I. Call to Order
   The meeting was called to order at 4:28 P.M. by Ms. Spencer. Attendance was called and a quorum was established.

II. Attendance
   Advisory Committee
   Patricia Spencer – Chair
   Paula Rogan
   Florence “Dusty” Holmes
   Ron Jefferson
   Norma Lees-Davis (Excused)

   Staff
   Dan Schumacher – Project Manager

   Landscape
   Mike McGee – Landscape Architect (McGee & Associates)
   John Saupp – Landscape Maintenance (Green Effex)

   Other
   Wendy Warren – Transcriptionist (Premier)
   Dave Hunt - Resident

III. Pledge of Allegiance
   The Pledge of Allegiance was recited.

IV. Approval of Agenda
   Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
   Second by Ms. Rogan. Carried unanimously 4 - 0.

V. Minutes
   Approval of Minutes: March 19, 2019
   Ms. Rogan moved to approve the minutes of the February 19, 2019 meeting as presented.
   Second by Ms. Spencer. Carried unanimously 4 - 0.
VI. Landscape Maintenance Report – Green Effex
   A. Landscape – Green Effex
      Mr. Saupp of Green Effex reported on landscape maintenance as follows:
      - The Junipers on Sunshine Boulevard were treated for spider mites.
      - Bougainvilleas were trimmed lightly; significant pruning will be done in May.
      - Two irrigation valves were repaired.
      - Quotes for landscape restoration on Sunshine, Tropicana, Hunter Boulevards and Coronado Parkway have been submitted.
      - Coronado Parkway and Hunter Boulevard refurbishment will be undertaken on completion of Sunshine and Tropicana Boulevards.

      During Committee discussion the following was addressed:
      - Restoration date for refurbishment of all four roadways will be provided at the May meeting.
      - Distressed bushes bordering Golden Gate Parkway are the responsibility of the Road Maintenance Division.
      - Road Maintenance has not responded to McGee & Associates request to replace the dead Fakahatchee grass beds.

   B. Landscape Architect’s Report – McGee & Associates
      Mr. McGee reviewed the “Landscape Observation Report: - FY 18-19, April 2019” noting renovation preparation is underway on all medians.
      Sunshine Boulevard
      - Multiple auto accidents necessitate landscape refurbishment.
      Tropicana Boulevard
      - Weather Trak recorded water usage of 284,474 gallons on Tropicana Boulevard is high. 
        Mr. Schumacher will confer with Mr. Sells to determine potential reason for high use.
      Coronado Parkway and Hunter Boulevard
      - Roadways should be fertilized and Oak trees re-staked. Green Effex submitted a quote for staking.
      Collier Boulevard
      - Damaged landscape material from Hurricane Irma has been removed from Collier Boulevard, a County maintained arterial roadway.
      - Medians have not been refurbished.
      - Mulch will be requested for the roadway medians.
      Golden Gate Parkway
      - Medians and turf look better.
      - Fakahatchee grass beds need trimming.
      - Memorial Plaque on median tip at 44th Street requires refurbishment. Green Effex will provide a quote for cleaning, painting and paver repair for M.S.T.U. consideration.

VII. Project Manager’s Report
   A. Election & Installation of Officers, Chair & Vice Chair - 2019-2020.
      i. Nomination for Chair
         Ms. Holmes nominated Patricia Spencer for the position of Chair of the Golden Gate Beautification M.S.T.U. for one year, or until a successor is appointed.
         Second by Mr. Jefferson. No other nominations were tendered and nominations were closed. Ms. Spencer assumed the Chair.
ii. **Nominations for Vice-Chair**

*Ms. Spencer nominated Ms. Rogan for the position of Vice-Chair of the Golden Gate Beautification M.S.T.U. for one year, or until a successor is appointed. Second by Ms. Holmes. No other nominations were tendered and nominations were closed. Ms. Rogan assumed Vice-Chair.*

B. **April 2019 Budget**

- FY19 Ad Valorem property tax revenue budget is $406,400.00, an increase of 8.46% over FY18. The Millage rate is 0.5000.
- Total revenue FY19 is $934,025.00 including investment interest, transfers and contributions (minus a 5% reserve of $18,900).
- Current Operating Expense Budget is $396,725.00 of which Commitments total $144,669.41; Expenditures $116,558.75.
- Uncommitted Operating Expense funds available are $135,496.84.
- Stahlman-England Irrigation has been paid in full.
- Indirect cost reimbursement financials are provided by the County. *Mr. Schumacher will inquire regarding the budget remainder for this line item.*
- Improvements General Fund, Line 32, reserved to fund capital projects, has a remaining balance of $429,218.13.
- Total available balance, less committed expenses, is $571,744.77.

C. **FY20 Budget Review**

*Mr. Schumacher* presented the “*Golden Gate Estates MSTU Fund 153, proposed budget for FY20*” effective October 1, 2019 noting:

- Operating Expense Budget FY-19 forecast is $347,700.00; Operating Expense Budget FY20 projected is $264,800.00.

