

**MINUTES OF THE COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE MEETING**

Naples, Florida, August 7, 2019

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Department Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian
Vice Chairman: Blair Foley
David DUNNAVANT
James E. BOUGHTON
Clay BROOKER
Chris MITCHELL
Robert MULHERE
Mario VALLE
Norman GENTRY
Marco ESPINAR
Laura SPURGEON DeJOHN
Jeremy STERK
Jeff CURL
John ENGLISH
Mark McLEAN

ALSO PRESENT: Judy Puig, Operations Analyst, Staff Liaison
Eric Fey, Sr. Project Manager, Public Utilities
Jeremy Frantz, LDC Manager
Jon Walsh, Chief Building Inspector
Lorraine Lantz, Transportation Planning
Matt McLean, Director, Development Review
Ken Kovensky, Director, Operations and Regulatory Management
Ellen Summers, Senior Planner
Colleen Davidson, Code Enforcement

Any persons in need of the verbatim record of the meeting may request a copy of the audio recording from the Collier County Growth Management Department.

I. Call to Order - Chairman

Chairman Varian called the meeting to order at 3:00 p.m.

II. Approval of Agenda

Mr. Valle moved to approve the Agenda subject to adding Item VII.C – Discussion of Process for Minor/Insubstantial Changes to a Site Development Plan. Second by **Mr. Curl**.

Carried unanimously 15 - 0.

III. Approval of Minutes from June 5, 2019 Meeting

Mr. Mulhere moved to approve the minutes of the June 5, 2019 meeting as presented. Second by **Mr. Foley**. Carried unanimously 15 - 0.

IV. Approval of DSAC/LDR Subcommittee minutes from June 18, 2019 (Only Committee Members Clay Brooker, Blair Foley, Robert Mulhere and Jeff Curl)

Mr. Curl moved to approve the minutes of the June 18, 2019 meeting as presented. Second by **Mr. Mulhere**. Carried unanimously 4 - 0.

V. Public Speakers

None

VI. Staff Announcements/Updates

A. Code Enforcement Division update – [Mike Ossorio]

Ms. Davidson provided the reports “Code Enforcement Division Monthly Report May 22, – June 21, 2019 Highlights” and “Code Enforcement Division Monthly Report June 22 – July 21, 2019 Highlights” for information purposes. She noted the Division will be participating in discussion on the short term rental Ordinance under consideration by the County.

B. Public Utilities Division update – [Tom Chmelik or designee]

Mr. Fey submitted the monthly report on response time for “Letters of Availability, Utility Deviations and FDEP Permits” for information purposes. He noted:

- Response times to requests are at an adequate level.
- The Utility Deviations parallel review process is in place.
- Discussion groups will be convened in the future to review items as necessary.

C. Growth Management Department/Transportation Engineering and/or Planning – [Jay Ahmad or designee]

Ms. Lantz reported the Division will be initiating a study for Immokalee Road from Livingston Rd. to Logan Blvd. with consideration being given to construction of a Diverging Diamond Intersection (DDI) in the area.

D. County Fire Review update – [Shar Beddow and/or Shawn Hanson]

None