

## AIR CONDITIONING CHANGE-OUT VIDEO INSPECTION CHECKLIST

Permit Number: \_\_\_\_\_ Address: \_\_\_\_\_

### INTRODUCTION:

**All AC Change Out Video Inspections must begin with the following:**

- 1. Providing close-up of address numbers
- 2. State your name, company, date & time
- 3. Permit Card

### CONDENSER:

**Video of the condenser must include:**

- 1. Pad elevation
- 2. Attachment of unit to pad or concrete
- 3. Label information
- 4. Model number
- 5. Serial number
- 6. Data Plate showing all information
- 7. Locking valve caps on service ports.
- 8. Insulation suction line or UV protection
- 9. Power supply back to disconnect
- 10. If breaker is present, clear view of breaker
- 11. Line sets are sealed at penetration/shroud
- 12. Distance between other condensers (Need to use tape measure)

I \_\_\_\_\_ (printed name of authorized submitter) as an authorized person to upload video inspection files in accordance with Collier County Virtual Inspection procedures. I have reviewed the video and have checked off all applicable boxes above prior to uploading to BOX, as required by Collier County requirements. In addition, I am stating there are **NO AIR LEAKS IN THE DUCT WORK.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### AIR HANDLER:

**Video of Air Handler must include:**

- 1. Hanger Support
- 2. Pan if required
- 3. Condensate drain line with insulation
- 4. Condensate drain line termination point
- 5. Float switch required
- 6. Primary drain clean out at air handler
- 7. Label information including breaker size
- 8. Model number and serial number
- 9. KW of Heat Strip
- 10. Ceiling penetrations
- 11. Power supply back to disconnect
- 12. If breaker is present, clear view of breaker
- 13. Circuit panel with breakers clearly marked for air handler and condensor

### DUCT WORK REPLACEMENT:

- 1. Show support of flex & hard duct
- 2. Duct connections
- 3. Show replaced diffuser cans & diffusers, when applicable

### PACKAGE UNIT:

- 1. Pad elevation
- 2. If mobile home use tape measure to show height required for package A/C
- 3. Attachment of unit or stand to pad or concrete
- 4. Label information (Provide close-up of label information, allow device to focus)
- 5. Model and serial number with breaker size (Provide close-up of label information, allow device to focus)
- 6. KW of Heat Strip (Provide close-up of label information, allow device to focus)
- 7. Duct shroud and rodent proffing verified
- 8. Power supply back to disconnect