During discussion the following FY-20 budget items were highlighted:

<table>
<thead>
<tr>
<th>FY-20 Budget</th>
<th>FY-19 Forecast</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering Fees:</td>
<td>$ 30,000.00</td>
<td>$ 27,800.00</td>
</tr>
<tr>
<td>Landscape Incidentals:</td>
<td>$ 30,000.00</td>
<td>$ 58,600.00</td>
</tr>
<tr>
<td>Other Contractual:</td>
<td>$150,000.00</td>
<td>$200,000.00</td>
</tr>
</tbody>
</table>

Budget Instructions (BI) line items are provided by the County.

Transfers Line item: Consolidate two (2) entries to one (1) titled as Hurricane Reserves.

Funds not expended in FY-19 are carried forward into the FY-20 budget.

Capital Outlay Funds can be transferred to Operating Expense via a budget amendment approved by the Board of County Commissioners (BCC). Estimated time frame for transfer process is six (6) weeks.

*Mr. Jefferson motioned to approve the FY20 working budget for the Golden Gate Estates Beautification M.S.T.U. Second by Ms. Holmes. Carried unanimously 4– 0.*
MINUTES

Millage Rate
The M.S.T.U. is provided two options for the millage rate, currently assessed at 0.5000:
- Lower the current millage rate to establish a Revenue Neutral Policy, maintaining the FY-19 income level.
- Maintain the current millage rate, allowing MSTU revenues to fluctuate in tandem with ad-valorem property taxable values.

Ms. Holmes motioned to maintain the current millage rate of 0.5000 for the Golden Gate Estates Beautification M.S.T.U. Second by Ms. Spencer. Carried unanimously 4–0.

D. Finalize By-Laws
The Golden Gate Beautification Municipal Service Taxing Unit (MSTU) Advisory Committee By-Laws were reviewed by members. The following revisions were noted:
- Page 4, ARTICLE VI, Order of Business: Sequence the order of business to reflect the current Agenda.
- Page 5, ARTICLE VIII, Amendment to By-Laws, Section 2: Names will be updated to current membership and Chair and Vice-Chair noted.

Mr. Jefferson motioned to approve the “Golden Gate Beautification Municipal Taxing Unit (M.S.T.U.)” By-Laws subject to amending Page 4, ARTICLE VI, Order of Business and Page 5, ARTICLE VIII, Amendment to By-Laws, Section 2. Second by Ms. Rogan. Carried unanimously 4 - 0.

The By-Laws will be fully executed by the members of the Committee at the May 2019 meeting.

E. Quotes:
- Signs & Things – Refurbish the Golden Gate community sign behind the flagpole. Mr. Schumacher received the re-structured BidSync quote from Signs & Things for refurbishment of the “Welcome to Golden Gate City Sign,” approved by the Committee at the February 19, 2019 meeting for a cost of $2,500. A Notice-to-Proceed will be issued when the PO is released.

- Green Effex – Replacement median trees and plants – four (4) roadways. The remediation project for replacement of plants and trees damaged by Hurricane Irma will be funded by Landscape Incidentals, Budget Line 15. The requirements and plant and tree specifications are in accordance with McGee & Associates Summary Detail Report.

Green Effex has submitted a proposal in the amount of $88,114.30 for median refurbishment of four (4) roadways. The proposal does not address funds for drainage repairs.

A revised Executive Summary will be submitted to the Board of County Commissioner requesting an additional approximate $100,000.00 increase in the annual spending limit for Green Effex to perform the work.

Ms. Holmes motioned to recommend the Board of County Commissioners approve Staff’s request for a $100,000.00 increase in funds available for Green Effex to perform additional landscape work. Second by Ms. Spencer. Carried unanimously 4 – 0.
Ms. Rogan motion to approve Green Effex proposal #18506, dated March 25, 2019, in the amount of 88,114.30, for refurbishment of Tropicana Boulevard, Sunshine Boulevard, Hunter Boulevard and Coronado Parkway. Second by Ms. Holmes. Carried unanimously 4 - 0.

VIII. Old Business
A. Canal Bridge Fencing (Golden Gate Pkwy).
Mr. Schumacher will contact Dave Lykins, Commissioner Saunders assistant, for guideline suggestions to beautify the fencing and will update the Committee on his findings at the May meeting.

IX. New Business
Golden Gate City Lighting
Golden Gate City lighting will be added to the May 2019 Agenda. Members will recommend areas for consideration for the lighting improvement project.

X. Public and Board Comments
Canal Maintenance
A volunteer Task Force cleaned the canal. Members requested Staff contact SWFL (Southwest Florida Water Management) to request replacement of their sign at the Sunshine Boulevard bridge.

Golden Gate Country Club Golf Course
Dave Hunt expressed opposition to Collier County’s purchase of the 160-acre parcel of land off Collier Boulevard and Golden Gate Parkway for twenty-eight (28) million dollars.

The golf course is private property and not a Golden Gate Beautification MSTU asset. The members noted the purchase is beneficial to the community versus the alternative option of the owner selling the land independently.

The Committee indicated a preference for the land to remain as a public golf course or a “green space.”

XI. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:44 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

__________________________
Patricia Spencer, Chair

The Minutes were approved by the Committee on ________________, 2019 as presented _____,
or as amended ______.
MINUTES

NEXT MEETING:
MAY 21, 2019 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116