

Collier County  
Board of County Commissioners



Domestic Animal Services Advisory Committee  
March 19, 2019  
6:00 pm

**NOTICE: ALL PERSONS WISHING TO SPEAK ON ANY AGENDA ITEM MUST REGISTER PRIOR TO SPEAKING. ALL REGISTERED PUBLIC SPEAKERS WILL RECEIVE UP TO THREE (3) MINUTES UNLESS THE TIME IS ADJUSTED BY THE CHAIRPERSON.**

**IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE COLLIER COUNTY FACILITIES MANAGEMENT DEPARTMENT LOCATED AT 3335 EAST TAMiami TRAIL, NAPLES, FLORIDA, 34112, (239) 252-8380**

- I. Call to Order
- II. Attendance – Establish a Quorum
- III. Approval of Agenda
- IV. Approval of Minutes – January 15, 2019
- V. Director’s Report
- VI. New Business
  - A. X-Ray Machine
- VII. Old Business
  - A. Spay/Neuter Bus – Dan Rheaume
- VIII. Public Comment
- IX. Advisory Board Member Comments
- X. Adjourn

MINUTES OF THE MEETING OF COLLIER COUNTY  
DOMESTIC ANIMAL SERVICES ADVISORY BOARD

Naples, Florida, January 15, 2019

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Board in and for the County of Collier, having conducted business herein, met on this date at 6:00 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., Naples, Florida, with the following members present:

CHAIRMAN: Daniel Rheume  
VICE CHAIRMAN: Jim Rich  
SECRETARY: Sarah Baeckler-Davis  
Mary Baker  
Marjorie Bloom  
Dr. Michael Gordon  
James Spartz

ALSO PRESENT: Darcy Andrade, Director, DAS  
Kyra Lynch, Shelter Operations Manager, DAS  
Dave Fuentes, Field Operations Manager, DAS  
Dr. Istvan Sinka, Shelter Veterinarian, DAS  
Jaime Whiting, Animal Services Program Coordinator, DAS  
Kellie Carroll, Administrative Assistant, DAS

**I. Call to Order**

**Chairman Daniel Rheume** called the meeting to order at 6:01 p.m.

**II. Attendance**

A quorum was established.

**III. Approval of Agenda**

*Marjorie Bloom made a motion to approve the agenda, there was a second and the motion passed 7-0.*

#### **IV. Approval of Minutes**

*Sarah Baeckler-Davis made a motion to approve the minutes of the November 20, 2018 meeting, there was a second and the motion passed 7-0.*

#### **V. Director's Report**

**Darcy Andrade** advised the Board that the replacement marquee sign was made from the wrong material and was damaged during installation. The company will be replacing the sign with one made using the materials that were originally ordered.

**Ms. Andrade** introduced **Dr. Istvan Sinka**, the new Shelter Veterinarian and **Dave Fuentes**, the new Field Operations Manager.

**Ms. Andrade** stated the Animal Services Advisory Board meetings occur every other month, on the third Tuesday of the month and asked if the Board wanted to continue holding the meetings at 6:00 p.m., which the Board agreed to do.

**Ms. Andrade** also advised the Board that Domestic Animal Services (DAS) has a new set for Happy Tails.

**Kyra Lynch** welcomed **Dr. Sinka** and **Mr. Fuentes** to DAS. **Ms. Lynch** advised the Board that there are two (2) new Senior Animal Care Specialists, Christina Carson and Marcy Perry and there are still two (2) vacancies for Animal Care Specialists (ACS). **Ms. Lynch** also advised the Board that Joseph Fry, an Animal Care Specialist is now the Admissions Coordinator and that the Managed Admissions program started this week.

**Jim Rich** asked if the Animal Care Specialists are species specific and **Ms. Lynch** advised that they are not, stating that all ACS are cross trained in Cats, Dogs, the Front Desk, and the Immokalee shelter.

**Sarah Baeckler-Davis** asked if the County is no longer considered an open admission facility. **Darcy Andrade** advised that DAS is still open admission and will still take animals but is trying to manage the process to control the population and reduce the risk of disease.

**Dave Fuentes** introduced himself and provided a brief description of his background.

**Jaime Whiting** stated that 135 volunteers worked 3500 hours since the last Board meeting. She also advised the Board that there are currently 35 animals in foster care and that DAS now has 150 foster homes and that the recent animal handling classes have been full. **Ms. Whiting** also notified the Board about several upcoming events