

MINUTES OF THE MEETING OF COLLIER COUNTY
DOMESTIC ANIMAL SERVICES ADVISORY BOARD

Naples, Florida, March 19, 2019

LET IT BE REMEMBERED, that the Collier County Domestic Animal Services Advisory Board in and for the County of Collier, having conducted business herein, met on this date at 6:00 PM in REGULAR SESSION at Domestic Animal Services Training Room, Davis Blvd., Naples, Florida, with the following members present:

CHAIRMAN: Daniel Rheume
VICE CHAIRMAN: Jim Rich
SECRETARY: Sarah Baeckler-Davis
Mary Baker
Marjorie Bloom
Dr. Michael Gordon
James Spartz

ALSO PRESENT: Darcy Andrade, Director, DAS
Kyra Lynch, Shelter Operations Manager, DAS
Dave Fuentes, Field Operations Manager, DAS
Dr. Istvan Sinka, Shelter Veterinarian, DAS
Jaime Whiting, Animal Services Program Coordinator, DAS
Kellie Carroll, Administrative Assistant, DAS

I. Call to Order

Chairman Daniel Rheume called the meeting to order at 6:00 p.m.

II. Attendance

A quorum was established.

III. Approval of Agenda

Jim Rich requested a change to the agenda to add Licensing to item VI, New Business.

Sarah Baeckler Davis made a motion to approve the agenda with changes, there was a second and the motion passed 7-0.

IV. Approval of Minutes

Mary Baker made a motion to approve the minutes of the January 15, 2019 meeting, there was a second and the motion passed 7-0.

V. Director's Report

Darcy Andrade advised the Board that DAS would begin holding monthly vaccine clinics on the last Friday of every month. The clinics will also be offering microchips.

Ms. Andrade informed the Board that the Sales Tax has been approved and that DAS went before the oversight committee on March 5, 2019. Public Services and DAS will go before the Board of County Commissioners on March 26, 2019 for approval to award the design work for the new buildings. She also advised that DAS is planning renovations to Building 2 in the area that formerly housed the cremator.

DAS will be hosting a Florida State Animal Response Coalition class on May 5, 2019.

Darcy Andrade updated the Board on the marquee sign and explained that it will be replaced with a sign made with the correct materials. She also told the Board that electrical work is being done to prepare Building 5 for air conditioning this summer.

Ms. Andrade stated that DAS is currently re-designing its logo to get away from the emphasis on enforcement and that she is working on updating the DAS mission statement. **Ms. Andrade** stated that she will present proposed language at a future meeting.

Dan Rheume asked if the vaccine clinics are being advertised and was advised that it is being advertised using flyers and through social media.

Kyra Lynch reported on the new cat towers that have been installed in the lobby.

Dr. Sinka stated that he obtained x-ray quotes from five different vendors and that leasing is not a good option. DAS will continue outsourcing x-rays until the renovations in Building 2 are completed.

Dave Fuentes told the Board that he is in the planning phase of providing more bite prevention education to the public.

Jaime Whiting reported that 109 volunteers have donated 2000 hours during February and March. She also discussed volunteers that run play groups, fosters and several recent outreach events.

Mary Baker recommended that **Dave Fuentes** research 'Be a Tree,' for information on bite prevention. **Mr. Fuentes** advised that educating children is important, but he also wants to reach out to adults.

VI. New Business

A. X-Ray Machine

Jim Rich stated that it seems like it may be difficult to get Board of County Commissioners approval for this item. **Darcy Andrade** explained that DAS is seeking to use Donation Trust Fund money for this purchase.

Sarah Baeckler-Davis stated that Humane Society Naples (HSN) still offers no-cost x-rays to DAS and was advised by **Darcy Andrade** that HSN staff has told DAS that they no longer offer the service. **Ms. Baeckler-Davis** stated that she would ensure that HSN staff knows that the service should still be provided. She also asked what the diagnostic value is for the x-rays. **Dr. Sinka** advised that depending on the type of surgery that is needed, the surgery may be done on-site and if not, it is out-sourced.

Dr. Gordon made a motion to purchase the x-ray machine that Dr. Sinka believes will have the most benefit to DAS using funds from the Donation Trust Fund, there was a second and the motion passed 7-0.

B. Licensing

Darcy Andrade advised that DAS does not issue a license until an animal can receive a rabies vaccine. Licenses are not legally required until an animal is four (4) months old and that licenses are not valid without a rabies vaccine.

Dan Rheume advised the Board that he had spoken with a company that provides spay/neuter buses and trailers and passed out a packet of information to the Board. **Mr. Rheume** also advised that he will not be present for the next Advisory Board meeting, scheduled in May.

Sarah Baeckler-Davis stated that HSN has raised the money for a mobile spay/neuter clinic and approximately one year of operating costs. **Ms. Baeckler-Davis** also stated that it may be possible to work cooperatively with DAS to operate the clinic.

Mary Baker said that it would be great if the mobile clinic could service the Immokalee area.

Darcy Andrade informed the Board that Collier County will not fund a bus at this time and that DAS was unsuccessful in obtaining a grant.

Dan Rheume inquired if DAS could raise funds to purchase and operate a bus and was advised by **Ms. Andrade** that the Sterilization Trust Fund allows DAS to solicit donations.

Ms. Baeckler-Davis advised that DAS staff should evaluate costs and that **Dr. Sinka** would have to review it because the price is likely to go up significantly as the bus is equipped. She also inquired if the Sterilization Trust Fund could be used to operate a bus and was advised by **Darcy Andrade** that it could.

VII. Public Comment

There was no public comment.

VIII. Advisory Board Member Comments

Dr. Gordon stated that he is always impressed with the group at DAS.

Marjorie Bloom asked if the Board will see the building plans for the new building and was advised by **Ms. Andrade** that at this time, the design part of the project is being awarded and there are no plans to review.

Jim Rich stated that he believed that two Board member terms are expiring in April. **Darcy Andrade** advised that a special meeting could be held in April to vote on recommending people to fill the positions.

Marjorie Bloom made a motion to hold a special meeting on April 16, 2019 at 6:00 p.m., there was a second and the motion passed 7-0.

Sarah Baeckler-Davis made a motion to adjourn, there was a second and the motion passed 7-0.

The next regularly scheduled Advisory Board Meeting will be on Tuesday, April 16, 2019 at 6:00 p.m. in the Domestic Animal Training Room, Davis Blvd., Naples, Florida.

There being no further business for the good of the County, the meeting was concluded at 6:48 p.m.

COLLIER COUNTY DOMESTIC ANIMAL SERVICES

Chairman Daniel Rheume

March 19, 2019

These minutes approved by Board/Committee on _____ as presented _____ or as amended _____.