordered.

Ms. Andrade introduced **Dr. Istvan Sinka**, the new Shelter Veterinarian and **Dave Fuentes**, the new Field Operations Manager.

Ms. Andrade stated the Animal Services Advisory Board meetings occur every other month, on the third Tuesday of the month and asked if the Board wanted to continue holding the meetings at 6:00 p.m., which the Board agreed to do.

Ms. Andrade also advised the Board that Domestic Animal Services (DAS) has a new set for Happy Tails.

Kyra Lynch welcomed **Dr. Sinka** and **Mr. Fuentes** to DAS. **Ms. Lynch** advised the Board that there are two (2) new Senior Animal Care Specialists, Christina Carson and Marcy Perry and there are still two (2) vacancies for Animal Care Specialists (ACS). **Ms. Lynch** also advised the Board that Joseph Fry, an Animal Care Specialist is now the Admissions Coordinator and that the Managed Admissions program started this week.

Jim Rich asked if the Animal Care Specialists are species specific and **Ms. Lynch** advised that they are not, stating that all ACS are cross trained in Cats, Dogs, the Front Desk, and the Immokalee shelter.

Sarah Baeckler-Davis asked if the County is no longer considered an open admission facility. **Darcy Andrade** advised that DAS is still open admission and will still take animals but is trying to manage the process to control the population and reduce the risk of disease.

Dave Fuentes introduced himself and provided a brief description of his background.

Jaime Whiting stated that 135 volunteers worked 3500 hours since the last Board meeting. She also advised the Board that there are currently 35 animals in foster care and that DAS now has 150 foster homes and that the recent animal handling classes have been full. **Ms. Whiting** also notified the Board about several upcoming events

including Pets on Third, a fundraiser with the Florida Everblades, a Marco cat event and Paws in the Park, which will be held on March 23, 2019.

Dan Rheume congratulated **Jaime** for doing a tremendous job. He also asked what the Board can do to assist DAS.

Darcy Andrade reiterated the roles and responsibilities of the Board and advised that the Board can bring ideas for programs and services that are not already being done. **Mr. Rheume** asked about the cost of the spay/neuter bus and was advised by **Darcy Andrade** that the cost is approximately \$270,000. She advised that the county is not funding the bus at this time because it is already funding the cost of new buildings at DAS.

Mr. Rheume asked **Dr. Sinka** if he has everything that he needs for the clinic. **Dr. Sinka** responded that he has everything he needs right now and that he is making changes to the clinic. He also advised that he would like to get an x-ray machine. **Mr. Rheume** asked if anyone has investigated the cost. **Dr. Sinka** advised that a new, state of the art machine would cost approximately \$70,000. **Dan Rheume** advised that someone do a cost analysis of time spent coordinating and transporting animals for radiographs, along with the cost of the radiographs.

Jim Rich asked if the cost work-up could be presented to the Board at the next meeting.

Darcy Andrade stated that **Dr. Sinka** had mentioned leasing the equipment and that leases are available. **Dan Rheume** asked if any special training is needed to use an x-ray machine and was advised by **Dr. Sinka** that it would only require minor, in-house training.

Dr. Gordon asked is DAS has the space for an x-ray machine and was advised by **Ms. Andrade** that space is available in the former cremator room.

Marjorie Bloom asked if DAS could investigate leasing and was advised by **Darcy Andrade** that the cost analysis would be on the March 19, 2019 meeting agenda.

Dan Rheume asked if the spay/neuter bus could be added to the March agenda.

Jim Rich asked if DAS has a food bank and was advised by **Ms. Andrade** that the DAS Resolution regarding donations allows DAS to give donations to 501(c)3 organizations but does not authorize DAS to give donations to members of the public. **Ms. Andrade** told the Board that DAS partners with Saving Grace, a local pet food bank and that people in need can be directed to Saving Grace. **Jaime Whiting** advised the Board that Saving Grace also works with St. Matthews House and the Harry Chapin Food Bank.

VI. **Public Comment**

There was no public comment.

VII. **Advisory Board Member Comments**

Marjorie Bloom told **Dr. Sinka** that it is great that all animals being adopted get to go home right away since they are already spayed or neutered.

James Spartz discussed Paws on Patrol and stated that they would love to come out to events.

Dr. Gordon asked if donations from the Marriott event could be earmarked for a new x-ray machine. **Darcy Andrade** stated that the donation goes to the DAS Trust Fund and that it could be used for that.

Marjorie Bloom stated that donations are coming in through social media and said that maybe those funds could be used.

Sarah Baeckler-Davis made a motion to adjourn, there was a second and the motion passed 7-0.

The next regularly scheduled Advisory Board Meeting will be on Tuesday, March 19, 2019 at 6:00 in the Domestic Animal Training Room, Davis Blvd., Naples, Florida.

There being no further business for the good of the County, the meeting was concluded at 6:35 p.m.

COLLIER COUNTY DOMESTIC ANIMAL SERVICES

Chairman Daniel Rheume

These minutes approved by Board/Committee on _____ as presented _____ or as amended _____.