



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

3299 East Tamiami Trail, Suite 103

Naples, FL 34112

MAY 21, 2019

MINUTES

I. Call to Order

The meeting was called to order at 4:25 P.M. by Ms. Spencer. Attendance was called and a quorum was established.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Norma Lees-Davis (Absent)
Staff	Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect (McGee & Associates) John Saupp – Landscape Maintenance (Green Effex)
Other	Wendy Warren – Transcriptionist (Premier)

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Rogan. Carried unanimously 4 - 0.*

V. Minutes

Approval of Minutes: April 16, 2019

*Ms. Spencer moved to approve the minutes of the April 16, 2019 meeting as presented.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

MINUTES

VI. Landscape Maintenance Report – Green Effex

A. Landscape – Green Effex

Mr. Saupp of Green Effex reported on landscape maintenance as follows:

- Bushes on medians were pruned.
- A quote will be submitted for Paroutis palm fertilization on Coronado Parkway and Hunter Boulevard.
- Fertilizer will be applied in May; the June application will be eliminated.
- A wet check did not reveal the cause for high water usage recorded on Tropicana Boulevard.
- Landscape renovation preparation for Sunshine, Tropicana and Hunter Boulevards and Coronado Parkway are underway.

During Committee discussion the following was addressed:

- Green Effex will submit a proposal for cleaning, painting and paver repair for the Advisory Committee installed memorial plaque on the median tip at 44th Street on Golden Gate Parkway.

Mr. Schumacher will:

- Review the HydroPoint irrigation controller usage data and settings will be reviewed.
- Advise Green Effex of roadway sequence for the median renovation project.
- Request a quote from Green Effex for restoration of the memorial plaque for Committee consideration at the June meeting.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee reviewed the "*Landscape Observation Report: - FY 18-19, May 2019*" noting renovation preparation is underway on all medians. Mulch should be applied on completion of refurbishment project.

Tropicana Boulevard

- HydroPoint controls recorded water usage of 389,081 gallons on Tropicana Boulevard is high.

Coronado Parkway and Hunter Boulevard

- Replacement of an Alexander Palm on Median #12, destroyed by an auto accident, should be added to the renovation schedule.
- Bougainvillea's require heavy pruning.
- Storm water issues currently prevent landscape refurbishment on sections of Hunter Blvd.

Collier Boulevard

- Damaged landscape material from Hurricane Irma has been removed from Collier Boulevard, a County maintained arterial roadway.
- Medians have not been refurbished.

Golden Gate Parkway

- Medians are being maintained.
- Fakahatchee grass beds need cutting back.
- Irrigation is functioning as intended and water usage is normal.

During Committee discussion the following was noted:

- Sabal Palms and Oak Trees on Golden Gate Parkway should be trimmed prior to the 2019 hurricane season.

MINUTES

Mr. Schumacher will:

- Confer with Mr. Sells to determine potential reason for high water usage on Tropicana Boulevard.
- Forward the McGee & Associate summary and detail reports for Collier Blvd and Golden Gate Pkwy to Road Maintenance Division, including the Committee's request for pruning of palms and hardwood trees.

VIII. Project Manager's Report

A. M.S.T.U. By-Laws – Signing by the Advisory Committee Members.

The Golden Gate Beautification Municipal Service Taxing Unit (M.S.T.U.) By Laws, updated to denote officer positions, were signed by the Advisory Committee members that were present.

Mr. Schumacher will provide a fully executed copy to each member.

B. May 2019 Budget Report

- FY19 Ad Valorem property tax revenue budget is \$406,400.00, an increase of 8.46% over FY18. The Millage rate is 0.5000 mils.
- Total revenue FY19 is \$934,025.00 including investment interest, transfers and contributions (minus a 5% reserve of \$18,900).
- Current Operating Expense Budget is \$396,725.00 of which Commitments total \$108,508.75; Expenditures \$125,219.83.
- Uncommitted Operating Expense funds available are \$162,996.32.
- A Purchase Order in the amount of \$2,500.00 was issued for Signs & Things.
- Improvements General Fund, Line 32, reserved to fund capital projects, has a remaining balance of \$429,218.13.
- Total available balance, less committed expenses, is \$598,530.08.

C. BCC Approval of Spending Limit for Green Effex:

- **Green Effex – Replacement median trees and plants – four (4) roadways.**
On May 14, 2019 the Board of County Commissioners (BCC) approved an increase in the annual spending limit for Green Effex to fund the median refurbishment project for replacement of plants and trees damaged by Hurricane Irma on four (4) roadways.
- A Purchase Order specifically for refurbishment will be issued to enable funds to “roll over” to FY-20 in the event work is not fully executed in FY-19.

D. Notice to Proceed (NTP)

- Signs & Things – Refurbish the Golden Gate Community Sign.
A Notice-to-Proceed was issued to Signs & Things for refurbishment of the “*Welcome to Golden Gate City Sign*,” approved by the Committee at the February 19, 2019 meeting for a cost of \$2,500.

IX. Old Business

A. Canal Bridge Fencing (Golden Gate Pkwy).

Mr. Schumacher contacted Dave Lykins, Executive Coordinator to Commissioner Saunders, to request a meeting to discuss beautifying the bridge fencing.

Replacement of the chain link fences at the pedestrian bridge entrances with decorative fencing is a primary topic, as well as painting discolored concrete bridges.

MINUTES

Mr. Schumacher noted the M.S.T.U. could consider making a capital contribution to the project; the County would be responsible for routine maintenance.

X. New Business

The Committee agreed to cancel the July and August 2019 Advisory Committee meetings noting a meeting can be scheduled to address time sensitive items if necessary. The next scheduled meeting is September 17, 2019.

XI. Public and Board Comments

Golden Gate will host a parade on October 5, 2019. The event is being promoted by the organizers of "Snow Fest." The parade route will travel from Santa Barbara Boulevard to Coronado Parkway and end at the Golden Gate Community Center.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:03 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2019 as presented _____, or as amended _____.

**NEXT MEETING:
JUNE 20, 2019 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**